

# CABINET MEETING

The CABINET will meet at COUNCIL CHAMBER, CAUSEWAY HOUSE,  
BOCKING END, BRAINTREE, CM7 9HB on Monday 20<sup>th</sup> May 2013 at 7:15pm

## **Membership**

Portfolio	
Leader of the Council	Councillor G Butland (Chairman)
People and Participation	Councillor Mrs J Beavis Councillor P Tattersley
Performance and Efficiency	Councillor D L Bebb Councillor J T McKee
Place	Councillor Mrs W Schmitt Councillor R G S Mitchell
Planning and Property	Councillor Lady Newton Councillor J O'Reilly-Cicconi
Prosperity and Growth	Councillor C Siddall (Deputy Leader of the Council)

## **Invitees**

Other invitees:- Group Leaders and the Chairman of the Overview and Scrutiny Committee.

For enquiries on this agenda please contact:

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This agenda is available on

[www.braintree.gov.uk/Braintree/councildemocracy](http://www.braintree.gov.uk/Braintree/councildemocracy)

## **PUBLIC INFORMATION**

### **Question Time**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a Disclosable Pecuniary Interest or other Pecuniary Interest must withdraw whilst the item of business in question is being considered.

Members of the public wishing to speak should contact the Member Services Officer on (01376) 552525 or email [alastair.peace@braintree.gov.uk](mailto:alastair.peace@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's office.

### **Health and Safety**

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

### **Mobile Phones**

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

### **Webcast**

Please note that this meeting will be webcast.

## **INFORMATION FOR MEMBERS**

### **Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non-Pecuniary Interest:-**

- To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to paragraphs 6 to 10 [inclusive] of the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- Any member with a Disclosable Pecuniary Interest or other Pecuniary Interest to indicate in accordance with paragraphs 10.1(a)(i)&(ii) and 10.2(a)&(b) of the Code of Conduct. Such Member must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

# **AGENDA**

<b>1. APOLOGIES FOR ABSENCE</b>			
<b>2. DECLARATIONS OF INTEREST</b>			
<b>3. PUBLIC QUESTION TIME</b>			
<b>4. MINUTES OF LAST MEETING</b>			
To approve as a correct record the minutes of the meeting held on 8 <sup>th</sup> April 2013 (Copy previously circulated).			
<b>No</b>	<b>Title &amp; Purpose of Report</b>	<b>Executive Summary</b>	<b>Additional Papers</b>
<b>5. OVERALL CORPORATE STRATEGY AND DIRECTION</b>			
5a	<b>Leader's Update - The Leader of the Council to give a brief update on key issues and activities.</b>	-----	-----
<b>6. PERFORMANCE AND EFFICIENCY</b>			
6a	<b>Provisional Financial Outturn 2012/13</b>  <b>Presented by:</b> Cllr Bebb <b>Contact Officer:</b> Trevor Wilson	Page 1	Pages 1 to 8
6b	<b>Strategic Risk Management</b>  <b>Presented by:</b> Cllr McKee <b>Contact Officer:</b> Trevor Wilson	Page 6	Pages 9 to 21
<b>7. CABINET MEMBERS' UPDATES</b> - to receive Cabinet Members' verbal reports on key issues within their portfolio			
<b>8. CABINET APPOINTMENTS</b>			
8a	<b>Executive Appointments of Representatives to Serve on Partnerships, Panels and Boards</b>  <b>Presented by:</b> Cllr Butland <b>Contact Officer:</b> Nicola Beach	Page 8	-----
<b>9. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED</b>			
9a	<b><u>Minutes from Cabinet Sub Groups</u></b> To receive the minutes of the following:  <ul style="list-style-type: none"> <li>Local Development Framework sub-Committee – 11<sup>th</sup> April 2013</li> <li>Local Development Framework Sub-Committee – 8<sup>th</sup> May 2013 (<i>Minutes to follow</i>)</li> </ul>		Pages 22 to 27

9b	<b><u>Delegated Decisions</u></b> – to note recently made delegated decisions	Page 12	
<b>10. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN</b>			
<b>11. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – for reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972</b>			

At the time of publication there are no items for Private Session.

The last page of the public agenda is numbered 13.

