

Council AGENDA



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Date: Monday, 27th June 2016

Time: 7.15pm

**Venue: Council Chamber, Braintree District Council, Causeway House,
Bocking End, Braintree, Essex, CM7 9HB**

Membership:

Councillor J Abbott	Councillor J Goodman	Councillor Mrs J Pell
Councillor Mrs J Allen	Councillor A Hensman	Councillor R Ramage
Councillor C Bailey	Councillor P Horner	Councillor F Ricci
Councillor M Banthorpe	Councillor D Hufton-Rees	Councillor B Rose
Councillor J Baugh	Councillor D Hume	Councillor Miss V Santomauro
Councillor Mrs J Beavis	Councillor H Johnson	Councillor Mrs W Scattergood
Councillor D Bebb	Councillor Mrs A Kilmartin	Councillor Mrs W Schmitt
Councillor R Bolton	Councillor S Kirby	Councillor P Schwier
Councillor K Bowers	Councillor G Maclure	Councillor C Siddall
Councillor Mrs L Bowers-Flint	Councillor D Mann	Councillor Mrs G Spray
Councillor G Butland	Councillor J McKee	Councillor P Tattersley
Councillor S Canning	Councillor R Mitchell	Councillor Miss M Thorogood
Councillor J Cunningham	Councillor Mrs J Money	Councillor R van Dulken
Councillor Mrs M Cunningham	Councillor Lady Newton	Councillor Mrs L Walters
Councillor T Cunningham	Councillor J O'Reilly-Cicconi	Councillor Mrs S Wilson
Councillor M Dunn	Councillor Mrs I Parker	
Councillor J Elliott	Councillor Mrs S Paul	

Members of the Council are requested to attend this meeting to transact the business set out in the Agenda.

N BEACH
Chief Executive

QUESTION TIME

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak.

Members of the public wishing to speak should contact the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk at least 2 working days prior to the meeting.

Members of the public can remain to observe the whole of the public part of the meeting.

Health and Safety. Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building. Any persons unable to use the stairs will be assisted to the nearest safe refuge.

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Documents. Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk>

We welcome comments from members of the public to make our services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information:

Meeting AttendedDate of Meeting.....

Comments.....

.....

.....

.....

Contact details.....

Members unable to attend the meeting are requested to forward their apologies for absence to the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk

INFORMATION FOR MEMBERS

Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non-Pecuniary Interest:-

Any member with a Disclosable Pecuniary Interest or other Pecuniary Interest to indicate in accordance with the Code of Conduct. Such Member must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

PUBLIC SESSION

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- 1 Apologies for Absence**
- 2 To receive any announcements/statements from the Chairman and/or Leader of the Council.**
- 3 Declarations of Interest**
To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.
- 4 Minutes of the Previous Meeting**
To approve as a correct record the minutes of the Special Meeting of Full Council held on 20th June 2016 (copy previously circulated).
- 5 Public Question Time**
(See paragraph above)
- 6 Member Appointment to the Overview and Scrutiny Committee and Outside Body (Maltings Lane Forum)** **6 - 9**
- 7 Councillors' Community Grant Scheme** **10 - 16**
- 8 Consideration of the Council to join SEAX Essex Building Control Shared Service to deliver Building Control Regulation services** **17 - 25**
- 9 Recommendations from the Overview and Scrutiny Committee – 8th June 2016 - Scrutiny Review into Health in the Braintree District** **26 - 37**
- 10 Reports from the Leader and Cabinet Members**
To receive the following reports from each Portfolio Holder.

Oral Questions to the Cabinet:

Members are reminded that following the presentation of each Cabinet Member's report, Members may put questions to the Cabinet Member on matters relating to their portfolio, the powers and duties of the Council or the District. Questions are not restricted to the contents of the Cabinet Member's report.

Where a verbal response cannot be given, a written response will be issued to all Members. (Council Procedure Rules 29.1 to 29.4 apply).

A period of up to 1 hour is allowed for this item.

10a	Councillor G Butland - Leader's Report to Council	38 - 40
10b	Councillor Mrs J Beavis - Health and Communities	41 - 44
10c	Councillor D Bebb - Finance And Performance	45 - 46
10d	Councillor T Cunningham - Economic Development	47 - 49
10e	Councillor Lady Newton - Planning and Housing	50 - 52
10f	Councillor J McKee - Corporate Services and Asset Management	53 - 54
10g	Councillor Mrs W Schmitt - Environment and Place	55 - 57
11	List of Public Meetings held since last Council Meeting	58 - 59
12	Chairmen's Statements To receive statements from those Chairmen who have given prior notification in accordance with Council Procedure Rule 33.1 and to respond to questions on such statements. <i>None have been received.</i>	

13 Statements by Members

To receive any statements by Members of which the appropriate written notice has been given to the Chief Executive in accordance with Council Procedure Rule 32.1.

None have been received.

14 External Organisations

To receive reports about and receive questions and answers on the business of external organisations.

None have been recieved.

Member Appointment to the Overview and Scrutiny Committee and Outside Body (Maltings Lane Forum)		Agenda No: 6
Portfolio Overall Corporate Strategy and Direction Corporate Outcome: A high performing organisation that delivers excellent and value for money services Report presented by: Councillor Graham Butland, Leader of the Council Report prepared by: Emma Wisbey, Governance and Member Manager		
Background Papers:		Public Report
Reports and Minutes of the Annual General Meeting – 24th April 2016		Key Decision: No
Executive Summary: <p>At the Annual General Meeting (AGM) of Full Council the Membership of the Overview and Scrutiny Committee was agreed.</p> <p>It is proposed to amend the Membership of the Overview and Scrutiny Committee to replace Councillor Stephen Canning with Councillor Gavin Maclure. Councillors Canning and Maclure have been consulted and are in agreement.</p> <p>Subject to Council's approval, the Membership of the Overview and Scrutiny Committee is set out in Appendix A to this report.</p> <p>At the AGM, Council also appointed representatives to Outside Bodies. At the time of AGM there was a vacancy in the Witham South Ward and Council agreed that Councillor Mrs Janet Money and the successful Candidate in the By-Election for the Witham South Ward be appointed to the Maltings Lane Forum.</p> <p>Councillor Gavin Maclure was elected to the Witham South Ward on 5th May 2016 and Council is therefore requested to note his appointment to the Maltings Lane Forum for the Civic Year 2016/17.</p>		
Recommended Decision: <p>That the Council:-</p> <ol style="list-style-type: none"> 1) Agrees the amendment to the Membership of the Overview and Scrutiny Committee remove Councillor Stephen Canning and to include Councillor Gavin Maclure as set out in Appendix A. 		

- 2) To note that Councillor Gavin Maclure is appointed as the Council's representative, together with Councillor Mrs Janet Money, to the Maltings Lane Forum for the Civic Year 2016/17.

Purpose of Decision:

- 1) To comply with legislation and to enable the Council to discharge its functions through Committees and Sub-Committees.
- 2) Full Council discharges its functions in accordance with Article 4 of the Constitution.

Any Corporate implications in relation to the following should be explained in detail.

Financial:	None.
Legal:	<p>Appointment to Overview and Scrutiny Committee:</p> <p>Article 4 Section 1.1.6 of the Constitution states that it is a function of Council to make appointments to Committees unless the appointment is a Cabinet function or has been delegated by Council to a committee or officer.</p> <p>Appointment to Outside Bodies:</p> <p>Members appointed to serve on outside bodies are entitled to claim expenses in accordance with the Member Allowance Scheme in attending meetings of the outside bodies as the Council's representative.</p> <p>Community Representatives will be able to claim mileage for attending meetings of the outside bodies.</p> <p>This will be met from the existing budget for Member Allowances.</p>
Safeguarding:	<p>Appointment to Overview and Scrutiny Committee:</p> <p>None.</p> <p>Appointment to Outside Bodies:</p> <p>No direct implications for the Council; any Member engaged with an outside body would be expected to comply with any safeguarding requirements imposed by the body.</p>
Equalities/Diversity:	None.
Customer Impact:	None.

Environment and Climate Change:	None.
Consultation/Community Engagement:	<p>Appointment to Overview and Scrutiny Committee:</p> <p>The affected Councillors have been consulted.</p> <p>Appointment to Outside Bodies:</p> <p>The appointment will be confirmed with the Maltings Lane Forum.</p>
Risks:	None.
Officer Contact:	Emma Wisbey
Designation:	Governance and Member Manager
Ext. No:	2610
E-mail:	emma.wisbey@braintree.gov.uk

Overview and Scrutiny Committee:

Councillor C Siddall (Chairman)
Councillor D Mann (Vice-Chairman),
Councillor C Bailey,
Councillor Mrs M Cunningham,
Councillor J Goodman,
Councillor P Horner,
Councillor D Hufton-Rees,
Councillor G Maclure
Councillor R Ramage,
Councillor F Ricci,
Councillor Miss V Santomauro,
Councillor P Schwier

Councillors' Community Grant Scheme		Agenda No: 7
Portfolio	Health and Communities	
Corporate Outcome:	Residents live well in healthy and resilient communities where residents feel supported	
Report presented by:	Cllr. Gabrielle Spray, Chair of the Grants Panel	
Report prepared by:	Jo Albin, Head of Housing and Community	
Background Papers:		Public Report
None		Key Decision: Yes
Executive Summary:		
<p>The report sets out a proposal to introduce a new ward based Councillors' Community Grant Scheme from 1st September 2016.</p> <p>The Scheme will enable ward members to bring about changes in their area through the provision of grants to community groups and will be supported by the Grant Panel and the Community Services Team.</p> <p>A provision of £180,000 has been included within the budget for the next two years to cover the funding of the grants, plus the administration and promotion of the scheme.</p> <p>The scheme will provide all 49 Ward Councillors with funds to support organisations and groups to develop and deliver community projects and initiatives that benefit local residents.</p> <p>Each Councillor will be allocated the following grant to spend in their ward:-</p> <p>£1500 from the 1 September 2016 to 31 March 2017</p> <p>£1500 from the 1 April 2017 to 31 March 2018</p>		
Recommended Decision:		
<div><div>1.</div><div>The Council approves the Braintree District Councillors' Community Grant Scheme as set out in this report.</div></div> <div><div>2.</div><div>The consequential additions to the Constitution in section 7 of this report be adopted, and the Head of Governance be authorised to produce updated copies of the constitution incorporating these.</div></div>		
Purpose of Decision:		
To enable the implementation of the new Councillors' Community Grant Scheme.		

