

COUNCIL

AGENDA



THIS MEETING IS OPEN TO THE PUBLIC

<http://www.braintree.gov.uk/Braintree/councildemocracy/committees/Council>

Date: Monday 21st September 2009

Time: 7.15 pm

Venue: Council Chamber, Causeway House, Bocking End, Braintree CM7 9HB

Membership:

Councillor J E Abbott	Councillor Mrs B A Gage	Councillor Lady Newton
Councillor M J Banthorpe	Councillor M G Gage	Councillor J P O'Reilly-Cicconi
Councillor Miss L Barlow	Councillor Mrs M E Galione(Chairman)	Councillor Mrs J A Pell
Councillor J Baugh	Councillor J E B Gyford	Councillor R Ramage
Councillor Mrs J C Beavis	Councillor N R H O Harley	Councillor D M Reid
Councillor D L Bebb	Councillor Mrs S A Howell	Councillor D E A Rice
Councillor E Bishop	Councillor P J Hughes	Councillor Mrs C Sandbrook
Councillor R J Bolton	Councillor D L Hume	Councillor Mrs W D Scattergood
Councillor G Butland	Councillor M C M Lager	Councillor Mrs J W Schmitt
Councillor G Cohen	Councillor S J Lambourne	Councillor A F Shelton
Councillor J C Collar	Councillor E R Lynch	Councillor Mrs L Shepherd
Councillor M Dunn	Councillor M Lynch	Councillor C Siddall
Councillor Mrs E Edey	Councillor D Mann	Councillor Mrs J A Smith
Councillor J G J Elliott	Councillor T McArdle	Councillor Mrs G A Spray
Councillor R Elliston	Councillor N G McCrea	Councillor F Swallow
Councillor Dr R L Evans	Councillor J McKee	Councillor Miss M Thorogood
Councillor A V E Everard	Councillor H J Messenger	Councillor S M Walsh
Councillor J H G Finbow	Councillor A M Meyer	Councillor R G Walters
Councillor Ms L B Flint	Councillor R G S Mitchell	Councillor R N Wilkins
Councillor T J W Foster	Councillor Mrs J M Money	Councillor T S Wilkinson

QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Council's Law & Governance Section on 01376 551414 or e-mail alastair.peace@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

At the commencement of the meeting the Chairman will make the following presentations

▪ Quality Parish Status Awards

An introduction will be made by Cllr John Buchanan, the Chairman of the Essex Association of Local Councils.

The Chairman of the Council will present the Award to

- Cllr Helen Edwards (Chairman) and Mrs Jane Coleman (Clerk) of Feering Parish Council who has been accredited for the first time, and to
- Cllr Martyn Phillips (Chairman) and Mrs Pippa Potter (Clerk) of Rayne Parish Council who has been recredited.

Members of the Council are requested to attend the above meeting to transact the following business: -

PUBLIC SESSION

1. **Apologies for Absence**
2. **To receive any announcements/statements from the Chairman of the Council.**
3. **Declarations of Interest.**
 - (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
 - (b) Any member with a personal and prejudicial interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time
4. **Minutes.** To approve as a correct record the minutes of the Council meeting held on 20th July 2009. (Copy previously circulated)
5. **Question Time.** (See above paragraph)
6. **Policy Recommendations and References – Cabinet – 1st September 2009.**

To consider any policy recommendations or references which have arisen since the last Council meeting.

 - (i) **Braintree District Strategic Assessment & Crime and Disorder Annual Partnership Plan** . Report attached (Page 1) and extract from minutes of the Cabinet meeting (Page 5)

7. **Statements by Members.**

To receive any statements by Members of which the appropriate written notice has been given to the Chief Executive in accordance with Council Procedure Rule 10.4(a). -
- *There are none.*

The Chairman will invite the Leader or relevant Cabinet Member to comment on each statement.

(Please note that the maximum time set aside for item 7 shall not exceed 30 minutes)

8. **Questions by Members**

(i) **Reports from the Leader and Cabinet Members.** To receive reports from Portfolio Holders.

- Councillor Butland, Leader of the Council (Verbal report by Deputy Portfolio Holder, Councillor Siddall)
- Councillor Lager, Efficiency and Resources (Page 6)
- Councillor Lady Newton, Housing and Well-Being (Page 8)
- Councillor Mrs Schmitt, Communities (Page 10)
- Councillor Walters, Environment and Sustainability (Report to follow)
- Councillor Harley, Enterprise and Culture (Page 12)
- Councillor Mrs Beavis, Customers and Communication (Page 14)

Under this item, Members may also ask questions without notice to the Leader or any Member of the Cabinet on any non-operational matter in which the Council has powers or duties or which affects the district or its inhabitants. (Procedure rules 10.2 and 10.8 apply)

(Please note that the time set aside for this item shall not exceed 30 minutes)

(ii) **Chairmen's Reports.** To receive reports from those Chairmen who have given prior notification in accordance with Council Procedure Rule 10.7 and to respond to questions on such reports. *None have been received.*

(iii) To raise any matters arising from published **minutes of meetings that have been held in public session** since the last Council meeting on 20th July 2009. (Paper attached – Page 19)

9. To receive reports about and receive questions and answers on the **business of external organisations.**

Exclusion of Public and Press: - To give consideration to adopting the following Resolution: -

That under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12(A) of the Act.

PRIVATE SESSION

10. **Statements by Members – Private Session**

To receive and give responses to statements by Members which contain confidential or exempt information of which the appropriate written notice has been given to the Chief Executive in accordance with Council Procedure Rule 10.4(a). The Chairman will invite the Leader or relevant Cabinet Member to comment on each statement.

There are no statements

(Please note that the maximum time set aside for item 10 shall not exceed 30 minutes)

11. **Question Time - Private Session**

- (i) **Leader's Statement** or statement by Cabinet Members containing exempt information on a key issue.
- (ii) **Oral questions** without notice to the Leader on any non-operational matter in which the Council has powers or duties or which affects the district or its inhabitants and which contain exempt information. (Procedure rules 10.2 and 10.8 apply) [*The Leader may respond directly, request another Cabinet Member to respond, provide a written response after the meeting or, if the question relates to an operational matter, request that the appropriate officer deals with the issue outside the Council meeting*]

(Please note that the time set aside for item 11 (ii) shall not exceed 30 minutes)

- (iii) **Chairmen's Statements.** To receive statements containing exempt information from those Chairmen who have given prior notification in accordance with Council Procedure Rule 10.7 and to respond to questions on such statements - *There are none.*
- (iv) To raise any matters arising from published **minutes of meetings that have been held in private session** since the last Council meeting on 20th July 2009.

12. **Private Session Policy Recommendations.** To consider any policy recommendations (in private session) which have arisen since the last Council meeting. *There are none.*

If you are unable to attend the meeting please forward your apologies for absence to Alastair Peace on (01376) 551414 or email alastair.peace@braintree.gov.uk The last page of this agenda is numbered 19.

A J REID
Chief Executive

Health and Safety

Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building. Any persons unable to use the stairs will be assisted to the nearest safe refuge.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk/Braintree/councildemocracy>

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended

Date of Meeting

Comments.....

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Contact details.....