

ANNUAL GENERAL MEETING OF THE COUNCIL AGENDA



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Date: Tuesday, 6th May 2014

Time: 7:15pm

Venue: Council Chamber, Causeway House, Bocking End, Braintree, CM7 9HB

Membership:

Councillor J E Abbott	Councillor M E Galione	Councillor Ricci
Councillor J S Allen	Councillor C Gibson	Councillor D E A Rice
Councillor M J Banthorpe	Councillor M Green	Councillor W J Rose
Councillor P R Barlow	Councillor P Horner	Councillor V Santomauro
Councillor J Baugh	Councillor S A Howell	Councillor W D Scattergood
Councillor J C Beavis	Councillor H D Johnson	Councillor W Schmitt
Councillor D L Bebb	Councillor S C Kirby	Councillor A F Shelton
Councillor E Bishop	Councillor M C M Lager	Councillor L Shepherd
Councillor R J Bolton	Councillor C Louis	Councillor C E Shute
Councillor L B Bowers–Flint	Councillor D J Louis	Councillor C Siddall
Councillor G Butland	Councillor D Mann	Councillor G A Spray
Councillor C A Cadman	Councillor J T McKee	Councillor J S Sutton
Councillor S Canning	Councillor R G S Mitchell	Councillor J R Swift
Councillor T G Cunningham	Councillor J M Money	Councillor P Tattersley
Councillor J G J Elliott	Councillor Lady P Newton	Councillor C M Thompson
Councillor Dr R L Evans	Councillor J O'Reilly-Cicconi	Councillor M Thorogood
Councillor A V E Everard	Councillor I C F Parker	Councillor L S Walters
Councillor J H G Finbow	Councillor J A Pell	Councillor R G Walters
Councillor M J Fincken	Councillor R P Ramage	Councillor S A Wilson
Councillor T J W Foster	Councillor D M Reid	Councillor B Wright

Members of the Council are requested to attend the above meeting to transact the business set out in this agenda.

N BEACH
Chief Executive

Health and Safety. Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building. Any persons unable to use the stairs will be assisted to the nearest safe refuge.

Mobile Phones. Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Documents. Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk>

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information:

Meeting AttendedDate of Meeting.....

Comments.....

.....

.....

Contact details.....

Members unable to attend the meeting are requested to forward their apologies for absence to Alison Webb on 01376 552525 or email alison.webb@braintree.gov.uk

INFORMATION FOR MEMBERS

Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non-Pecuniary Interest:-

Any Member with a Disclosable Pecuniary Interest or other Pecuniary Interest to indicate in accordance with the Code of Conduct. Such Member must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

Members of the Council are requested to attend the above meeting to transact the following business: -

PUBLIC SESSION

1. **Apologies for Absence**

2. **Chairman's Charities 2013-2014.**

The Chairman to present cheques to her nominated charities for the current Civic Year:

- Halstead and Colne Valley Scouts;
- Alcohhelp;
- Safer Places.

3. **List of Chairman's Engagements.**

To note the list of engagements carried out by the Chairman of the Council, Councillor Scattergood during her term of office.

4. **Chairman's address to Council.**

Councillor Scattergood, the outgoing Chairman, will address the Council.

5. **Presentation to the outgoing Chairman of the Council.**

6. **To elect the Chairman of the District Council for the ensuing year.**

The new Chairman of the Council will receive the Chain of Office and sign the Declaration of Acceptance of Office.

Acceptance address by the new Chairman of Braintree District Council.

7. **To elect the Vice Chairman of the District Council for the Ensuing Year.**

The new Vice Chairman of the Council will receive the Chain of Office and sign the Declaration of Acceptance of Office.

Acceptance address by the new Vice Chairman of Braintree District Council.

8. **To receive any announcements from the Chairman of the Council.**

9. **Minutes.**

To approve as a correct record the Minutes of the Council meeting held on 23rd April 2014 (copy to be circulated).

10. **Declarations of Interest.**

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

11. **Leader of the Council.**

To note that Councillor Graham Butland is the Leader of the Council, being the leader of the majority group.

12. **Leader's Announcement.**

- a) The Leader of the Council to confirm the names and portfolio areas of the Members of the Cabinet. (Articles A6.4.2 of the Constitution) and any Deputies appointed in accordance with Article A6.4.7. (Report attached) (Page 1).
- b) To note the Leader of the Council's Scheme of Delegation 2014/15. (Report attached, Page 4)

13. **Appointments to Committees/Sub-Committees/Panels.** (Report attached, Page 7).