Any Corporate implications in relation to the following should be explained in detail.	
Financial:	Budget for the new scheme was agreed at Council on the 22 February 16.
Legal:	<p>Individual Councillor decision making in relation to their own ward can be undertaken in relation to an adopted scheme further to the provisions of the Local Government and Public Involvement in Health Act 2007.</p> <p>Members will have to comply with the Code of Conduct and specifically the provisions in relation to Disclosable Pecuniary Interests.</p>
Safeguarding:	Organisations where relevant will be required to confirm that they have a safeguarding policy.
Equalities/Diversity:	<p>When deciding whether or not to award a grant Members must give due regard to the public sector's equality duty by consciously thinking about to the need to:</p> <p>Eliminate unlawful discrimination including harassment, victimisation and any other conduct prohibited by the Equality Act 2010.</p> <p>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</p> <p>and</p> <p>Foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>As part of the decision making process, protected characteristics are – age, disability, gender reassignment, pregnancy and maternity, race (including ethnic or national origins, colour or nationality), religion or belief, sex and sexual orientation.</p>
Customer Impact:	The scheme will operate district wide with all wards benefiting from the scheme.
Environment and Climate Change:	No direct implications although Members would be expected to consider this as part of the grant application process.
Consultation/Community	None

Engagement:	
Risks:	None identified at this stage.
Officer Contacts:	Jo Albini/Tracey Parry
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1. Introduction

The scheme will provide all 49 Ward Councillors with funds to support organisations and groups to develop and deliver community projects and initiatives that benefit local residents. We would expect around 250 grant awards to be made each year.

2. The Key Principles of the Proposed Scheme

2.1 Qualifying Organisations

- Any organisation that applies must have a constitution, bank account, relevant policies, procedures and insurances in place.
- Registered Charities
- Constituted 'not for profit' Community or Voluntary Groups
- Parochial Church Councils
- Social Enterprises
- Village Hall and Recreation Ground Committees
- Town & Parish Councils (anything that is not an ordinary or existing activity/function or a statutory obligation or duty)
- Schools (anything that is not statutory and benefits the wider community)

2.2 Funding

- Each Councillor will be allocated £1,500 per annum.
- Minimum grant allocation will be £100; maximum grant allocation will be £1,500 per grant period.
- No match funding will be required.
- Applicants will be able to apply at any time of the year.
- Ward Councillors can pool their monies together, so for example potentially 3 Councillors could contribute £300 each to award a grant of £900 or £1000 each making a total grant of £3000.
- Funding can be allocated to projects within the ward the member represents.
- Councillors can fund a project that is not taking place in their ward, but they must be able to clearly demonstrate that the people living in their ward will be able to take part in the project or scheme and will be able to benefit from the funding.
- Each Councillor will each be allocated the following grant to spend to benefit people in their ward:-

£1500 from the 1 September 2016 to 31 March 2017

£1500 from the 1 April 2017 to 31 March 2018

2.3 Role of the Councillor

- To engage and promote the scheme in their local community.
- To receive applications and make a decision as to whether funding is approved.

- To monitor the development of the projects they agree to fund.

3. **Application Process and Decision Making**

- Application form to be completed and returned to the relevant Ward Councillor.
- The decision as to whether an application is successful will be made by the Ward Councillor.
- All approved applications will be sent to officers to check the application form and arrange payment of the grant.
- If a Ward Councillor is uncertain about an application they can contact a Grant Panel Member for an informal discussion or have the option of referring the application to the Chair of the Grants Panel for discussion and clarification.
- If the Ward Councillor has a personal interest in a specific project or organisation they would have to refer the application to the Grants Panel.
- Grants will not be made retrospectively.

4. **The Grants Panel**

The Council AGM of the 25 April 2016 set out the role of the Grants Panel as:

1. To monitor those projects receiving grants under the Mi Community Scheme in accordance with the published terms of the scheme.
2. To assess applications for variation to grant terms in line with the scheme terms.
3. To monitor the introduction of the new Councillors' Grants Scheme and to recommend amendments to the terms of the scheme to the Cabinet where relevant.

The Grants Panel will also:

- Meet as required to coordinate the implementation of the new scheme, a meeting was held on 12 May 16.
- Monitor spend, grants being made and review the scheme after the first year of operation.
- Provide support to Ward Councillors if there is any uncertainty with any applications submitted and help promote the new scheme with other Councillors.
- The Chair of the Panel will regularly review a small percentage of the approved applications.

5. Administration

Funding recommended by Members will be processed by the Community Services Team and Finance.

Should there be any necessity to make small adjustments to the scheme the Leader may use his delegated authority in line with any recommendation from the Grants Panel to implement the change.

6. Member Interests

Councillors will be obliged to consider the Member Code of Conduct when making grant decisions. Members who would have a Disclosable Pecuniary Interest or a substantive non-pecuniary interest in any potential grant will not be able to make this. As ever should any Member have any queries on their interests they can seek guidance from either Ian Hunt as Monitoring Officer or Emma Wisbey as Deputy Monitoring Officer.

Examples of this would be where a Member is a Trustee of an organisation or other similar office holder and has a relevant interest.

Where Members are precluded from making a grant they may speak to other Ward Members to see if they would be able to support the project.

7. Consequential Amendments

The scheme is made under the provisions of the Local Government and Public Involvement in Health Act 2007, which allows for the creation of schemes where individual decisions can be made by Councillors in relation to their own wards.

The constitution does not currently provide for this form of decision making therefore the two following additions to the constitution are proposed:

Article 6 – The Cabinet

7.9 A scheme of Ward Councillor Decision making may be established; such a scheme may only permit the making of decisions by Councillors in relation to their ward. The scheme may permit the making of community grants.

Article 14 - Decision Making

8. Ward Councillor Decision Making

8.1 A scheme of Ward Councillor Decision making may be established in accordance with Article 6 section 7.9.

8. Audit and Transparency

The scheme will be subject to scrutiny in the same way as any other Council budget. Original documents including application forms and correspondence will be retained for at least six years for future reference by Audit.

The scheme will be published on the Council's website. Details of all grants made will be shown along with details of the grant funding remaining for each Councillor.

9. Training

A Member Development Evening on community grants will be delivered on 29th June, 2016. This will introduce the Councillors' Community Grant Scheme along with an overview of other available funding streams. Two further training sessions will be delivered to all members pre-launch. A guidance pack will be produced and will be available via the Members' Portal.

Consideration of the Council to join SEAX Essex Building Control Shared Service to deliver Building Control Regulation services		Agenda No: 8
Portfolio	Overall Corporate Strategy and Direction Environment and Place Finance and Performance	
Corporate Outcome:	Delivering better outcomes for residents and businesses and reducing costs to taxpayers A sustainable environment and a great place to live, work and play A high performing organisation that delivers excellent and value for money services	
Report presented by:	Cllr. Mrs Wendy Schmitt Deputy Leader & Cabinet Member for Environment and Place	
Report prepared by:	Mr Lee Crabb Head of Environment & Leisure	
Background Papers:		Public Report
Cabinet Report 23 rd May 2016 – Agenda item 8a and 14a		Key Decision: No
Executive Summary:		
<p>On the 23rd May 2016 Cabinet considered proposals to join the Seax Shared Building Control Service. Cabinet approved the principal of the Council joining the shared service.</p> <p>The minute extract provides: <i>That Cabinet agreed:</i></p> <ol style="list-style-type: none"><i>To the Council joining the SEAX Essex building control shared service being hosted by Colchester Borough Council with effect from the planned operational launch date of January 2017. This incorporated acceptance of the following:</i><ul style="list-style-type: none"><i>Current financial information and projections</i><i>The provisional time scales outlined in the mobilisation plan</i><i>Acceptance of the partnership agreement (the governance arrangements), as it stands at the present with only heads of terms</i><i>To give delegated authority to the Cabinet Member for Environment & Place in consultation with the Corporate Director to:-</i><ol style="list-style-type: none"><i>approve any changes in the host authority business plan</i><i>sign-off the final version of the partnership agreement</i>		

3. *To appoint the Cabinet Member for Environment & Place to the Partnership Management Board.*

To recommend to Full Council:

4. *The discharge of Braintree District Council's statutory building control function by delegation under the Local Government Act 1972, Section 101 and other enabling enactments through the shared service hosted by Colchester Borough Council.*
5. *That a budget provision is agreed for the one-off set-up costs, funded by an allocation from the Council's unallocated balance.*

This report considers the two recommendations to Council.

The provision of the Building Control Service is conducted under statutory powers. In order for Colchester Borough Council as the host Authority to undertake the work on the Council's behalf appropriate arrangements must be made. This report sets out the detail of these arrangements.