Nicola Beach  
Chief Executive

<b>Provisional Financial Outturn 2012/13</b>		<b>Agenda No: 6a</b>
<b>Corporate Priority:</b> Providing Value for Money <b>Portfolio Area:</b> Performance and Efficiency <b>Report presented by:</b> Councillor David Bebb <b>Report prepared by:</b> Trevor Wilson, Head of Finance		
<b>Background Papers:</b> Financial Services Accounts Closure 2012/13 working papers		<b>Public</b>
<b>Options:</b> To agree, reject or amend the requests to carry forward budgets to 2013/14 and the requests to create new earmarked reserves.		<b>Key Decision: Yes</b>
<p><b>Executive Summary:</b>  The Council's accounts for 2012/13 are currently being prepared for audit. The Council's Financial Regulations require requests for budget carry forwards to the following year to be agreed by the Cabinet. In addition the External Auditor (BDO) has requested that the creation of new earmarked reserves is also agreed prior to the submission of the Council's accounts for audit.</p> <p>The provisional financial outturn for 2012/13 shows a net positive variance on the revenue account of £865,900. This is marginally lower than the projected outturn as at the end of the third quarter. The net small variation is due mainly to budgets which were expected to be spent in the final quarter of the year but were not, offset by proposed additions to new earmarked reserves.</p> <p>The Quarterly Performance Monitoring reports to Members during 2012/13 detailed the reasons for the Council's improved financial position. The three main reasons for the positive variance are the re-letting of the leisure management contract (£526,000 saving) and ICT contract (£75,000 additional saving above that budgeted) and increased income from the contract for the sale of recyclates (£175,000). These savings were taken into account in agreeing the Medium Term Financial Strategy 2013/14 to 2016/17.</p> <p><b>Budget Carry Forwards</b>  Requests totalling £218,060 are made to carry forward unspent budgets to 2013/14.</p> <p>Budgets brought forward into 2012/13 from 2011/12 totalled £680,930. Spend in 2012/13 against these budgets was £401,810. Balances on three of the budgets, totalling £78,880, are requested to be carried forward to 2013/14.</p> <p>Seven of the budgets carried forward from 2011/12, totalling £200,240, are no longer required and these are to be added to the General Fund balance.</p>		

### **Earmarked Reserves**

Proposals are made to create new earmarked reserves and redesignate an existing earmarked reserve in the 2012/13 Accounts:

- Portas Pilot
- Leisure
- Community Facilities
- Procurement Hub
- Public Health Agenda
- Community Rights
- Localised Council Tax Support scheme
- Housing
- Operations
- Marketing & Communications
- Local Plan Inquiry reserve redesignated Local Development Framework

### **Efficiency Review Programme 2013/14 to 2015/16**

The report also provides for information an update of the Efficiency Review programme covering the period 2013/14 to 2015/16. This is reviewed by Management Board on a quarterly basis.

### **Growth Area Funding**

The report identifies a potential funding gap on the proposed works for access improvements at Twin Oaks and makes a recommendation to Council to reallocate £400,000 of Growth Area Funding project underspends toward a provision for these works.

### **Decision:**

1. To approve the requests to carry forward budgets to 2013/14, and virements as necessary, with a total value of £218,060 as detailed in Appendix B to the report;
2. To approve the requests to carry forward prior year budgets to 2013/14 with a total value of £78,880 as detailed in Appendix C to the report;
3. To agree to transfer the balances on seven budgets carried forward to 2012/13, totalling £200,240 and identified in Appendix C, to General Fund Balances as the budgets are no longer required; and
4. Agree to the creation of the new earmarked reserves and the redesignation of an earmarked reserve as detailed in Appendix D to the report.
5. To recommend to Council the provision of £400,000 Growth Area Funding underspends toward access improvements at Twin Oaks. Delegated authority to be given to the portfolio holder and Corporate Director to negotiate final details of the scheme.

**Purpose of Decision:** To gain approval of requests to carry forward budgets from 2012/13 to 2013/14 and for the creation of new earmarked reserves in order that these can be incorporated in the Council's 2012/13 Accounts prior to submission to the external auditors. To recommend to Council additional funding provision for access improvement works at Twin Oaks.