To consider the Political Balance and appoint Members to the under-mentioned Committees/Sub-Committees/Panels:-

- (1) Planning Committee (See Note 1)
(15 Members)
- (2) Licensing Committee (See Note 1)
(16 Members)
- (3) Overview and Scrutiny Committee
(11 Members)
- (4) Local Development Framework Sub-Committee
(10 Members)
- (5) Governance Committee
(8 Members)

Appointments to the above Committees are subject to the requirements of the Local Government and Housing Act 1989.

- (6) Appeals Panel (See Note 2)
3 Members (plus 3 reserves)
- (7) Standards Sub-Committee (See Note 2)
7 Members of the Council

Notes

- (1) Council Policy. Following a Council decision on 19th February 2007 all Members who sit on the Planning Committee and the Licensing Committee (including Hearing Panels) are appointed on the basis that all Members shall have received appropriate training.

- (2) The Appeals Panel and the Standards Sub - Committee are not subject to the political balance requirements of Section 15(4) of the Local Government and Housing Act 1989.

14. Independent Remuneration Panel.

- (i) To note the current membership of the Panel comprises D Dyson, D Johnson and B Wilkins. (The Panel may comprise up to 5 Independent Members).
- (ii) To authorise the current members of the Panel, together with the Head of Governance, to form an interview panel to interview candidates and to delegate to that Panel authority to appoint to the vacant positions.

15. Appointment of Groups/Boards/Panels.

To make appointments to a number of strategic partnerships. (Report attached, Page 14)

16. Appointment of Representatives to Serve on Outside Organisations.

To note the appointment of representatives to the organisations where appointments are required to be made by the Council. (Report attached, page 17).

17. Annual Timetable of Meetings 2014/15. To confirm the following dates of Council meetings (as set out in the Annual Timetable):

Ordinary meetings of the Council start at 7.15pm on:-

30th June 2014 (Monday)
15th September 2014 (Monday)
3rd November 2014 (Monday)
15th December 2014 (Monday)
16th February 2015 (Monday)
13th April 2015 (Monday).

The Annual General Meeting will be held on Thursday 28th May 2015.

N BEACH
Chief Executive

If you are unable to attend the meeting please forward your apologies for absence to Member Services on 01376 552525 or email alison.webb@braintree.gov.uk

The last page of this agenda is numbered 19.

ANNUAL GENERAL MEETING
6th May 2014



LEADER'S ANNOUNCEMENTS – CABINET MEMBER PORTFOLIOS		Agenda No: 12a
Report presented by: Cllr Graham Butland – Leader of the Council Report prepared by:		
Background Papers: None	Public Report	
Options: Report for Noting	Key Decision: No	
Executive Summary: The Leader of the Council is required to confirm the names and portfolio area of the Members of the Cabinet and any Deputies appointed in accordance with the Constitution. This report sets out the names and portfolio areas of the Members of the Cabinet.		

CABINET MEMBER PORTFOLIOS May 2014		
OVERALL CORPORATE STRATEGY AND DIRECTION		
		Portfolio Areas:
Leader of the Council	Cllr. Graham Butland	Overall vision and strategic direction Strategic Partnerships Corporate Governance External Relations Communication

PROSPERITY AND GROWTH		
		Portfolio Areas:
Cabinet Member and Deputy Leader	Cllr. Chris Siddall	Economic Development Strategy Business Support Promotion of the District Town Centres

PLANNING AND PROPERTY

Portfolio Areas:		
Cabinet Member	Cllr. Lady Newton	Affordable Housing Housing/ Homelessness Infrastructure Planning and Development Welfare Reform
<i>Deputy Cabinet Member</i>	<i>Cllr. John O'Reilly- Cicconi</i>	<i>Development Management Planning Enforcement Asset Management</i>

PLACE

Portfolio Areas:		
Cabinet Member	Cllr. Wendy Schmitt	Clean and Green – Cleansing/Parks Landscapes and Countryside Regulatory functions (licensing, environmental, building control) Community Safety Emergency Planning
<i>Deputy Cabinet Member</i>	<i>Cllr. Robert Mitchell</i>	<i>Carbon Management Waste Management/Recycling Highways Parking</i>

PEOPLE AND PARTICIPATION

Portfolio Areas:		
Cabinet Member	Cllr. Joanne Beavis	Culture External Funding Equality and Diversity Neighbourhood Budgeting Safeguarding – Children and Young People Voluntary sector relationships Local community engagement Member support and development Health and Well-being
<i>Deputy Cabinet Member</i>	<i>Cllr. Peter Tattersley</i>	<i>Community transport Leisure and Sport Community facilities and support</i>