The development of the new shared service will have a number of initial set-up costs which are to be divided proportionately between the participating Authorities. Approval is sought for the use of unallocated balances to fund this cost.

Recommended Decision:

1. Under section 101 Local Government Act 1972 the Council arranges that the functions as detailed in Appendix 1 be discharged on its behalf by Colchester Borough Council, subject to the acceptance of this by Colchester Borough Council, and from the later the signing of a Partnership Agreement on the 1st October 2016.
2. That a budget provision of £250k is agreed for the one-off set-up costs, funded by an allocation from the Council's unallocated balance.

Purpose of Decision:

To delegate the relevant statutory functions which relate to the Council's Building Control service to Colchester Borough Council and make appropriate budget provision for the allocation to facilitate the forming of the shared service.

Any Corporate implications in relation to the following should be explained in detail.

Financial:	By becoming part of a shared service the cost of the service is projected to reduce. The experience of other shared services formed around the country is that, by pooling resources, partner councils gain more efficient services at lower costs. An initial contribution of a maximum of £250,000 for set-up costs is required from each Local Authority.
Legal:	<p>The Heads of Terms of the Partnership Agreement set out the basis for the agreement between the Host Authority and the partnering councils including the Council. This agreement will be formalised with any changes approved by the Cabinet Member for Environment & Place in consultation with the Corporate Director.</p> <p>Detailed legal and professional advice will be sought in relation to issues, and these will be mitigated wherever possible. Where this is not possible they will be highlighted as risks to the relevant Cabinet Member.</p>
Safeguarding:	No significant impact
Equalities/Diversity:	The formation of a building control shared service is intended to produce a more effective service and as a consequence there should be no adverse impact on any part of the community.
Customer Impact:	By becoming part of a shared service the Council's building control service will become more resilient and better able to cope with variation in demand that this, mainly reactive, service has to deal with. With the implementation of a new IT business system specifically designed for Building Control and the introduction of remote working this is primarily aimed at improving the level of service to customers.
Environment and Climate Change:	No significant impact
Consultation/Community Engagement:	None
Risks:	<ul style="list-style-type: none"> • Loss of highly experienced staff – this is being mitigated through strong communications and the host authority looking at the remuneration packages. • Not all authorities joining the shared service leading to a reduced final saving for the authority – this has been mitigated by all authorities being involved in designing

	<p>the shared service.</p> <ul style="list-style-type: none"> • Potential loss of existing clients will be mitigated by regular contact and retaining the local authority brand. • Attracting the right staff with commercial and marketing skills to be mitigated through remuneration package and greater development opportunities through scale of organisation.
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E-mail:	Lee.crabb@braintree.gov.uk

1.0 Background

- 1.1 Essex Chief Executives asked officers to explore the creation of a Building Control Partnership for Essex in 2014. Following a detailed work programme Colchester Borough Council developed a high level Business Case for the formation of SEAX Essex Building Control shared service.
- 1.2 On the 23rd May 2016 the Cabinet resolved that in principle the Council would join the proposed shared service, subject to a delegation for the final approval of the Host Authorities Business Plan and the Partnership Agreement.
- 1.3 The Council is proud of its high quality Building Control Service. However, the Council has recognised there are a number of pressing issues which are affecting the service and as a consequence Braintree District Council has been working with six other partner Authorities across Essex with a view to forming a single Building Control shared service, hosted by Colchester Borough Council that will, through the benefits of scale, be better able to tackle these issues.
- 1.4 The key issues facing most Building Control teams are:-
 - (a) That the teams in Essex tend to be very small and hence tend to struggle to run with any level of resilience.
 - (b) Private Sector Approved Inspectors (AI's) have increasingly taken more and more work from the local authorities and with the lack of resources many are unable to effectively fight back and regain market share.
 - (c) Inability to operate on a level playing field with private sector Approved Inspectors.
 - (d) A lack of commercial and marketing skills within the current Building Control teams need to attract more of the market share to the Local Authority sector.

There is a real fear that in ten years' time, due to the age demographic and the inability to attract new staff, the Local Authority building control service will simply disappear, unless councils make a significant investment and change the current approach in service delivery.

- 1.5 As a consequence of this, seven local authorities have been working collaboratively with a view to forming a single Building Control shared service to benefit the individual Councils. The project has progressed over the last eighteen months. Colchester Borough Council has been appointed the host Authority and the remaining councils from Basildon, Braintree, Maldon, Tendring, and Uttlesford are now at the decision making point in the process of whether to join the shared service by the end of July 2016. Since the Cabinet meeting Harlow Council has confirmed that it does not wish to join the shared service. Colchester Borough Council is currently updating the financial model to reflect this change.

2.0 Business Case

- 2.1 A high level Business Case has been produced by Colchester Borough Council that sets out the options available to partner Authorities should they wish to join the SEAX Essex Building Control Service. All partner Authorities are now being asked to consider this Business Case and whether they wish to commit to joining the shared service.
- 2.2 By bringing together the Building Control staff teams into a focused, customer and efficiency driven service, the participating authorities will be able to secure the resources required to deliver their statutory obligations, service increased demand, deliver higher standards of customer service, retain and attract staff, reduce overall costs and benefit from shared efficiencies as the service evolves and grows.

The key objectives of the new service will be to achieve:-

- Increased service resilience.
 - A net decrease in costs to participating authorities, ultimately protecting service levels provided to customers.
 - Consistent and improved customer service.
 - Increased ability to retain, develop and recruit staff and provide them with new opportunities and improved training and development.
 - Growth through benefits of scale and modern working practices to increase market share both in volume and value.
 - A digital service, maximising the use of technology, supporting channel shift and increasing efficiency.
- 2.3 The Business Case indicates that by creating a shared service, and utilising the resources within the current services, that each individual Council can provide a more resilient service to its customers without additional cost and a potential to create a saving.

4.0 Governance of the Shared Service

- 4.1 The service will be managed through a delegation process linked to a Partnership Agreement. Each participating authority will delegate its statutory functions to Colchester Borough Council in relation to the provision of Building Control Services. This will enable the Host authority to deliver the service but the culture and the governance of the service will be controlled by the collective partnering Authorities.
- 4.2 Under a Partnership Agreement a Management Board will be formed to provide strategic leadership to the Shared Service. This will consist of relevant

Cabinet Members from each participating authority. A Supervisory Board of senior officers will monitor the performance of the service and ensure it is delivering against the key performance indicators.

5.0 Delegation of statutory duties

- 5.1 The host Authority will be responsible for exercising the statutory elements of the Building Control Service on behalf of each District. This will include issuing relevant Building Control Certificates and taking statutory action in regard to both demolitions and dangerous structures etc. on behalf of partner Authorities.
- 5.2 Each Council must formally resolve to agree the discharge of their statutory functions to the host Authority pursuant to Section 101 of the Local Government Act 1972. In respect of non-Executive Functions only Full Council can sanction this delegation, those functions which are Executive can be authorised to be delegated by Cabinet.
- 5.3 Council is asked to approve the details of the functions to be discharged by Colchester Borough Council on behalf of the Council as set out in Appendix 1 of this report under section 101 of the Local Government Act 1972.
- 5.4 The arrangements would come into effect no earlier than the 1st of October 2016 or in the event that the Partnership Agreement is not completed by that point the completion of the Partnership Agreement. This will enable Colchester Borough Council as Host Authority to undertake these functions.
- 5.6 The Council is not precluded from exercising the functions included within the arrangement itself under section 101(4) Local Government Act 1972, whilst it is not anticipated that this will be necessary it does enable a reserve position should it become necessary at any future point.

6.0 Resource Implications

- 6.1 In the spirit of shared service it will be the intention to ensure that no partner makes financial gain over another. The key principle proposed is that where possible, the partner Authorities should share costs, savings and income on a set percentage basis. The Council's share is set at 20%.
- 6.2 Essex is forecast to experience significant growth throughout the County over the next 15 years both in housing and commercial premises. Building on this scale will require additional building control resources to service the increased demand and Local Authority Building Control services will be better equipped to exploit this market as a larger mass than if they were acting alone. Bringing in this additional potential income will obviously reduce the overall cost of the service and create its own efficiencies.
- 6.3 A contribution of £250,000 is required from Braintree District Council towards the one-off set-up costs of the shared service.

**Functions included within arrangements for the discharge of functions by
Colchester Borough Council on behalf of Braintree District Council**

1.0 Relevant Functions

1.1 The Relevant Functions shall be those functions set out in the following List of Enactments (“the enactments”) together with:

- a) Any amendments, modifications or replacements to the enactments
- b) Any new legislation relating to Building Control function of local authorities or in other ways related to the enactments
- c) Any subsidiary legislation or statutory guidance made under the enactments or under provisions in (a) and (b) above and
- d) Any other function of a local authority calculated to facilitate or conductive or incidental to the functions in the statutes or any provisions in (a), (b) and (c) above.

1.2 Building Control Functions

To exercise on behalf of the Councils such statutory duties or powers conferred on the Councils by the following enactments and any enactments amending or replacing them and also any regulations, orders, byelaws and other subsidiary legislation made under the following enactments.