Any Corporate implications in relation to the following should be explained in detail	
<b>Financial:</b>	Detailed in report.
<b>Legal:</b>	Cabinet approval required as per the Constitution.
<b>Equalities/Diversity</b>	A number of the budget carry forward requests and earmarked reserves may impact on equalities and diversity if not approved. For example, the Localised Council Tax Support scheme reserve. Detail of the reasons for the requests is contained in the appendices to the report.
<b>Customer Impact:</b>	A number of the budget carry forward requests and earmarked reserves may impact on customers if not approved. For example, economic development which includes the developing broadband across the district. Detail of the reasons for the requests is contained in the appendices to the report.
<b>Environment and Climate Change:</b>	Not applicable
<b>Consultation/Community Engagement:</b>	Not applicable
<b>Risks:</b>	Budgets carried forward to 2013/14 are not spent as proposed.
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## 1. Background

1.1 The Council's accounts for 2012/13 are currently being prepared for audit by the external auditors, BDO (PKF having merged recently with BDO). Whilst the accounts will be signed by the Corporate Director (Finance) and presented for audit on 30<sup>th</sup> June 2013, the auditors require a number of decisions to have been agreed by the Council and incorporated in the accounts before submission for audit.

1.2 Decisions are required on:

- Budgets unspent in 2012/13 to be carried forward to 2013/14;
- Budgets brought forward from 2011/12 which are unspent or only partially spent in 2012/13 to be carried forward to 2013/14; and
- Monies to be set aside in new earmarked reserves.

1.3 The report includes an updated schedule of the Efficiency Reviews planned between 2013/14 and 2015/16. This is reviewed by Management Board on a quarterly basis.

1.4 The report provides an update on the estimated total cost of access improvement works at Twin Oaks and recommends to Council provision for additional funding through the reallocation of Growth Area Funding project underspends.

## **2. Provisional Outturn 2012/13**

- 2.1 The provisional outturn for 2012/13 is a net underspend of £865,900 against the updated controllable budget of £16.159million, a variance of 5.4%.
- 2.2 This provisional figure is marginally lower than that projected as at the third quarter, of £884,000. The net small variation is due mainly to budgets which were expected to be spent in the final quarter of the year but were not, offset by proposed additions to new earmarked reserves (see section 2.10). The balance was due to a variety of small variations, additional income or reduced expenditure, which occurred across a wide range of services. More details of the variations will be provided in the Performance Monitoring Report for Quarter 4 which will be received by the Cabinet on 15<sup>th</sup> July 2013.
- 2.3 The Quarterly Performance Monitoring reports to Members during 2012/13 detailed the reasons for the Council's improved financial position. The three main reasons for the positive variance are the re-letting of the leisure management contract (£526,000) and ICT contract (£75,000 additional saving above that budgeted) and increased income from the contract for the sale of recyclates (£175,000). These savings were taken into account in agreeing the Medium Term Financial Strategy 2013/14 to 2016/17.
- 2.4 A summary showing the budget variances by Business Plan is provided at Appendix A.
- 2.5 Requests totalling £218,060 are made to carry forward unspent budgets to 2013/14.
- 2.6 Details of the requests are provided in Appendix B.
- 2.7 Budgets brought forward into 2012/13 from 2011/12 totalled £680,930. Spend in 2012/13 against these budgets was £401,810. Balances on three of the budgets, totalling £78,880, are requested to be carried forward to 2013/14. A schedule of the requests is provided at Appendix C.
- 2.8 Seven of the budgets carried forward from 2011/12, totalling £200,240, are no longer required and these are to be added to the General Fund balance. Details of these budgets are also provided in Appendix C.
- 2.9 Requests to carry forward two budgets were included in the Finance Report which was agreed by Council on 20<sup>th</sup> February 2013. The requests were £40,000 for preparation of the Community Infrastructure Levy and £34,000 to employ an additional Planning Officer.
- 2.10 Proposals are made to create new earmarked reserves and redesignate an existing earmarked reserve in the 2012/13 Accounts. Detail of and the amounts being transferred to the reserves are provided in Appendix D.
- 2.11 The Provisional Financial Outturn includes the drawdown of monies from earmarked reserves to fund expenditure in 2012/13 in accordance with the purpose for which the reserves were established.

- 2.12 For information, charges have been included in the revenue account for provisions and contingent liabilities: Local Land Charges refunds and Municipal Mutual Insurance (MMI) clawback of settled claims. As a result of information received; the liability for Local Land Charges is being increased by £125,000 to £215,000 and the liability for MMI is £76,300. Further details are included at Appendix E.

### **3. Efficiency Reviews 2013/14 to 2015/16**

- 3.1 The Finance report to Council on 20<sup>th</sup> February 2013 included a planned programme of Efficiency Reviews, detailing those in progress at that current time and those planned for 2013/14 and 2014/15.
- 3.2 An updated programme is attached at Appendix F which has been produced following a re-assessment of the workload of the Business Solutions Team in leading the reviews and of the suitability of the timing of the reviews for each of the services.