PERFORMANCE AND EFFICIENCY

		Portfolio Areas:
Cabinet Member	Cllr. David Bebb	Financial/Treasury Management Business Efficiency/Transformation Revenues Customer Service HR and Organisational Development
<i>Deputy Cabinet Member</i>	<i>Cllr. John McKee</i>	<i>Procurement</i> <i>Risk Management</i> <i>Health and Safety</i> <i>Information Technology</i>

ANNUAL GENERAL MEETING
6th May 2014



LEADER’S ANNOUNCEMENTS – LEADER’S SCHEME OF DELEGATION FOR 2014/15	Agenda No: 12b
Report presented by: Cllr Graham Butland – Leader of the Council Report prepared by:	
Background Papers: None	Public Report
Options: Report for noting.	Key Decision: No
Executive Summary: The Leader of the Council is required to publish his scheme of delegation for the discharge of all executive functions. This report sets out the Leader of the Council’s Scheme of Delegation for 2014/15.	

LEADER’S SCHEME OF DELEGATION 2014/15

- 1.1 As explained in Article A6 of the Constitution, all executive functions are vested by law in the Leader of the Council. The Leader can determine the arrangements for the discharge of these functions and can either discharge them personally or arrange for them to be discharged by Cabinet collectively, by a Cabinet Member, by a sub-committee of Cabinet or by an officer.
- 1.2 This is the Leader’s Scheme of Delegation for the civic year 2014/15 and sets out:-
 - Each Cabinet Member’s portfolio of responsibility;
 - The categories of decision that each Cabinet Member can make; and
- 1.3 Unless otherwise stated in this scheme, the functions described in Article A6.5.3 are reserved to Cabinet collectively.

SCHEME OF DELEGATION TO CABINET MEMBERS

- 2. The Leader delegates to individual Members of the Cabinet power and authority to make decisions relating to their portfolio in order to achieve the outcomes described in the Annual Plan. These decisions may involve doing any of the following (not an exhaustive list):-

2.1 **Authorising Action to Enable Matters Previously Approved (by Cabinet) in Principle**

Power to authorise the officers to conclude any matter, process or transaction the undertaking of which, in principle, has previously been considered and authorised by the Cabinet.

2.2 **Consultation Responses**

Power to authorise a response by or on behalf of Braintree District Council to a consultation by a Minister of the Crown, Government Department, other public sector body or local authority on matters falling within the purview of the Cabinet; provided that;

(a) if the officers, or the Cabinet Member holder, when consulted, consider that any consultation raises issues of Council wide interest or significance, it shall be referred to the Cabinet, or appropriate committee, to agree a response; and,

(b) if the consultation is concerned only with, and calls for a response on matters of a very technical professional nature then officers may deal with it without reference to a Cabinet Member.

2.3 **Fees and Charges**

(a) Following the Cabinet agreeing general guidance on the approach to be taken to setting fees and charges in the budget strategy each year, power to agree, with the relevant officers, the achievable options for income generation for each appropriate service undertaken by the Council; which are within the control of the Cabinet;

(b) Following these options having been reported to and agreed by the Cabinet, power to agree the appropriate detailed charges with the relevant officers, in accordance with the options agreed by the Cabinet.

2.4 **Plans and Strategies**

To make changes to plans and strategies provided that those changes do not conflict with an approved policy, do not raise new issues of policy, are within the approved budgets and do not exceed any of the financial limits set out in the Financial Procedure Rules that are applicable to Cabinet Members.

2.5 To take decisions that promote the strategic objectives within their portfolio consistent with the Constitution.

3. The exercise of the powers delegated in paragraph 2 are subject to the following terms and conditions:-

3.1 A decision in accordance with this scheme may not be taken by an individual Cabinet Member unless it is concerned with or relates to any Council function, activity or business falling within the portfolio of work allocated to that individual Cabinet Member by the Council/Cabinet. Where a matter requiring a decision affects more than one portfolio of work the decision sought by the officers shall be taken by the relevant Cabinet Members acting jointly.

- 3.2 A decision in accordance with this scheme may not be taken by an individual Cabinet Member otherwise than in response to a written report from the appropriate Council officer.
- 3.3 The record of decisions taken on any occasion by a Cabinet Member pursuant to this scheme shall be notified to all Members of the Council by publication on the Cabinet agenda.
- 3.4 A record of the decisions to be taken by Cabinet Members in accordance with this scheme shall be published in the Decision Planner.