For the avoidance of doubt the functions conferred by this scheme of delegation shall include:

- (a) Appointment and/or authorisation of officers to exercise statutory functions.
- (b) Undertaking of inspections, investigations, interviews, service of notices, notifications, consultation responses, and legal proceedings under the legislation applicable thereto set out below, and to exercise all other relevant powers, including powers of entry provided under such legislation.
- (c) Determination of applications, service of notice, exercise of powers in default and recovery of expenses.
- (d) The institution of legal proceedings
- (e) Exercise of powers of entry.
- (f) The production and operation of a Scale of Building Regulation Charges that will comply with the Building (Local Authority Charges) Regulations 2010

List of Enactments

- 1. The Building Act 1984 and regulations made thereunder
- 2. Building Regulations 2010
- 3. The Sustainable and Secure Buildings Act 2004
- 4. The Building (Local Authority Charges) Regulations 2010
- 5. Local Government (Miscellaneous Provisions) Act 1982
- 6. Highways Act 1980
- 7. Part Wall etc Act 1996
- 8. Regulatory Reform (Fire Safety) Order 2005

- 9. The Fire Safety and Places of Sports Act 1987
- 10. Safety of Places of Sport Regulations 1988
- 11. The Building (Approved Inspectors etc) Regulations 2010

- 1.3 Where any Acts or Regulations referred to in the List of Enactments are amended or repealed the List of Enactments will be deemed to have been changed to incorporate the appropriate new or amended Act or new or amended Regulation.
- 1.4 Where an action is authorised or delegated which requires the issue of service of a formal statutory notice or a notice which has to be signed by the “Proper Officer” the officer to whom the function is delegated by Colchester Borough Council, or any officer authorised by them to sign that notice may sign the notice and shall be deemed the Proper Officer.
- 1.5 Where legislation gives power of entry to authorised officers or where there is power to appoint an officer for a particular function Colchester Borough Council shall be authorised to grant these powers to specified officers and to make such appointments.

Recommendations from the Overview and Scrutiny Committee – 8th June 2016		Agenda No: 9
Overview & Scrutiny Review into Health in the Braintree District		
Portfolio:	Health and Communities	
Corporate Outcome:	Residents live well in healthy and resilient communities where residents feel supported	
Report presented by:	Cllr C Siddall, Chairman of Overview and Scrutiny Committee	
Report prepared by:	Lee Crabb, Head of Environment & Leisure	
Background Papers:	Public Report	
Reports and Minutes of Overview and Scrutiny Committee of 23rd September 2015 , 9th December 2015 , 24th February 2016 , 9th March 2016 and 8 th June 2016.	Key Decision: No	
Executive Summary:		
Further to the Overview and Scrutiny Committee’s scrutiny review in to Health in the Braintree District, Members are asked to consider the Scrutiny Report (Appendix A to the report) and the recommendations to Cabinet contained therein. For ease of reference the recommendations are set out in the recommended decision box of this covering report.		
Subject to Council's approval, the Scrutiny Report will be taken to the meeting of Cabinet on the 12th September 2016 for response.		

Recommended Decision

Further to the scrutiny review, the Overview and Scrutiny Committee make the following recommendations to Cabinet.

The recommendations have been formulated further to the consideration of the evidence gathered by the Committee.

Recommendation 1:

Braintree District Council should continue to support the work being undertaken by Essex County Council's Public Health by:-

1. continuing to "own" public health at a local level
2. driving economic development and regeneration in the district
3. supporting "early years" and "school readiness" interventions and opportunities
4. supporting vulnerable people via a facilitative and flexible housing approach
5. continuing to support and promote physical activity
6. promoting active transport
7. ensuring community safety

Recommendation 2:

Essex County Council should re-visit the role/terms of reference of the Essex Health and Wellbeing Board recommending they switch their focus on local public health issues and actions.

Recommendation 3:

Braintree District Council should continue to support the Mid Essex Clinical Commissioning Group's clinical 'livewell' initiative and further develop our own lifestyle Livewell programme and in doing so creating an effective working partnership to address all aspects of our resident's health and wellbeing.

Recommendation 4:

In light of the fact that 57% of "Reception Year" children living in the Braintree District have not been adequately prepared for school, the Braintree District Council should work alongside its health partners and other local stakeholders to tackle the rising issues surrounding school readiness.

Recommendation 5:

The Committee request that it is provided with more information on the work being carried out locally on mental health to establish if there are areas where the Council can support Mid Essex Clinical Commissioning Group.

Recommendation 6:

Braintree District Council needs to:

1. Support the continued work of the Essex Primary Inter-professional Care (EPIC) Project to attract more GP's to the County
2. Recognise that the traditional small GP practice model which is prevalent in our district, is going to struggle with the projected increase in the population and the proposed 7 day per week working practice and therefore support the local NHS in the investment in of new larger "health hubs" in the District.
3. Work with local health partners to place more emphasis on preventative self- care to keep residents out of the clinical services, with special emphasis on post discharge care.

Recommendation 7:

The Committee require regular updates on the following surgery developments:

- | | |
|-----------------------|----------------------------------|
| 1. St Lawrence | 4 Bocking End, Braintree CM7 9AA |
| 2. Mount Chambers | Coggeshall Rd, Braintree CM7 9BY |
| 3. Premdor Site | Sible Hedingham |
| 4. Maltings Lane Site | Witham |

Recommendation 8:

Braintree District Council needs to be instrumental in educating the public on how to use the local health services, for example:

1. when to go to the Accident and Emergency Department
2. when to go to see a doctor
3. when to call NHS 111 service

Recommendation 9:

It is recommended that Braintree District Council:

1. Continues to support ECC Public Health's "Tuck In" project. This looks at encouraging independent takeaways to provide better healthier menu options and use more healthy cooking practices.
2. Work with ECC Public Health in the creation of a whole systems approach model to childhood obesity specific to the Braintree District.
3. Encourage the adoption of the daily mile in local schools. It involves students running or walking for one mile every day, it has been scientifically proven that running a mile per day reduces obesity and improves children's fitness, behaviour and increases concentration levels.
4. Look at ways of promoting the use of green open spaces to increase the availability of areas to carry out structured activity.
5. Continues to see health and wellbeing as a growing concern and a main priority for the Council going forward.
6. Continue to support the funding of the Council's Health & Wellbeing Programme manager post.

Recommendation 10:

It is recommended that Essex County Council continue with the provision of public health expertise to the council via the employment and hosting of a Health Improvement Officer by Braintree District Council.

Recommendation 11:

Closer working with NHS England at pre-application stages to provide a better coordinated and holistic approach to developing new health care facilities (Health Hubs) in the District.

Recommendation 12:

The Council continues to support the Mid Essex Clinical Commissioning Group in the creation of their Strategic Estates Plan so that there is established a coordinated plan for health facilities throughout the whole district.

Recommendation 13:

That The Council's Development Services need to ensure where possible that residents have access to affordable housing and that developers meet minimum standards, providing open spaces and sports facilities, allotment provision as well as well-designed plans that encourage people to partake in active travel.

Recommendation 14:

The Committee is provided with an update on the review that has been carried out on the open spaces standards.

Recommendation 15:

The Council must work with NHS England to try and identify sites within Witham for new purpose built medical facilities (Health Hubs) which would then attract new GP's in to the district.

Purpose of Decision:

To enable the Committees' report to be referred to Cabinet in accordance with the Procedure Rules for Scrutiny.

Any Corporate implications in relation to the following should be explained in detail	
Financial:	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Legal:	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Safeguarding	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Equalities/Diversity	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Customer Impact:	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Environment and Climate Change:	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Consultation/Community Engagement:	As set out in the report.
Risks:	These will be assessed as part of the response from Cabinet on 12 th September 2016.
Officer Contact:	Lee Crabb
Designation:	Head of Environment & Leisure
Ext. No.	2227
E-mail:	lee.crabb@braintree.gov.uk



Overview and Scrutiny Committee Scrutiny Review of Health in the Braintree District

25th May 2016

Overview and Scrutiny Committee

Scrutiny Review of Health in the Braintree District

1. Terms of Reference

At its meeting on 15th July 2015, the Overview and Scrutiny Committee agreed that the main topic for review would be Health in the Braintree District.

The review would specifically look at the provision of health care for residents of the Braintree District with emphasis on access to primary health care and future planning for growth in the Braintree District.

The terms of reference for the review were agreed by the Committee and are set out below:

1. To consider and understand the health needs of the District with respect to differences in population and relative health issues and to gain an understanding of the various health services that are available to residents and who commissions these services.
2. To consider and understand the provision of primary care services which are available to residents and the basis for the distribution of resources.
3. To consider the District Councils role in Health Prevention and how it can implement and support appropriate alternatives to primary health care.
4. To review projected growth and demographic trends and consider the impact this may have on the provision of Health services and how the various organisations are going about planning for the future.

2. Recommendations of the Overview and Scrutiny Committee to Cabinet:

Further to the scrutiny review, the Overview and Scrutiny Committee make the following recommendations to Cabinet.

The recommendations have been formulated further to the consideration of the evidence gathered by the Committee.

Recommendation 1:

Braintree District Council should continue to support the work being undertaken by Essex County Council's Public Health by:-

1. continuing to "own" public health at a local level
2. driving economic development and regeneration in the district
3. supporting "early years" and "school readiness" interventions and opportunities
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The Committee request that it is provided with more information on the work being carried out locally on mental health to establish if there are areas where the Council can support Mid Essex Clinical Commissioning Group.

Recommendation 6:

Braintree District Council needs to:

1. Support the continued work of the Essex Primary Inter-professional Care (EPIC) Project to attract more GP's to the County
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The Committee require regular updates on the following surgery developments:

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3. Encourage the adoption of the daily mile in local schools. It involves students running or walking for one mile every day, it has been scientifically proven that running a mile per day reduces obesity and improves children's fitness, behaviour and increases concentration levels.
4. Look at ways of promoting the use of green open spaces to increase the availability of areas to carry out structured activity.
5. Continues to see health and wellbeing as a growing concern and a main priority for the Council going forward.
6. Continue to support the funding of the Council's Health & Wellbeing Programme manager post.

