

# Minutes

## Annual Meeting of the Council

21<sup>st</sup> April 2008



Present:

<b>Councillors</b>	<b>Present</b>	<b>Councillors</b>	<b>Present</b>
J E Abbott	Yes	D Mann	Yes
M J Banthorpe	Yes	T McArdle	Yes
Miss L Barlow	Yes	N G McCrea	Yes
J Baugh	Yes	J McKee	Yes
Mrs J C Beavis	Yes	H J Messenger	Yes
D L Bebb	Yes	A M Meyer	Apologies
E Bishop	Yes	R G S Mitchell	Yes
R J Bolton	Yes	Mrs J M Money	Yes
G Butland	Yes	Lady Newton	Yes
J C Collar	Yes	J P O'Reilly-Cicconi	Apologies
M Dunn	Yes	Mrs R O'Shea	Apologies
Mrs E Edey	Apologies	Mrs J A Pell	Yes
J G J Elliott	No	R Ramage	Yes
Dr R L Evans	Yes	D M Reid	Yes
A V E Everard	Yes	D E A Rice	Apologies
J H G Finbow	Yes	W Rose	Yes
Ms L B Flint	Yes	Mrs C Sandbrook	Yes
T J W Foster	Yes	Mrs W D Scattergood	Yes
Mrs B A Gage	Yes	Mrs J W Schmitt	Yes
M G Gage	Yes	A F Shelton	Yes
Mrs M E Galione	Yes	Mrs L Shepherd	Yes
J E B Gyford	Yes	Mrs G A Spray	Yes
N R H O Harley	Apologies	F Swallow	Yes
Mrs S A Howell	Yes	Miss M Thorogood	Yes
P J Hughes	Yes	S M Walsh	Yes
D L Hume	Yes	R G Walters	Yes
M C M Lager	Yes	R N Wilkins	Yes
S J Lambourne	Yes	T S Wilkinson	Apologies
E R Lynch	Yes	<i>Vacancy</i>	
M Lynch	Yes	<i>Vacancy</i>	

The Chairman welcomed all Councillors and members of the public and press to the meeting, and drew attention to the evacuation procedure in case of an emergency, and the need for Members to use the microphones.

## 1 **ELECTION OF CHAIRMAN FOR THE YEAR 2008/09**

**DECISION:** That Councillor Lady Newton be elected as Chairman of the Council for the year 2008/09.

Councillor Lady Newton signed the Declaration of Acceptance of Office, and thanked Members for electing her for a second year. Councillor Lady Newton stated that she had enjoyed herself tremendously during the last year, and had been fortunate with the range of contacts she had brought to the role, and made particular reference to the recognition of work achieved during the year and the involvement with community groups and organisations, especially the voluntary sector and their input to local communities. Members should also receive recognition for their community role and the Chairman advised she had travelled widely across the District in her Civic role during 2007/08 and welcomed invitations from Members and groups/organisations in the year ahead.

## 2 **APPOINTMENT OF VICE-CHAIRMAN FOR THE YEAR 2008/09**

**DECISION:** That Councillor Mrs M E Galione be appointed Vice-Chairman of the Council for the year 2008/09.

Councillor Mrs Galione signed the Declaration of Acceptance of Office, expressed her thanks to Members and officers for their support, and stated she had enjoyed the past year and meeting so many people.

## 3 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman referred to the following issues:-

- (1) The **lists of engagements** carried out by herself and the Vice-Chairman during the Civic Year 2007/08.
- (2) A **photographic album** recording events attended by herself as Chairman of Braintree District Council during the last year. The album would be available in the Members Area.

## 4 **MINUTES**

**DECISION:** That the minutes of the meeting of the Council held on 14<sup>th</sup> April 2008 be approved as a correct record and signed by the Chairman.

## 5 **DECLARATIONS OF INTEREST**

**INFORMATION:** There were no declarations of interest

## 6 **ANNOUNCEMENT OF THE LEADER OF THE COUNCIL**

The Chairman of the Council advised that, as set out in the Constitution, the Leader of the majority Group, Councillor Graham Butland, was the Leader of the Council for the year 2008/09. She then invited the Leader to announce his Cabinet.