ANNUAL GENERAL MEETING
6th May 2014



Appointments To Committees/Panels	Agenda No: 13
Report presented by: Cllr Graham Butland – Leader of the Council Report prepared by: Alastair Peace, Member Services Manager	
Background Papers: None	Public Report
Options: To appoint or not to appoint in accordance with the schedules.	Key Decision: No
Executive Summary: This report outlines the requirements set out in the Local Government and Housing Act 1989 to allocate seats on Council Committees and Sub-Committees to political groups on a politically proportionate basis. Having outlined these requirements, Council is asked to agree the size of those Committees and Sub-Committees, the allocation of seats and the appointment of named Members.	
Decision: That the Council:- 1. Notes the political balance requirements; 2. Agrees the size of the individual Committees and Sub-Committees to be subject to proportional balance and the allocation of seats to political groups in accordance with this report; and 3. That the schedule set out in Appendices A and B be adopted regarding the appointments to Committees and the appointment of Chairman and Vice-Chairman of the Committees.	
Purpose of Decision: To comply with legislation and to enable the Council to discharge its functions through Committees and Sub-Committees.	

Corporate Implications	
Financial:	None
Legal:	Covered in the report Article 4.1.6 of the Constitution states that it is a function of Council to make appointments to Committees and nominate representatives to outside bodies unless the appointment is a Cabinet function or has been delegated by Council to a committee or officer.
Equalities/Diversity	None
Customer Impact:	None
Environment and Climate Change:	None
Consultation/Community Engagement:	There has been informal consultation with the Political Group Leaders in taking forward the suggestions made by the proper officer.
Risks:	The political balance rules can only be departed from if there is no dissenting vote at Council. Failure to comply would result in a breach of statutory duty which could be the subject of judicial review proceedings.
Officer Contact:	
Officer Contact:	Alastair Peace
Designation:	Member Services Manager
Ext. No.	2602
E-mail:	alastair.peace@braintree.gov.uk

1. INTRODUCTION

This report outlines the requirements set out in the Local Government and Housing Act 1989 to allocate seats on Council Committees and Sub-Committees to political groups on a politically proportionate basis. The Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 apply with some exceptions to any committees established under the Constitution.

2. POLITICAL BALANCE REQUIREMENTS

- 2.1 The allocation of seats on ordinary committees must be in the same proportion as the number of Members of the group bears to the membership of the Authority as a whole.
- 2.2 The Council has a duty when allocating or reviewing the allocation of seats on committees to give effect so far as is reasonably practicable to the following four principles:-
- (i) all the seats are not allocated to the same political group;
 - (ii) the majority of the seats go to the political group in the majority on the full Council;
 - (iii) subject to the above two principles, the total number of seats on the ordinary committees of the Authority are allocated to each political group in the same proportion as the group's representation on the full Council; and
 - (iv) subject to the above three principles, the number of seats on each committee are allocated to each political group in the same proportion as the group's representation on the Council.
- 2.3 The Council currently has 3 political groups, 1 Independent Member and 1 Halstead Residents Association Member. For the purposes of the political balance rules only, the Independent Member has indicated that she wishes to be included in the Conservative Group figures.

Therefore the membership of the Council for the purpose of the allocation of seats is broken down as follows:-

- 46 - Conservative Group (including the Independent Member)
- 11 - Labour Group
- 2 - Green Group
- 1 - Halstead Residents Association

- 2.4 The number of seats on the Council's ordinary committees is also 60 which means that the allocation of seats would be in the same proportion as the group's representation on the Council.

3. COMMITTEE AND SUB COMMITTEE ALLOCATIONS

3.1 At its Annual General Meeting on 13th May 2013, the Council agreed to make slight adjustments to the size of the Licensing Committee and the Overview and Scrutiny Committee without changing the overall number of seats to be allocated. The adjustments increase the level of experience of Members serving on the Licensing Committee and gave effect to the wishes expressed by all political groups as to who is to be nominated to ordinary committees and sub-committees.

