



PERFORMANCE MANAGEMENT SCRUTINY COMMITTEE AGENDA

Wednesday, 2nd February 2022 at 7:15pm

This is a non-decision making public meeting of the Performance Management Scrutiny Committee and will be held as a virtual meeting.

Members of the public will be able to view and listen to this meeting via YouTube.
To access the meeting please use the link below:

<http://www.braintree.gov.uk/youtube>

Members of the Performance Management Scrutiny Committee are requested to attend this meeting to transact the business set out in the Agenda.

Councillor J Coleridge
Councillor G Courtauld
Councillor Mrs C Dervish
Councillor T Everard
Councillor M Radley (Chairman)

Councillor S Rehman
Councillor B Rose
Councillor P Schwier (Vice Chairman)
Councillor N Unsworth

Members unable to attend the meeting are requested to forward their apologies for absence to the Governance and Members Team on 01376 552525 or email governance@braintree.gov.uk by 3pm on the day of the meeting.

A WRIGHT
Chief Executive

INFORMATION FOR MEMBER – DECLARATIONS OF MEMBERS' INTERESTS

Declaration of Disclosable Pecuniary Interests (DPI), Other Pecuniary Interests (OPI) or Non-Pecuniary Interests (NPI).

Any Member with a DPI, OPI or NPI must declare the nature of their interest in accordance with the Code of Conduct. Members must not participate in any discussion of the matter in which they have declared a DPI or OPI or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the Chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

Public Question Time – Registration and Speaking:

The Agenda allows for a period of up to 30 minutes for Public Question Time. Members of the public wishing to speak are requested to register by contacting the Governance and Members Team on 01376 552525 or email governance@braintree.gov.uk by midday on the second working day before the day of the Committee meeting. For example, if the Committee meeting is due to be held on a Tuesday, the registration deadline is midday on Friday, (Where there is a bank holiday you will need to register by midday the previous Thursday).

All registered speakers will have 3 minutes each to make a statement. The Council reserves the right to decline any requests to register for Public Question Time if they are received after the registration deadline.

The Chairman of the Committee has discretion to extend the time allocated for Public Question Time and to amend the order in which questions/statements are presented to the Committee.

Members of the public will be invited to participate in the Public Question Time remotely, and once registered will be provided with the relevant link, and joining instructions for the meeting.

All registered speakers are requested to provide the text of their questions/statements to the Governance and Members Team. In the event that a registered speaker is unable to connect to the virtual meeting or in the event of any technical issues, their question/statement will be read by an officer. Questions/Statement are requested to be received by no later than 9am on the day of the meeting by emailing them to governance@braintree.gov.uk

Questions/statements received by the Council will be published on the Council's website. The Council reserves the right to remove any defamatory comment in the submitted questions/statements.

Public Attendance at the meeting:

The Council has reviewed its arrangements for this meeting in light of the continuing pandemic and has considered that to protect the safety of the public, Members and Officers of the Council this non-decision making meeting is to be held virtually. There will be no public attendance at Causeway House. The public can watch this meeting via the Council's YouTube channel.

Documents: Agendas, Reports, Minutes and Public Question Time questions and statements can be accessed via www.braintree.gov.uk

Data Processing: During the meeting the Council will be collecting performance data of participants' connectivity to the meeting. This will be used for reviewing the functionality of Ms Teams/Zoom and YouTube as the Council's platform for virtual meetings and for monitoring compliance with the legal framework for Council meetings. Anonymised performance data may be shared with third parties.

For further information on how the Council processes data, please see the Council's Privacy Policy. https://www.braintree.gov.uk/info/200136/access_to_information/376/privacy_policy

We welcome comments to make our services as efficient and effective as possible. If you have any suggestions regarding the meeting you have attended, you can send these to governance@braintree.gov.uk

PUBLIC SESSION

1 Apologies for Absence

2 Declaration of Interests - Scrutiny Committee

1. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.

2. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

3 Minutes of the Previous Meeting

To approve as a correct record the minutes of the meeting of the Performance Management Scrutiny Committee held on 5th January 2022 (copy previously circulated).

4 Public Question Time

Only Registered Public Speakers will be invited to speak under this item. Registered Speakers will have 3 minutes to make their statement. Participation and responses will be given in accordance with the Council Procedure Rule 12.11. Please see page 2 of the Agenda for how to Register for Public Question Time.

District Councillors who are attending this meeting for Agenda Item 5 do not need to register for Public Question Time.

5 Scrutiny of the Council's Budget for 2022-2023 - Update

To receive a presentation from Cabinet on the updated Council Budget for 2022 to 2023.

The report and presentation slides are to follow.

1. The report for this Item is prepared for the publication of the Agenda for the meeting of the Cabinet on 7th February 2022.

2. All Members of the Council are invited to attend for this item as part of the Member Development Programme to enable them to understand the Council's Budget for 2022-23.

3. Only Members of the Performance Management Scrutiny Committee will be asked to note the report.

6 Urgent Business - Public Session

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.