## 7 **LEADER'S STATEMENT**

### (a) **Announcement of Cabinet and Deputy Portfolio Holders**

Councillor Butland announced that his Cabinet would be as follows:-

<b>Portfolio</b>	<b>Portfolio Holder</b>	<b>Deputy Portfolio Holder</b>
Leader	Graham Butland	Nigel McCrea
Deputy Leader and Portfolio Holder for Enterprise, Culture & Leisure	Nigel Harley	Tim Wilkinson
Portfolio Holder for Environment and Sustainability	Roger Walters	Robert Mitchell
Portfolio Holder for Customers & Communication	Joanne Beavis	David Bebb
Portfolio Holder for Communities & Housing	Wendy Schmitt	Elizabeth Edey
Portfolio Holder for Efficiency & Resources	Michael Lager	John McKee

In announcing his Cabinet Councillor Butland advised that changes had been made to the individual elements of the Portfolios, and they now align with the Council's Key Objectives, and the managerial structure of the Council.

### (b) **Leader's Statement**

The Leader of the Council advised that the Council are at the start of the new Corporate Plan for 2008-2012, and this would be vigorously pursued.

## 8 **APPOINTMENT TO COMMITTEES /PANELS**

The Leader of the Council moved the appointment of Committees/Panels as listed on Appendices 1, 2 and 3 attached to the agenda.

Members formally noted that

- (a) It is recommended that Councillor Ms Flint, (Independent Member) take up one of the Conservative places on the Planning Committee, and
- (b) That on the Employment Appeals Panel, it is recommended that Councillor M G Gage (Halstead Resident's Member) take one Conservative seat to provide an 'independent' balance on the Panel.

**DECISION:** That the appointment of Members to the following Committees/Panels be confirmed:-

(1) Braintree Local Committee

Councillors M J Banthorpe, J Baugh, E Bishop, G Butland, M Dunn, Mrs E Edey, A V E Everard, J H G Finbow, Ms L B Flint, E R Lynch, M Lynch, D Mann, T McArdle, J McKee, Lady Newton, D M Reid, D E A Rice, Mrs C Sandbrook, Mrs J W Schmitt, Mrs L Shepherd, Miss M Thorogood, S M Walsh, R G Walters, R N Wilkins and T S Wilkinson. (*One vacancy*)

(2) Halstead Local Committee

Councillors Mrs J C Beavis, R J Bolton, J C Collar, Mrs B A Gage, M G Gage, N R H O Harley, D L Hume, N G McCrea, H J Messenger, J P O'Reilly-Cicconi, Mrs R O'Shea, Mrs J A Pell, Mrs W D Scattergood, A F Shelton, Mrs G A Spray and F Swallow.

(3) Witham Local Committee

Councillors J E Abbott, Miss L Barlow, D L Bebb, J G J Elliott, Dr R L Evans, T J W Foster, Mrs M E Galione, J E B Gyford, Mrs S A Howell, P J Hughes, M C M Lager, S J Lambourne, A M Meyer, R G S Mitchell, Mrs J M Money, R Ramage and W Rose. (*One vacancy*)

(4) Planning Committee

Councillors J E Abbott, J Baugh, E Bishop, R J Bolton, J C Collar, Mrs E Edey, A V E Everard, J H G Finbow, Ms L B Flint, T J W Foster, Mrs B A Gage, Mrs M E Galione, D Mann, Mrs J M Money, Lady Newton, J P O'Reilly-Cicconi, Mrs J A Pell, Mrs W D Scattergood, Mrs L Shepherd, Mrs G A Spray and R N Wilkins.

(5) Licensing Committee

Councillors M J Banthorpe, J C Collar, J G J Elliott, J H G Finbow, Mrs S A Howell, P J Hughes, E R Lynch, M Lynch, T McArdle, A M Meyer, Mrs R O'Shea, Mrs J A Pell, D E A Rice, A F Shelton and F Swallow.

(6) Overview and Scrutiny Committee

Councillors M Dunn, Dr R L Evans, Ms L B Flint, M G Gage, J E B Gyford, A M Meyer, Mrs R O'Shea, R Ramage, W Rose, Mrs C Sandbrook, A F Shelton and F Swallow.

(7) Local Development Framework Panel

Councillors Miss L Barlow, G Butland, N R H O Harley, M C M Lager, N G McCrea, H J Messenger, Lady Newton, Mrs W D Scattergood, Miss M Thorogood and R G Walters.

(8) Audit Committee

Councillors M J Banthorpe, D L Hume, M Lynch, Mrs J M Money, Mrs R O'Shea, D M Reid, F Swallow and R N Wilkins.