### **4. Growth Area Funding**

- 4.1 Growth Area Funding (GAF) of £250,000 has already been identified by the Council for the Twin Oaks access improvement, of which £49,000 has been spent to date on the design of the access by the Highways Agency. The overall cost of the provision of an access has been estimated at £600,000. It is proposed that provision of a further £400,000 funding towards delivery of the junction is made. The further funding would be reallocated from underspends from other GAF projects. Financial contributions would also be sought from third parties. The recommendation to Council includes a request that delegated authority be given to the portfolio holder and Corporate Director to negotiate final details of the scheme.

<b>Strategic Risk Management</b>		<b>Agenda No:6b</b>
<b>Corporate Priority:</b> Delivering excellent customer service <b>Portfolio Area:</b> Performance and Efficiency <b>Report presented by:</b> Councillor John McKee <b>Report prepared by:</b> Trevor Wilson, Head of Finance		
<b>Background Papers:</b> Risk Policy, Strategy and Implementation Plan – Council 19 <sup>th</sup> April 2006. Strategic Risk Management report to Cabinet on 29th October 2012		<b>Public Report</b>
<b>Options:</b> To agree, add to or amend the strategic risks identified in the report.		<b>Key Decision:</b> No
<p><b>Executive Summary:</b>  The report provides Members with an updated Strategic Risk Register for the Council.</p> <p>The register and action plans agreed by Cabinet on 29<sup>th</sup> October 2012 were reviewed and an updated draft register produced by Management Board and Cabinet Portfolio holders. The draft risk register was presented to Members attending the Members' Evening on 23<sup>rd</sup> April 2013.</p> <p>Members reviewed the register and proposed a number of additions and amendments which provide elaboration on some of the risks; these have been incorporated in the register, attached at Appendix B.</p> <p>The register details the risks which have potential to impact on the delivery of the Corporate Strategy 2012 to 2016. Management Board ensures that the risk register continues to be current by regularly reviewing and updating the strategic risks. The strategic risk register forms one part of the Council's overall approach to risk management, other facets include: processes for identifying and recording operational risks, risk registers for major projects, business continuity planning and emergency planning.</p> <p>The number of strategic risks identified is ten, an increase from nine risks identified at the last review conducted in July 2012. The change results from one risk 'LDF and Growth Agenda' now being recorded as two separate risks: 'Economic Development' and 'Local Development Framework'.</p> <p>The number of risks above the Risk Tolerance Line (See Appendix A) requiring active management has increased from three to five.</p> <p>A summary of the changes to the risk ratings made at the reviews are shown in the table below:</p>		

<b>Risk Rating</b>	<b>July 2012</b>	<b>April 2013</b>
<b>B2</b> ( <i>High likelihood/ Critical impact</i> )	0	1
<b>C2</b> ( <i>Significant likelihood/ Critical impact</i> )	3	4
<b>D2</b> ( <i>Low likelihood/ Critical impact</i> )	4	3
<b>D3</b> ( <i>Low likelihood/ Marginal impact</i> )	2	2
<b>Total number of risks on Strategic Register</b>	<b>9</b>	<b>10</b>

Management Action Plans for managing each of the five risks above the risk tolerance line are owned and maintained by a Corporate Director. Details of the risks together with the Management Action Plans are provided at Appendix B.

**Decision:**

Members are asked to agree the Strategic Risk Register and the Action Plans for managing the high rated risks, as detailed in Appendix B to the report.

**Purpose of Decision:**

To demonstrate that the Council regularly identifies the strategic risks, which may affect the achievement of its objectives, and actively manages them, as appropriate