Recommendation 10:

It is recommended that Essex County Council continue with the provision of public health expertise to the council via the employment and hosting of a Health Improvement Officer by Braintree District Council.

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Recommendation 14:

The Committee is provided with an update on the review that has been carried out on the open spaces standards.

Recommendation 15:

The Council must work with NHS England to try and identify sites within Witham for new purpose built medical facilities (Health Hubs) which would then attract new GP's in to the district.

1. Evidence Gathering

The Committee held four evidence gathering sessions during its meetings of the 23rd September 2015, 9th December 2015, 24th February 2016 and 9th March 2016.

A range of stakeholders were identified and invited to attend the Committee's evidence gathering sessions; those participating were:

- Dr James Booth - Vice-Chairman of Mid Essex Clinical Commissioning Group Board
- Dr Mike Gogarty - Director of Public Health, Essex County Council
- Mrs Caroline Russell - Accountable Officer, Mid Essex Clinical Commissioning Group
- Dr Kamilla Porter – Clinical Lead for the EQUIP and EPIC Project
- Ms Carolyn Larsen – Head of Commissioning, NHS England - Midlands and East (East)
- Dr Laura Taylor Green, Public Health Consultant, Essex County Council
- Sian Brand, Lead Project Manager, Connect Well, Mid Essex Social Prescribing Project
- Melanie Crass – Executive Director for Primary Care and Resilience, Mid Essex CCG
- Kerry Harding – NHS England

In addition to the above organisations the following Officers of the Council were identified to provide evidence.

- Lee Crabb – Head of Environment & Leisure,
- John Krischock – Health & Wellbeing Programme Manager,
- Emma Goodings – Planning Policy and Land Charges Manager, Planning Policy
- Neil Jones – Principal Planner, Development Management

2. Additional Evidence/Resource considered

- King's Fund – Improving The Public's Health A Resource For Local Authorities
- News Articles - [The East Anglian Times](#) (16th February edition) on the retention of GPs. The focus of the article was the areas of North Essex (Colchester and Tendring) and Suffolk.
- Study by Bath University (joint funded by Health Education England and NHS England) published on [British Journal of General Practice](#) on 7th January 2016, which looks at the loss of GPs.

3. Themes identified by Scrutiny review

There are associated health problems which have significant economic impact on the NHS and local authorities, apart from these direct health care costs, obesity has financial implications for the wider economy through loss of productivity, certified incapacity and increased benefit payments.

4. Other matters raised during the Evidence Gathering Session

As part of the Scrutiny Review, an invitation was extended to those who participated to make suggestions for potential recommendations. The following are the direct responses received when asked *“what would you like to see as a recommendation from the Council which will help your organisation?”*

MECCG

“To continue to work collaboratively on the Live Well agenda. The Council needs to continue to embrace our corporate responsibility for our citizens, as the Live Well initiative has been a massive spark which has allowed all stakeholders to focus on how we can improve outcomes for everyone.”

PUBLIC HEALTH

“Public Health would really welcome Braintree’s continued emphasis and support for the broader determinates of health, particularly building on the issues of poor housing and supporting the vulnerable.”

“The Council should continue with its excellent work it has achieved in mobilising communities to help each other and tackling isolation. The Council should also continue to providing high class opportunities to take part in activities and making better use of open/green space and better use of cycling/walking routes.”

“The Council must continue to support Public Health campaigns/initiatives that impact upon the health priorities population of Braintree.”

CONNECT WELL

“Engagement in strategic planning across key stakeholders of Connect Well to support the community and voluntary sector in delivering the desired outcomes of improved health and well-being through better prevention and self-care/self-management locally.”

5. Records of evidence gathering sessions

The reports and minutes of the meetings of the Overview and Scrutiny Committee during which the evidence gathering sessions were held are available on the Council’s website.

http://www.braintree.gov.uk/meetings/committee/13/overview_and_scrutiny_committee

The evidence gathering sessions were held on:

- [23rd September 2015](#),
- [9th December 2015](#)
- [24th February 2016](#)
- [9th March 2016](#)

6. Acknowledgements:

The Overview and Scrutiny Committee would like to record its thanks to all those persons who took part in the scrutiny review and in particular, expresses its appreciation and thanks to the under mentioned individuals who contributed their time and expertise during the information gathering stage of the process:-

Dr James Booth - Vice-Chairman of Mid Essex CCG Board
Dr Mike Gogarty - Director of Public Health, Essex County Council
Mrs Caroline Russell - Accountable Officer, Mid Essex CCG
Dr Kamilla Porter – Clinical Lead for the EQUIP and EPIC Project
Ms Carolyn Larsen – Head of Commissioning, NHS England - Midlands and East (East)
Dr Laura Taylor Green – Public Health Consultant, Essex County Council
Sian Brand – Lead Project Manager, Connect Well, Mid Essex Social Prescribing Project
Melanie Crass – Executive Director for Primary Care and Resilience, Mid Essex CCG
Kerry Harding – NHS England
Lee Crabb – Head of Environment & Leisure,
John Krischock – Health & Wellbeing Programme Manager,
Emma Goodings – Planning Policy and Land Charges Manager, Planning Policy
Neil Jones – Principal Planner, Development Management

7. Reference Materials

- NHS Primary Care Strategy for Braintree - NHS Mid Essex clinical Commissioning Group
- Connect Well – The Social Prescribing Project in Mid Essex – Connect Well
- Health Prevention/Promotion - Alternatives to medical intervention – Essex County Council
- [The King's Fund Improving the Public's health – A resource for local authorities](#)

LEADER'S REPORT TO COUNCIL

Agenda No: 10a

OVERALL CORPORATE STRATEGY AND DIRECTION

Devolution Update

At Cabinet on the 23rd May I said that I would update Members following the Devolution Board meeting on 26th May. The meeting was held and all fifteen local authorities across Greater Essex were represented. The meeting focused on governance and a mayor-led combined authority. A vote was then held in which Leaders (or their representatives) were asked to say yes or no to continuing to explore devolution on the basis of the mayor; this vote was very close with the result being 8 voting no and 7 voting yes. A second vote was then held asking Leaders to say yes or no to continuing to explore devolution without a mayor, this was a unanimous yes.

For clarity, I voted yes to exploring a devolution deal with a mayor because I would like to get to the point where there is an offer on the table from Government and Braintree DC can then assess whether this deal is worth the governance ask of a mayor-led combined authority or another governance proposal.

As a next step, it was agreed at the meeting that a letter would be sent to the Minister (Greg Clark) setting out Gt. Essex's position and seeking a meeting to explore options and a possible way forward. A copy of this letter is attached to my report.

You may also have seen some media coverage of this (LGC and Look East) and this note gives you the facts of the situation. I will continue to keep Members briefed when we receive a response from Government.

Meeting with Greenfields

On the 7th June, the Chief Executive and I met with the Chairman and Chief Executive of Greenfields to discuss future joint work and the CHIP growth fund that is currently managed jointly between Greenfields and the Council to deliver new homes in the district. A report will come to September's Cabinet to update Members on next steps.

A120 Campaign

On the 10th June I attended an A120 networking lunch hosted by The Haven Gateway Partnership and James Cleverly MP to promote the A120 campaign to local businesses and partners.

Councillor Graham Butland
Leader of the Council

Contact:	Councillor Graham Butland
Designation:	Leader of the Council
E-mail:	cllr.gbutland@braintree.gov.uk

BY E-MAIL

3rd June 2016

The Rt. Hon. Greg Clark, MP,
Secretary of State for Communities and Local Government

Dear Secretary of State,

Greater Essex Devolution

Since the Leaders of Greater Essex wrote to you in September we have made good progress on developing our proposals on devolution. We have also engaged with the South East LEP, business leaders including the Essex Chamber of Commerce, the Greater Essex Skills Board, the South Essex Growth Partnership, the Greater Essex Business Board, the University of Essex and Anglia Ruskin University.

In addition we have been discussing devolution with our local Members of Parliament.

As we said in our letter of 4th September 2015, we have untapped potential, where, with the right mechanisms, freedoms and flexibilities in place, we can:

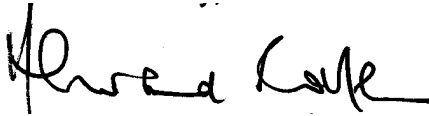
- ☐ bring productivity into line with comparable areas;
- ☐ accelerate economic growth;
- ☐ close the gap between current rates of house building and the level required to meet needs within our communities;
- ☐ improve skills levels to better meet the needs of business now and in the future;
- ☐ attract foreign investment;
- ☐ increase the resilience and robustness of Greater Essex to adapt to economic shocks and shifts in the future;
- ☐ and enable strategic planning and investment in infrastructure, including attracting more private sector investment.

At a meeting last week, all Leaders in Greater Essex committed to continue engaging with government to explore the specific benefits that devolution could bring for our residents and businesses and through them further increase our contribution to the wider UK economy. However, there were different views in the room about a mayor-led governance model; there are those Leaders that have major reservations about a directly elected mayor and those that would be more open to consider this option if the deal was worth this ask.

Continued/2...

A delegation of Leaders would like to meet with you or your nominee(s) to better understand the government's position and to explore potential options that address both the government's requirements and the reservations of a number of Council Leaders.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Howard Rolfe', with a stylized, cursive script.