(9) Employment Appeals Panel

Councillors J C Collar, Dr R L Evans and M G Gage; and reserves being Councillor R N Wilkins and *two vacancies*.

(10) Standards Committee

Councillors J H G Finbow, M Lynch, Lady Newton and J P O'Reilly-Cicconi

Independent representatives are Ms K Harman, T Jones, Ms H Paton, P Schwier and C Webb

Parish representatives are W Fossick and S Goodfellow, with *one vacancy*.

9 **MEMBERSHIP OF THE INDEPENDENT REMUNERATION PANEL**

**DECISION:** That the membership of the Independent Remuneration Panel is established in accordance with the requirements of the Local Authorities (Members' Allowances) (England) Regulations 2003, and that the current Membership of the Panel comprising of J Burrow, D Dyson and Mrs R Whitlam be noted.

AT THIS POINT IT WAS MOVED, SECONDED AND RESOLVED THAT THE MEETING OF THE COUNCIL BE ADJOURNED TO ENABLE THE COMMITTEES AND PANELS (Minute 8(1-9)) TO MEET TO APPOINT THEIR RESPECTIVE CHAIRMEN AND VICE-CHAIRMEN.

Adjournment

Council Meeting Continued

10 **SCHEME OF DELEGATION**

**DECISION:** That the Scheme of Delegation as set out in Part 3 of the Constitution be confirmed.

11 **APPOINTMENT OF /GROUPS/BOARDS/PANELS**

**DECISION:** That the following Councillors be appointed to the Groups/Boards/Panels as listed below:-

(1) Braintree District Local Strategic Partnership (PACT) Executive Group

Councillors Mrs J C Beavis and G Butland.

(2) Economic Development Partnership Board

Councillors N R H O Harley, D Mann and T S Wilkinson.

(3) Transport Partnership Board

Councillors J C Collar, Mrs E Edey, Mrs M E Galione and N R H O Harley.

(4) Cultural Partnership Board

Councillors J Baugh, M Dunn, A V E Everard, Mrs M E Galione, D L Hume and Mrs G A Spray.

(5) Health, Housing and Well Being Partnership Board

Councillor Mrs J W Schmitt.

(6) Crime and Disorder Reduction Partnership

Councillor Mrs J W Schmitt.

(7) Children and Young People Strategic Partnership

Councillor Mrs J W Schmitt.

(8) Braintree District Local Compact Steering Group

Councillor Mrs E Edey.

12 **APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE ORGANISATIONS**

**INFORMATION:** Members were requested to consider appointing representatives to a list of organisations where appointments are required to be made by the Council. Details of the Council's existing policy with regard to appointments to external organisations were listed on the Agenda.

**DECISION:** That appointments be made to the following organisations for the Civic Year 2008/09:-

Name of Organisation

Name of Representative(s)

Braintree District Arts Council

Councillor J Baugh  
Councillor A V E Everard

Braintree Police and Community Consultative Group

Councillor A M Meyer  
Councillor W Rose  
Councillor Mrs J W Schmitt

Campaign to Protect Rural Essex

Councillor D L Bebb

East of England Regional Assembly

Councillor G Butland

Eastern Arts Board Local Government Forum (Eastern Region)

Councillor J G J Elliott

Eastern Orchestral Board

Councillor S J Lambourne

Greenfields Community Housing Board	Councillor M J Banthorpe Councillor D Mann Councillor A F Shelton
Greenfields Community Housing – Community Fund	Councillor G Butland Councillor M C M Lager Councillor Mrs J W Schmitt
Home-Start Braintree & Witham	Councillor Mrs M E Galione
Local Government Association Urban Commission	Councillor M C M Lager
Local Government Association General Assembly	Councillor G Butland
Local Government Association Rural Commission	Councillor Mrs W D Scattergood
Museums in Essex Committee	Councillor Mrs S A Howell
Stansted Airport Consultative Committee	Councillor N R H O Harley

13 ANNUAL TIMETABLE OF MEETINGS 2008/09

**DECISION:** That the timetable of Council meetings, up to the Council AGM on 20<sup>th</sup> April 2009, as set out on the Timetable of Meetings 2008/09 be confirmed.

The meeting commenced at 7.15pm and closed at 7.48pm.

Lady Newton  
(Chairman)