**Any Corporate implications in relation to the following should be explained in detail**

<b>Financial:</b>	Risks and associated management action plans concerning the Council's finances are highlighted in risks numbers 1 and 8.
<b>Legal:</b>	There are no specific risks of a legal nature at this time.
<b>Equalities/Diversity</b>	The Council's processes and approach to equalities and diversity are well developed and are not regarded as a risk.
<b>Customer Impact:</b>	These impacts are taken account of in the 'consequence' section of each risk.
<b>Environment and Climate Change:</b>	A risk is identified regarding the Council's approach to climate change (risk number 10). The risk is rated as a low risk as a consequence of the strategy and climate change risk assessment produced.
<b>Consultation/Community Engagement:</b>	Members and Management Board have developed the draft Risk Register. Community engagement is identified as a risk (number 9). The risk is rated as a low risk.
<b>Risks:</b>	A robust Risk Management process is an important element of the Council's governance arrangements.
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<b>Executive Appointments of Representatives to Serve on Partnerships, Panels and Boards</b>		<b>Agenda No: 8a</b>
<b>Corporate Priority:</b> Overall Corporate Strategy and Direction.		
<b>Report presented by:</b> Cllr Butland, Leader of the Council		
<b>Report prepared by:</b> Nicola Beach, Chief Executive		
<b>Background Papers:</b> None		<b>Public Report</b>
<b>Options:</b> To appoint or not to appoint in accordance with the schedules		<b>Key Decision:</b> No
<b>Executive Summary:</b>		
<p>Each year in accordance with Council Policy, the Cabinet makes a series of appointments to Partnerships, Panels and Boards that have been identified as partners in regional/county policymaking.</p> <p>The list of Partnerships, Panels and Boards along with current appointments and nominees for 2013-14 is set out in this report.</p>		
<b>Decision:</b>		
To agree appointments to the list of Partnerships, Panels and Boards set out in the schedule.		
<b>Purpose of Decision:</b>		
To develop and promote the public services agenda through effective partnership working with other public sector organisations.		

<b>Corporate implications</b>	
<b>Financial:</b>	None
<b>Legal:</b>	Persons nominated by the Council to sit on external organisations (Partnerships, Panels and Boards) will be afforded an indemnity and will be issued with guidance on the duties and responsibilities associated with appointments.
<b>Equalities/Diversity</b>	None
<b>Customer Impact:</b>	None
<b>Environment and Climate Change:</b>	None
<b>Consultation/Community Engagement:</b>	None
<b>Risks:</b>	Persons appointed to any external organisation (Partnerships, Panels and Boards) must act in the interests of that body and exercise independent judgment in making decisions. Representatives may have regard to the interests of the Council, but this should not be the overriding consideration. The overriding responsibility is to avoid a conflict of interest situation.
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**SCHEDULE OF EXECUTIVE APPOINTMENTS OF REPRESENTATIVES TO SERVE  
ON PARTNERSHIPS, PANELS AND BOARDS**

<b>Name of Organisation/ Partnership Board</b>	<b>Current Appointments 2012-13</b>	<b>Nominee(s) for 2013-14</b>	<b>Reason for appointment</b>
Braintree District CAB Management Board	Cllr Sutton	Cllr Sutton	Funding
Braintree District Museum Study Centre Trust Ltd – Corporate Trustee	Cllr Siddall	Cllr Siddall	Funding
Braintree District Voluntary Support Agency	Cllr Howell	Cllr Howell	Funding
Braintree Town Team	None – new	Cllr Siddall	Strategic
Ignite Business Enterprise	Cllr Siddall Cllr McKee	Cllr Siddall Cllr McKee	Strategic
Community Housing Investment Partnership Board (CHIP)	Cllr Butland, Cllr Lady Newton Cllr Mrs Schmitt	Cllr Butland, Cllr Lady Newton Cllr Mrs Schmitt	Strategic and Funding
Great Notley Country Park - Joint Governance with ECC	Cllr Butland Cllr Schmitt	Cllr Butland Cllr Schmitt	Funding
Halstead Town Team	None – new	Cllr Siddall	Strategic
Essex Inter-Authority Working Group (Waste and Recycling)	Cllr Schmitt	Cllr Schmitt Cllr Mitchell	Funding/ Strategic
North Essex Parking Partnership Joint Committee	Cllr Schmitt Cllr Mitchell	Cllr Schmitt Cllr Mitchell	Funding/ Strategic
Leisure Partnership Board	Cllr Beavis Cllr Tattersley	Cllr Beavis Cllr Tattersley	Strategic and Contractual
Local Government Information Unit	Cllr Beavis	Cllr Beavis	Funding
Police and Crime Panel	Cllr Butland	Cllr Butland Deputy: Cllr Schmitt	Strategic
South Anglia Group	Cllr Lady Newton	Cllr Lady Newton	Strategic
Stansted Airport Consultative Committee	Cllr Swift	Cllr Swift	Strategic
Witham Town Team	None – new	Cllr Siddall	Strategic