Cllr Howard Rolfe
Leader of Uttlesford District Council and Chairman of Greater Essex Devolution Board

Tel: 01799 510405
cllrrolfe@uttlesford.gov.uk

**REPORT TO COUNCIL – PORTFOLIO AREA OF HEALTH
AND COMMUNITIES**

Agenda No: 10b

Health Improvement

Livewell

Members would have, by now, received the first **Livewell** Bulletin which explains the five work streams of **Livewell** in greater detail. The bulletin will be sent to Members on a quarterly basis and, in addition, bite-size email bulletins will be issued with updated information.

Livewell is the successful brand of the Braintree District Health and Wellbeing Panel (BDHWP). It has been so successful that Maldon & Chelmsford Councils, along with the Mid Essex Clinical Commissioning Group, have all adopted it (as you will see I have used the **Livewell** themes to categorise my report).

The panel has recently awarded public health funding to a number of local projects which are addressing the two key priorities of the panel of Obesity and Frailty. In total £61,000 has been awarded to 17 projects.

Eatwell

1. Livewell Child

Livewell Child is the title of the project we are running in partnership with the Public Health team from Essex County Council. The project is to run for three years from April 2016-March 2019.

The main aims of the project are to halt the rise in childhood obesity and increase physical activity. The target group is children of primary school age and their families living within the Braintree District. The University of Essex is expected to produce an academic research paper on the project at its conclusion. The project is currently being scoped and I will provide further details on it at a future Full Council.

2. Essex County Council Obesity Review

As the Braintree District Council representative on the ECC Health Overview and Scrutiny Committee I have been instrumental in bringing forward an Obesity Review for the county. I have passed the recommendations of the Obesity Review to the Braintree District Council Health & Wellbeing Programme Manager where it will help support the Council's own work halting the rise of obesity in the Braintree District as well as supporting the **Livewell Child** project.

3. Braintree School Readiness Pilot

In my last report I informed Members that the School Readiness Steering Group had applied to the BDHWP for public health funding to produce a family guidebook for looking after the health of 0-5 year olds. I am happy to say that their bid was successful and I look forward to the publication of this booklet and the further work to be undertaken by the Steering Group.

Bewell

1. Body Science

Braintree District Museum, Braintree District Council and Essex County Council are pleased to announce the success of the Body Science exhibition at the District Museum.

Body Science was the Museum's largest and most popular exhibition to date. The total engagement for the exhibition has been over 3000 individual visits breaking all museum records.

2. Active Braintree District Network

A success of the Active District Networks across Essex is that Active Essex and Sport England devolve funding into the heart of the Essex Authority areas. A recent good example of this is the Braintree 5 Mile Road Race which received funding from the Braintree Active District Network. Along with many Officers from Braintree District Council, I was delighted to complete the race and enjoyed a great family, community event.

3. Active Essex Local Authority Conference

I was delighted to speak, along with The Rt. Hon. John Wittingdale OBE MP – Minister for Culture, Media and Sport, at the recent Active Essex Conference at Chelmsford City Race Course. The conference was to coincide with the much awaited launch of the Sport England Active Nation Strategy 2016-2021.

The Strategy is bold and ambitious and at its heart are five key outcomes:-

- Physical wellbeing
- Mental wellbeing
- Individual development
- Social and community development
- Economic development

These priorities put community wellbeing and social gain at the heart of our communities and will no doubt support the Council's **Livewell** priorities and be fundamental in the development of the Council's own Bewell (Leisure) strategy.

The conference crystallised that Place Based Community Wellbeing, supporting both physical and mental wellbeing, is better understood and delivered at the grass roots of our communities.

Staywell

1. Mid Essex Clinical Commissioning (MECCG) Livewell Roadshows

MECCG are keen to promote the **Livewell** brand pan-Essex with the slogan “everyone should **Livewell** in Essex”. They are using the brand to communicate with residents on their proposals for future care; a strategy to unify services, simplify process and build communities that are healthy and resilient. They are also introducing the concept of “Live Well hubs” (health hubs) to residents, explaining that these centres will become the focal point in the local community, a place to go to access traditional health services, social care and voluntary organisations who can co-ordinate support.

The MECCG organised a series of promotional roadshows in June around the District which I attended.

Feelwell

1. Supporting Mental Health in the Braintree District

Public Health at Essex County Council has awarded an Occupational Therapist funding for a two-year period to support a pilot linking community wellbeing and mental health. I am interested in the project and I am keen to understand if more integrated links to community funding (such as this) could be better co-ordinated through the BDHWP. Mental Health is a growing agenda and I will be asking the BDHWP to look at taking this subject on as a future priority.

2. Dementia Friends

As part of Dementia Awareness Week I was delighted to join the Communities and Health Team in George Yard during May to help raise the awareness of Dementia and Dementia Friends.

I was also pleased to join the Communities Team when being awarded a High Sheriff of Essex award for Keep Safe. The Keep Safe project, which has been successful pan-Essex, was originally launched by Braintree District Council and was designed to support older people when out and about in our town centres.

Active Communities

The Essex Rural Strategy

Following extensive consultation throughout Essex the Essex Rural Partnership is pleased to inform me that the refreshed Essex Rural Strategy will be available from early July. I will ensure that all Members are provided with a copy via email.

Local Government Association (LGA) – Sport and Culture Conference

I recently attended the LGA Sport and Culture Conference in Leicester with Cllr Peter Schweir (who substituted for Cllr Tom Cunningham – Portfolio Holder: Economic Development).

It was pleasing to hear that, in terms of our approach to health and wellbeing, Braintree District Council is ahead of the curve. I was also impressed by work elsewhere on the use of culture and heritage to attract business development. I will be discussing this further with Cllr Tom Cunningham.

Councillor Mrs Joanne Beavis
Cabinet Member for Health and Communities

Contact:	Councillor Mrs Joanne Beavis
Designation:	Cabinet Member for Health and Communities
E-mail:	cllr.jbeavis@braintree.gov.uk

**REPORT TO COUNCIL – PORTFOLIO AREA OF
FINANCE AND PERFORMANCE**

Agenda No: 10c

Statement of Accounts 2015/16

The Council's Statement of Accounts for 2015/16 was produced by 31st May 2016. This successful trial run is in preparation for the change in regulations which will require local authority accounts for 2017/18 onwards to be prepared by 31st May and to be audited and published by 31st July.

The Council's external auditors, Ernst & Young, will commence the audit of the 2015/16 accounts on 18th July. The Statement of Accounts and the external auditors report will be received at the Governance Committee on 28th September.

Members are reminded that a training session 'Understanding the Council's Statement of Accounts' is being held on 8th September 2016 and all Members are welcome to attend.

Local Authority Mortgage Scheme

The Council has received notice from Lloyds Bank that it will be closing all of its LAMS with local authorities on 31st July 2016.

As at 31st March 2016, 23 loans had been made under the scheme with a total value of £4.53million. The total value of the indemnities agreed is £911,333; against the sum of £2million made available jointly by Essex County Council and this Council. There are currently no arrears on these loans.

The sum of £2million will be repaid, assuming there have been no defaults on the loans, in accordance with the original agreement i.e. 5 years after the commencement of the scheme, 8th January 2015. The Councils will continue to receive interest at 3.04% on the sum advanced until it is repaid.

Essex Business Rates Pool

Provisional figures from the authorities in the Essex Business Rates Pooling agreement for 2015/16 show that a total of £1.55million will be available for sharing between the ten authorities. The estimated share for this Council is £264,732.

Performance Information

For the first quarter, new Housing Benefit applications were processed in an average of 17.62 days during May (target 18 days), and Housing Benefit changes in circumstances were processed in an average of 6.07 days during May (target 6 days).

As at the end of 2015/16, the Council had performed well against its priorities

completing a total of 39 projects and exceeding target on 12 out of 17 measures of performance. Over the year, we have identified improvements to processes and services enabling us to deliver the best service to our customers, provide value for money and succeeded in achieving our corporate objectives.

We are now entering the first year of our new corporate strategy 2016-20 and our new priority areas of Environment and Place, Strategic Growth and Infrastructure, Economic Development, Health and Communities, Finance and Performance and Overall Strategy and Direction. The Annual Plan, which provides details of the projects and performance measures to be carried out in 2016/17 to support the new Corporate Strategy, was agreed at Cabinet in May and will be reported on a quarterly basis to Cabinet.

Finance

Council Tax - £16.33 million was collected as at 31st May representing 21.4% (compared to 21.3% collected as at 31st May 2015).

Business Rates - £9.27million was collected as at 31st May representing 20.43% (compared to 19.9% collected as at 31st May 2015).

The provisional financial outturn for 2015/16 shows a positive variance on the revenue account of £1,830,000 or 11.7% of the net budget of £15.624million. As reported during the course of the year, the variance was due primarily to higher levels of income received than originally budgeted, chiefly due to a surge in planning application fees, plus Housing Benefits overpayments recovered, and income from council tax sharing arrangement (£362k).

Councillor David Bebb
Cabinet Member for Finance and Performance

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**REPORT TO COUNCIL – PORTFOLIO AREA OF
ECONOMIC DEVELOPMENT**

Agenda No: 10d

Economic Development

Braintree Enterprise Centre extension on Springwood Drive in Braintree was completed on time at the end of January 2016, and lease and grant agreements have been finalised to enable the building to become operational. The building, now named 'Ignite House' has been handed over to Ignite Business Enterprise Ltd and I am very optimistic and excited about this first class new facility which provides additional unit space of a high quality and conference facilities.