3.2 In order to achieve the benefits to the Licensing Committee and provide effect to the wishes expressed by all political groups as to who is to be nominated to ordinary committees and sub-committees without affecting the political balance, the functionality or performance of the committees, the proposed allocation of seats in accordance with the political balance rules would be as follows:-

		CONSERVATIVES <u>46 Members</u>	LABOUR <u>11 Members</u>	GREEN PARTY <u>2 Members</u>	HALSTEAD RESIDENTS <u>1 Member</u>	TOTALS 60 Members
Body	Size					
Planning Committee	15	11	3	1	0	15
Licensing Committee	16	11	3	1	1	16
Overview & Scrutiny Committee	11	9	2	0	0	11
Local Development Framework Sub-Committee	10	8	2	0	0	10
Governance Committee	8	7	1	0	0	8
Totals	60	46	11	2	1	60

3.3 Nominations for appointments to give effect to the above together with those for the Appeals Panel and the Standards Sub-Committee are listed in Appendix A.

The nomination for Chairman and Vice Chairman of Committees and Sub-Committees are listed in Appendix B.

Article 4.1.6 of the Constitution states that it is a function of Council to make appointments to Committees and nominate representatives to outside bodies unless the appointment is a Cabinet function or has been delegated by Council to a committee or officer.

AGM APPOINTMENTS 2014 – 2015 - COMMITTEES AND PANELS

<u>PLANNING COMMITTEE</u> 15 Councillors		<u>LICENSING COMMITTEE</u> 16 Councillors		<u>OVERVIEW AND SCRUTINY COMMITTEE</u> 11 Councillors		<u>LOCAL DEVELOPMENT FRAMEWORK SUB-COMMITTEE</u> 10 Councillors		<u>GOVERNANCE COMMITTEE</u> 8 Councillors	
BOLTON	(C)	ALLEN	(C)	CADMAN	(C)	BEBB	(C)	CANNING	(C)
CADMAN	(C)	BANTHORPE	(C)	HORNER	(C)	BUTLAND	(C)	JOHNSON	(C)
FOSTER	(C)	BAUGH	(C)	HOWELL	(C)	LAGER	(C)	MONEY	(C)
HORNER	(C)	CUNNINGHAM	(C)	RAMAGE	(C)	MONEY	(C)	PARKER	(C)
KIRBY	(C)	ELLIOTT	(C)	ROSE	(C)	NEWTON LADY	(C)	SANTOMAURO	(C)
NEWTON LADY	(C)	FINBOW	(C)	SHELTON	(C)	SCATTERGOOD	(C)	SHEPHERD	(C)
O'REILLY-CICCONI	(C)	GALIONE	(C)	RICCI	(C)	SIDDALL	(C)	THOMPSON	(C)
RAMAGE	(C)	HOWELL	(C)	SUTTON	(C)	WALTERS R	(C)	RICE	(L)
SCATTERGOOD	(C)	JOHNSON	(C)	SWIFT	(C)	THOROGOOD	(L)		
SPRAY	(C)	WALTERS L	(C)	EVANS Dr.	(L)	EVERARD	(L)		
BOWERS-FLINT	(I)	WILSON	(C)	BARLOW	(L)				
BARLOW	(L)	FINCKEN	(L)						
BISHOP	(L)	GIBSON	(L)						
MANN	(L)	GREEN	(L)						
ABBOTT	(G)	WRIGHT	(G)						
		PELL	(HR)						

C = Conservative
L = Labour

G = Green
HR = Halstead Residents

I – Independent –part of Conservative Group for political balance only

APPOINTMENTS TO APPEALS PANEL AND STANDARDS-SUB COMMITTEE

<u>STANDARDS SUB-COMMITTEE</u> 7 Councillors		<u>APPEALS PANEL</u> 3 Councillors plus 3 reserves	
FINBOW	(C)	GALIONE	(C)
O'REILLY-CICCONI	(C)	TATTERSLEY	(C)
WILSON	(C)	EVANS Dr.	(L)
BARLOW	(L)		
BISHOP	(L)		
FINCKEN	(L)		
WRIGHT	(G)		
		<u>RESERVES</u>	
		PARKER	(C)
		WILSON	(C)
		VACANCY	

C = Conservative

IR = Independent Representative

G = Green

L = Labour

HR = Halstead Residents

PR = Parish Representative

AGM APPOINTMENTS 2014 – 2015 - CHAIRMAN AND VICE CHAIRMAN OF COMMITTEES AND PANELS

Committee	Chairman	Vice-Chairman
Planning	Cllr Scattergood (C)	Cllr Bowers-Flint (I)
Licensing	Cllr Banthorpe (C)	Cllr Baugh (C)
Overview & Scrutiny	Cllr Dr Evans (L)	Cllr Ramage (C)
Local Development Framework Sub-Committee	Cllr R Walters (C)	Cllr Scattergood (C)
Governance	Cllr Johnson (C)	Cllr Santomauro (C)
Appeals Panel	Cllr Dr Evans (L)	Cllr Tattersley (C)