### Essex County Council Partnerships – Appointments

<b>Name of Organisation/ Partnership Board</b>	<b>Current Appointments 2012-13</b>	<b>Nominee(s) for 2013-14</b>	<b>Reason for appointment</b>
Essex County Council Partnership – Joint Locality Board	All Cabinet Members	All Cabinet Members	Strategic
Braintree District Local Highways Panel	Cllr Abbott Cllr Banthorpe Cllr Mitchell Cllr R Walters	Cllr Abbott Cllr Banthorpe Cllr Mitchell Cllr Lager	
Youth Strategy Group	Cllr Canning	Cllr Canning	

### Local Government Association – Appointments

<b>Name of Organisation/Partnership Board</b>	<b>Current Appointment 2012-13</b>	<b>Nominee for 2013-14</b>	<b>Reason for appointment</b>
Local Government Association General Assembly	Cllr Butland	Cllr Butland	Funding
East of England Local Government Association (EELGA)	Cllr Butland	Cllr Butland	Funding
District Council Network	Cllr Bebb	Cllr Bebb	Funding
Local Government Association Rural Commission	Cllr Beavis	Cllr Beavis	Funding
Local Government Association Urban Commission	Cllr Bebb	Cllr Bebb	Funding

<b>Cabinet Member Decisions made under Delegated Powers</b>	<b>Agenda No: 9b</b>
<b>Portfolio Area:</b>	
<b>Report presented by:</b> Not applicable – For noting only	
<b>Report prepared by:</b> Emma Wisbey, Local Governance Manager	
<b>Background Papers:</b>	<b>Public Report</b>
Cabinet Decisions made by individual Cabinet Members under delegated powers (signed copies retained by Member Services)	
<b>Options:</b>	<b>Key Decision: No</b>
<b>For noting only</b>	
<b>Executive Summary:</b>	
All delegated decision taken by individual Cabinet Members are required to be published and listed for information on next Cabinet Agenda following the decision.	
Since the last Cabinet meeting the following Cabinet Members have taken delegated decisions:-	
<b>Delegated Decisions - to note recently made delegated decisions:</b>	
<b>Councillor Lady Newton – Cabinet Member (Planning and Property)</b>	
<b>Delegated Decision taken on 14<sup>th</sup> March 2013</b> - To grant funding to Colne Housing for 19-21 Bocking End, Braintree. To allocate £30,000 to Colne Housing to provide a scheme of 6 flats to re-provide the NACRO scheme currently at Trinity House, Halstead. This grant permits one flat to be used by NACRO for staff to provide 24hour sleep-in cover.	
<b>Councillor Bebb – Cabinet Member (Performance and Efficiency)</b>	
<b>Delegated Decision taken on 12<sup>th</sup> April 2013</b> - To grant funding to Colne Housing for 19-21 Bocking End, Braintree. To allocate £30,000 to Colne Housing to provide a scheme of 6 flats to re-provide the NACRO scheme currently at Trinity House, Halstead. This grant permits one flat to be used by NACRO for staff to provide 24hour sleep-in cover.	

**Councillor Lady Newton – Cabinet Member (Planning and Property)**

**Delegated Decision taken on 5<sup>th</sup> April 2013** - To approve the Braintree District Council's response to the National Grid consultation on the Bramford to Twinstead Connection Project Distribution Systems Options Report and Substation Siting Options Appraisal.

**Councillor Lady Newton – Cabinet Member (Planning and Property)**

**Delegated Decision taken on 8<sup>th</sup> April 2013** - To grant funding to Family Mosaic for Land at Tabor Avenue, Braintree. To allocate £105,674 to Family Mosaic that will be paid in two equal tranches of £52,837 (50% start on site and 50% on completion) for an affordable housing scheme of 6 homes at the above site.

**Councillor Bebb – Cabinet Member (Performance and Efficiency)**

**Delegated Decision taken on 9<sup>th</sup> April 2013** - To grant funding to Family Mosaic for Land at Tabor Avenue, Braintree. To allocate £105,674 to Family Mosaic that will be paid in two equal tranches of £52,837 (50% start on site and 50% on completion) for an affordable housing scheme of 6 homes at the above site.

**Councillor Wendy Schmitt – Cabinet Member (Place)**

**Delegated Decision taken on 12<sup>th</sup> April 2013** - To agree minor alterations to the Building Control Policy.

Cabinet Decisions made by individual Cabinet Members under delegated decisions can be viewed on the Access to Information page on the Council's website.

[www.braintree.gov.uk](http://www.braintree.gov.uk)

**Decision:**

For Members to note the delegated decisions

**Purpose of Decision:**

The reasons for each decision can be found in the individual Delegated Decisions

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Emma Wisbey

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