In addition to the extension, we are producing a feasibility study and business case for the provision of commercial 'grow-on' units and additional car parking to service these units. As well providing extra spaces for the larger Braintree Enterprise Centre/Ignite House, on Braintree District Council owned land behind the Enterprise Centre. There will be a proposal going to Cabinet in July, with funding available from the Growth Area Fund (GAF) and from the District Investment Package.

We have completed a design specification and operational business plan for an Enterprise Centre in Witham, with £500,000 of the Council's New Homes Bonus committed towards the Centre and an outline approval for a contribution towards design fees and build costs, from Essex County Council. We continue to work with partners to bridge the funding gap and are hopeful that capital funding can be secured from the Local Growth Fund (through SELEP). We are negotiating Section 106 land contribution for the Centre and £1.8million capital outline funding has been agreed with Essex County Council.

We are continuing to work with the developer on the Rural Business Hub proposal as part of the Premdor development in Sible Hedingham.

Our Industrial Estate Improvement Programme aims to improve the attractiveness of the District's key estates, for the benefit of existing businesses and to attract new investment, through improved signage, environmental works, parking improvements and enhanced security. At the request of Ignite, works to prevent unwanted access to the Ignite Car Park have been included in the Springwood Drive Industrial Estate works. The initial works have been funded by Essex County Council at a cost of £125,000. Further work on the programme will be undertaken in the current financial year with £75,000 funding from the District Council and a £125,000 contribution from Essex County Council, involving further works on Springwood Drive Estate and the Witham Industrial Estates, and work to Halstead's industrial areas.

Business Engagement

Following the Open Business Forums in Braintree and Witham, we will be delivering a programme of events for 2016/17 with Essex Chambers of Commerce, to ensure regular engagement with a wide range of businesses. This programme will include a Rural Business event early in 2017 to support the Chairman's civic agenda of supporting rural businesses. We are circulating a regular economic development update to all businesses on our database to complement the quarterly Economic Development Newsletter. A new Economic Development pack will be circulated to businesses with the business rate payment reminders.

Cllr Rose joined Economic Development Officers at the Essex Chambers – Discovering Business Event on the 2nd June 2016. The Business Growth Loan Fund was promoted heavily and a number of potential loans identified.

I was delighted to attend the opening of B&M Bargains on 8th June in place of the Leader with Cllr Rose and Andy Wright, and to cut the tape. We have an exciting new national retailer investing in Braintree and occupying the former Morrisons site with the opportunity of more jobs in the future.

Economic Development officers are working with finance colleagues to develop a greater understanding of our business rates in anticipation of retention of business rates.

I was very pleased to attend the visit of Rt Hon Sajid Javid MP, Secretary of State for Business with the Leader and James Cleverly MP, hosted by the Business Leaders Board at Ignite House where the Secretary of State was shown around the Enterprise Centre and heard from a range of local businesses, Stansted Airport and the Haven Gateway about their issues concerning prosperity and Economic growth in the area.

Skills

I am looking forward to receiving the outcomes of the Task and Finish Group's study into Apprenticeships. On 21st June, I was invited to speak at The College Braintree's Further Education and Apprentice awards on behalf of the Council.

Broadband

Superfast Essex are mapping an extension to the superfast rollout under the £1.9million "gain share" payback from BT. We are promised an indication of how this will extend provision in the District in July after which we will be discussing with Superfast Essex what the options are for improving the remaining areas with poor coverage.

Regeneration

Following public consultation, last year, town centre improvement masterplans for Halstead and Witham Town Centre are nearing completion which will enable us consult the Town Teams and Town Councils early this summer, and secure their agreement to deliver these improvements later in the year. We have also commissioned advice on improved pedestrian signage in Braintree, Witham and Halstead and are awaiting the findings.

With town centre improvement masterplans well underway in Halstead and Witham, our focus in coming year will continue to developing a masterplan for Braintree Town Centre, building upon our successful improvements to date at St. Michael's fountain and the South Street/ Fairfield Road enhancement, and our ongoing work to improve Sandpit Lane and pedestrian signage.

The Sandpit Lane arch has now been installed and I was very pleased to meet competition winners who had entered the "Memories of Sandpit Lane" competition and share my own distant memories of that part of Braintree, which has changed greatly.

We will be consulting widely on that masterplan working closely with stakeholders including Braintree Town Team and Essex County Council, and will be looking at further improvements to the public realm; options for pedestrianisation; and traffic flows into and around the Town Centre. Officers are working to establish the extent of support available to Braintree District Council from Essex County Council for the masterplan and I will update all members with more information, when I have it.

Councillor Tom Cunningham
Cabinet Member for Economic Development

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**REPORT TO COUNCIL – PORTFOLIO AREA OF
PLANNING AND HOUSING**

Agenda No: 10e

INFRASTRUCTURE

Essex County Council is continuing to work on the options for a new or improved route for the A120 from Braintree to the A12. I am attending the Members Forum for this work, with the next meeting due in July. Officers attend environmental and economic development forums and I also attended the A120 Braintree Community Engagement Forum which engages with Parish Councils as part of the programme of stakeholder consultation. This work will be completed and full public consultation undertaken, by April 2017 with a preferred option put to the Secretary of State by August or September 2017.

I attended the Heart and Haven Transport Board on 9th June. At that meeting it was confirmed that the Millennium slip road scheme, to reduce congestion at Galleys Corner roundabout and improve access to Braintree Town Centre, is to be submitted for the Government's third round of Growth Funding through the South East Local Enterprise Partnership. Measures to reduce congestion and improve traffic flows around Braintree town centre are also included within an 'Integrated Transport Programme' proposal for Growth Funding, and officers are holding discussions with businesses on Springwood Industrial Estate to address their specific concerns.

I attended the Haven Gateway Partnership Business Networking event at the Essex Hotel, Earls Colne on 10th June aimed at encouraging businesses to sign up to the A120 campaign. We worked with the Partnership to ensure a good turnout of District businesses at that event, which was addressed by the Leader and James Cleverly MP.

PLANNING POLICY

At the time of writing and assuming that Council agreed the Draft Local Plan at its meeting on 20th June 2016, the consultation period of eight weeks begins today 27th June 2016.

HOUSING

Homelessness & Temporary Accommodation

Between 1st April 2016 and 10th June the Council accepted the homelessness duty to 11 households out of 21 applications and prevented or relieved homelessness for a further 56 households.

At the end of May 2016 the number of households in temporary accommodation was 42.

Although the average number of households in temporary accommodation at the end of each month has been reducing over the last few years, the numbers are relatively high in proportion to the number of homelessness acceptances. This is due to the average stay (of those accepted) increasing: this has arisen from a range of factors, including the decrease in the number of vacancies advertised through Gateway to Homechoice, the shortage of larger 3 bedroom houses to meet the needs of bigger families and the difficulties faced in securing accommodation for those households who have former tenant arrears.

Affordable Housing Development

For 2016/17 we are expecting 76 affordable housing completions. The final balance of 8 new rented homes were completed at Maltings Lane, Witham in April and May.

The Council is working closely with Greenfields, Flagship, Family Mosaic and Colne Housing on a programme of new affordable homes and developments are currently on site in Sible Hedingham, Braintree, Witham and Kelvedon.

Crossman House, a former office block near the station in Braintree, has now been demolished and a planning application is being considered for 21 new affordable homes on the site. The Council's new scheme for homeless households at Rayne Road is on course for completion in the summer.

Housing Business Ready Programme

The South East Local Enterprise Partnership (SELEP) is piloting a "Housing Business Ready" assessment overseen by the Housing and Finance Institute (HFI), with 6 authorities in Essex. The coalition Government set up HFI to support local authorities setting up and managing public private sector joint ventures or developing capacity and skills in areas such as land assembly or developing investment vehicles.

Braintree District Council was invited to be a pilot authority and an assessment day took place on the 7th June 2016. The HFI rated Braintree District Council as "Housing Business Ready" and highlighted our "commitment to finding practical solutions to build the homes and growth needed to support strong and sustainable communities and a strategy that was rooted in business mindedness".

The Housing Register

As at 31st May 2016 there were 2,355 applicants on the Housing Register with active applications. The number of applicants was between 2,241 and 2,456 at the end of each month throughout 2015/16.

At 31st May 2016 the number of applicants in each band was as follows:-

Band A – 89 (Includes 67 applicants seeking to downsize from 3 bed+ accommodation)

Band B – 242 (Includes 41 applicants downsizing from 2 bed accommodation)

Band C – 634

Band D – 122

Band E – 1249

Band F –19 (Non bidding band used for applicants who require supported schemes that are not advertised on the Gateway to Homechoice Website such as Helen Court in Witham or Abbeyfields in Braintree).

During this financial year so far, 72 households have been housed through the Housing Register. This is significantly fewer than at this time last year and follows an overall local trend over the last 2 years for fewer vacancies arising in social housing.

Councillor Lady Patricia Newton
Cabinet Member for Planning and Housing

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**REPORT TO COUNCIL – PORTFOLIO AREA OF
CORPORATE SERVICES AND ASSET MANAGEMENT**

Agenda No: 10f

GOVERNANCE

Elections

We are in the final stages of preparation for the Referendum on the 23rd June, in common with other areas we have had substantial numbers of new registrations and postal vote applications which have been managed well by the team. This follows a successful and efficient process for the Police and Crime Commissioner elections on the 5th May.

BUSINESS SOLUTIONS

ICT are working on a project to upgrade our network infrastructure to resolve some of the slowness issues that some staff have been experiencing. We are also on the final stages of our infrastructure virtualisation programme, ensuring that our technology estate is fit for purpose for now and in the future.