ANNUAL GENERAL MEETING
6th May 2014



Appointment of Groups/Boards/Panels	Agenda No: 15
Report presented by: Cllr Graham Butland – Leader of the Council Report prepared by: Alastair Peace, Member Services Manager	
Background Papers:	Public Report
Options: To appoint or not to appoint in accordance with schedule.	Key Decision: No
Executive Summary: Members are invited to agree to the appointment to Groups, Boards and Panels as set out in this report.	
Decision: That the Council appoints Members in accordance with the schedule as set out in Appendix A.	
Purpose of Decision: To appoint Council representatives to serve on certain strategic partnerships.	

Corporate Implications	
Financial:	None
Legal:	Article 4.1.6 of the Constitution states that it is a function of Council to make appointments to Committees and nominate representatives to outside bodies unless the appointment is a Cabinet function or has been delegated by Council to a committee or officer.
Equalities/Diversity	None
Customer Impact:	None
Environment and Climate Change:	None
Consultation/Community Engagement:	None
Risks:	None
Officer Contact:	Alastair Peace
Designation:	Member Services Manager
Ext. No.	2602
E-mail:	alastair.peace@braintree.gov.uk

Appointments to Groups/Boards and Panels

Name of Organisation/Partnership Board	No. of reps required	Cabinet Member required?	Name of Nominee(s) for year 2014/15
Braintree District LSP Executive	2	Yes	Cllr Butland Cllr Beavis
Community Safety Partnership	1	Yes	Cllr Schmitt (or Deputy Cabinet Member)
Community/Voluntary Group (Formerly the Third Sector Partnership Board)	1	Yes	Cllr Beavis (or Deputy Cabinet Member)

ANNUAL GENERAL MEETING
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APPOINTMENTS TO SERVE ON OUTSIDE BODIES		Agenda No: 16
Report presented by: Cllr Butland – Leader of the Council Report prepared by: Alastair Peace, Member Services Manager		
Background Papers:		Public Report
Options: To appoint or not to appoint in accordance with schedule.		Key Decision: No
Executive Summary: At its Annual General Meeting (AGM) on 26 th April 2012, the Council appointed Members to a number of outside bodies from 2012 - 2015. Details of current Member appointments on outside bodies can be viewed at the Council website at: http://www.braintree.gov.uk/downloads/200551/appointments_to_external_bodies At its meeting on 11 th June 2013, the Developing Democracy Group (DDG) agreed that a review of Member appointments to external organisations be carried out and be considered by Council in time for implementation following the outcome of the Local Government Boundary Commission for England review of the size of the Council and the next District Elections in 2015. The DDG considered a progress report on the review at its meeting on 26 th March and agreed to recommend to the Council AGM that pending completion of the full review, the following appointments be removed from the current appointments:		

Organisation	Appointed Councillor(s)	Reason
First Stop (New Direction)	Cllr Baugh Cllr Rice Cllr Thorogood	First Stop and New Direction are two organisations. Both have asked that the Council does not make any further appointments to First Stop Group and New Directions with immediate effect.
Halstead Town Centre Strategy Panel	Cllr Beavis Cllr Fincken Cllr Pell Cllr Sutton	Replaced by Halstead Town Team with appointment made by Cabinet.
Museums in Essex	Cllr Howell	Abolished.
Trinity House Hostel Project	Cllr Pell Cllr Sutton	Hostel closed.

Members are invited to agree to the removal of these appointments.

Decision:

To note the current list of Member appointments and that pending consideration of a full review of Member appointments to external organisations to be considered by Council in time for implementation following the next District Elections in 2015, the following appointments be removed:

First Stop (New Direction)
Halstead Town Centre Strategy Panel
Museums in Essex
Trinity House Hostel Project

Purpose of Decision:

To agree the removal of certain appointments of Council representatives serving on local organisations.

Corporate Implications	
Financial:	None
Legal:	Article 4.1.6 of the Constitution states that it is a function of Council to make appointments to Committees and nominate representatives to outside bodies unless the appointment is a Cabinet function or has been delegated by Council to a committee or officer.
Equalities/Diversity	None
Customer Impact:	None
Environment and Climate Change:	None
Consultation/Community Engagement:	None.
Risks:	None
Officer Contact:	Alastair Peace
Designation:	Member Services Manager
Ext. No.	2602
E-mail:	alastair.peace@braintree.gov.uk