We are currently designing a cybersecurity awareness programme for staff and members. More details will be available towards the end of the summer.

ASSET MANAGEMENT

The Council is considering its options regarding the delivery of the regeneration scheme on the site behind the Town Hall in Braintree and an update report will be coming to the Cabinet meeting on the 18th July 2016.

The disposal of the Bramston site in Witham was approved at the Cabinet meeting on the 23rd May 2016.

The Council is working with the NHS to deliver modern, fit for purpose premises for the new healthcare provider taking over the St. Lawrence surgery practice.

HR/OD&L

Apprentice Conference

Braintree will be hosting the first ever “Essex Apprentice Conference” on July 1st. We have been working hard with providers in order to provide an enrichment opportunity for our apprentices and also those in other Essex Authorities and partner organisations. After the event evaluations will be completed to determine whether the event will be repeated in the future and expanded to include all apprentices in the district including those who are placed with local businesses.

The event will be opened by James Cleverly MP for Braintree and followed by a Motivational Workshop & Presentation by Essex Paralympian Champion & Former World Record Holder Danny Crates.

Apprentices for 16/17

We are assessing service needs for apprentices for 2016/17. It is likely that we will have an additional eight at level 2. We will be launching a recruitment drive on 1st July – the same day as the conference in order to link everything together. A further three apprentices will be kept on for level 3.

Two apprentices have been entered for national apprentice of the year and three have been entered for Business awards - apprentice of the year and have been short-listed. Winners will be announced in July 2016.

Managers Conference

Our first manager's conference of 2016 was held on the 25th May and was themed on our Better at Business programme focussing on operating our services in a more commercial way. The feedback from the event has been excellent.

COMMUNICATIONS AND MARKETING

Customer Satisfaction results

Satisfaction with the Braintree District as a place to live rose from 87% to 92%

Satisfaction with the way BDC runs things rose from 81% to 86%

Residents who agree BDC provides value for money rose from 59% to 62%

Residents who feel well informed rose from 73% to 76%

Communication

A special edition of the residents magazine 'Contact', featuring the Local Plan, will be delivered to residents week commencing 20th June 2016.

Campaigns

The Livewell 'Get Outdoors' campaign, designed to encourage outdoor activity, launches on the 18th June 2016.

A campaign designed to tackle the misuse of clear recycling sacks launches on the 13th June 2016.

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**REPORT TO COUNCIL – PORTFOLIO AREA OF
ENVIRONMENT AND PLACE**

Agenda No: 10g

REFUSE & RECYCLING

The provisional outturn for 2015/16 for the amount of recyclable waste collected in the Braintree District is 29,909 tonnes, which equates to approximately 52.85% of all waste collected. As expected, this is a lower outturn than for the previous year and reflects a reduced tonnage of garden waste and a slight increase in the amount of residual waste. (Garden waste is obviously seasonal and the quantity generated is dependent on the weather, so the tonnage collected from one year to the next can vary considerably.) Overall, we have seen a reduction in all waste collected of 144 tonnes (2.5%) compared with the previous year.

The latest recycling data (for England) available from the Government is for 2014/15 which shows that the recycling rate reached 43.7% in 2014/15 (up 0.2% on the previous year). Braintree sits comfortably within the top quartile performance.

TREE

Tendring Reuse and Employment Enterprise (TREE) has been shortlisted as a finalist in the National Recycling Awards 2016. The facility in East Street in Braintree, run by TREE, has been named as a finalist in the award's Private-Public Sector Partnership category. It is a great achievement for the project which was set up with funding from Braintree District Council and Greenfields Community Housing and opened in November 2015. It offers local residents quality pre-owned and discounted white goods and furniture. The National Recycling Awards recognise and highlight the excellence and innovation in the recycling and resource management sector. The winners will be announced in July.

DCLG funded Flats & Schools Recycling Project

2,077 flats (133 blocks) have received their new recycling bins and been door-stepped by the Recycling Team. Post monitoring has started and will continue for six months to gather data regarding the quantity of recycling being collected.

To date, 29 of the 43 schools visited have signed up to the new food recycling scheme. The recycling team will be engaging with primary schools after the summer holiday to promote waste minimisation, especially food, and use the opportunity to educate young children on the benefits of recycling.

The third quarter (2015/16) report was sent to the DCLG in April. This shows that both Braintree and Tendring are on target to achieve the objectives and outcomes of the original bid. The fourth quarter report (annual) will be prepared and sent to the DCLG this month.

CAR PARKING

Success for BDC car parks

The Council car parks have been granted **Park Mark** 'safer parking' status for another year. The **Park Mark** scheme is operated across the UK and is an initiative of the Association of Chief Police Officers (in conjunction with the British Parking Association) aimed at reducing crime and fear of crime in parking facilities. Facilities displaying the distinctive Park Mark tick mean that users can park secure in the knowledge that they and their vehicles are in a safe environment that is well managed and maintained.

PARKS AND OPEN SPACES

The consultation in John Ray Park saw 410 residents take part. The first choice for the completion of the 'to be continued' path was from Rifle Hill to Skits Hill, work should be completed by the end of the year.

STREET SCENE PROTECTION

The Council was successful in taking legal action at Chelmsford Magistrates Court on 8 April 2016 against two men for separate offences.

A Halstead resident was issued with a Community Protection Notice under the Anti-social Behavior, Crime and Policing Act 2014 in July 2015 due to his property being so overgrown it was impacting on the locality. The defendant failed to comply with the notice and Braintree District Council paid contractors to undertake the required work. The resident was offered the opportunity of paying for this work to avoid legal action, but refused. At the hearing he pleaded guilty to the offence of breaching the Community Protection Notice. The Magistrates gave him a 12 month conditional discharge, ordered him to pay costs of £1,176 and pay a £15 victim surcharge.

A Witham resident was in court for failing comply with a notice issued under Section 108 of Environment Act 1995. On the 11th August 2015 the passenger of a vehicle driven by this individual was witnessed littering food packaging in The Avenue, Witham. The perpetrator was confronted by a street warden who had witnessed the offence, but refused to give his details and made off. The Magistrates gave him a 12 month conditional discharge, ordered him to pay costs of £601.50 and pay a £15 victim surcharge.

COMMUNITY SAFETY

The annual report for 2015/16 has been agreed by CSP members, this along with the monitoring forms has been sent to the Office of the Police and Crime Commissioner.

The action plan for 2016/17 has been agreed by CSP members and sent to the OPCC to enable funds to be released. The priorities for the CSP are: Reduce the risk and impact of Hidden Harm, Reduce Re-Offending and Effective Partnership Working to meet emerging local threats.

Prevent – Me & You Education have delivered full day assemblies and teacher training covering anti-extremism awareness at Ramsey, Alec Hunter and Maltings Academy. Feedback from both students and teachers has been extremely positive.

POLICE AND CRIME PANEL

The first meeting with the new PCC Roger Hirst took place on 26th May. As he had only been in post for 2 weeks the Commissioner re iterated his manifesto commitments.

LANDSCAPE AND COUNTRYSIDE

On May 23rd approval was given by Cabinet to extend the Bocking Blackwater Nature Reserve. On Saturday 18th June an action packed fun day will be held on the reserve to commemorate the finishing of the new paths system.

On 1st June a new bench and two beautiful wooden sculptures and a new boardwalk were unveiled to commemorate the 2nd year of Local Nature Reserve designation at the Hoppit Mead Nature Reserve.

CHIP FUND

The Braintree District and Greenfield Community Fund has been re vamped. It will provide voluntary and community organisations with the opportunity to apply for funding of up to £40,000 over 3 years. Grants will support projects which help either improve health and wellbeing, increase aspiration and opportunities of young people or develop skills through training. The fund will be managed by Essex Community Foundation, the deadline for expressions of interest is 31st August, www.essexcommunityfoundation.org.uk. The Councils members are Cllr Spray, Cllr Goodman and I.

Cllr Wendy Schmitt
Cabinet Member – Environment and Place

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List of Public Meetings Held Since Last Council Meeting		Agenda No: 11
Portfolio:		Not applicable
Corporate Outcome:		Not applicable
Report presented by:		Not applicable
Report prepared by:		Emma Wisbey, Governance and Member Manager
Background Papers:		Public Report
Published Minutes of the meetings listed within the report below.		Key Decision: No
Executive Summary:		
Since the last Council meeting held on 18 th April 2016, the following Minutes have been published for meetings held in public session:		
<div>(1) Council – Annual General Meeting – 25th April 2016</div> <div>(2) Planning Committee – 26th April 2016</div> <div>(3) Local Plan Sub-Committee – 9th May 2016</div> <div>(4) Planning Committee – 10th May 2016</div> <div>(5) Licensing Committee – 11th May 2016</div> <div>(6) Cabinet – 23rd May 2016</div> <div>(7) Planning Committee – 24th May 2016</div> <div>(8) Local Plan Sub-Committee – 25th May 2016</div> <div>(9) Local Plan Sub-Committee – 26th May 2016</div> <div>(10) Planning Committee – 7th June 2016 (copy to follow)</div> <div>(11) Overview & Scrutiny Committee – 8th June 2016(copy to follow)</div>		
Recommended Decision:		
Members are invited to note the Minutes published.		
Purpose of Decision:		
Not applicable.		

Any Corporate implications in relation to the following should be explained in detail.

Financial:	Not applicable
Legal:	Not applicable
Safeguarding:	Not applicable
Equalities/Diversity:	Not applicable
Customer Impact:	Not applicable
Environment and Climate Change:	Not applicable
Consultation/Community Engagement:	Not applicable
Risks:	Not applicable
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