

CABINET

AGENDA



THIS MEETING IS OPEN TO THE PUBLIC

<http://www.braintree.gov.uk/Braintree/councildemocracy/committees/Cabinet/default.htm>

Date: Monday 2nd June 2008

Time: 7.15pm

Venue: Council Chamber, Causeway House, Bocking End, Braintree CM7 9HB

Membership:

Cabinet Portfolio

Leader
Deputy Leader/Enterprise, Culture & Leisure
Environment and Sustainability
Customers & Communication
Communities & Housing
Efficiency & Resources

Councillor

Graham Butland
Nigel Harley
Roger Walters
Joanne Beavis
Wendy Schmitt
Michael Lager

Invitees:

Deputy Cabinet Portfolio

Leader's portfolio
Enterprise, Culture & Leisure
Environment and Sustainability
Customers & Communication
Communities & Housing
Efficiency & Resources

Councillor

Nigel McCrea
Tim Wilkinson
Robert Mitchell
David Bebb
Liz Edey
John McKee

The Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee are also invited.

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Democratic Services Officer on (01376) 552525 or email eileen.self@braintree.gov.uk prior to the meeting.

The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest

designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast. Please note that this meeting will be webcast.

Key Decisions

Any five Members of the Council may refer any key decision made on this agenda to the Scrutiny Panel for 'call in'. This must be undertaken within 6 working days of publication of the minutes. Any key decisions made and not 'called in' by this date and time will become effective. Key decisions are identified by the prefix **

Agenda - Public Session

1. Apologies for Absence

2. Declarations of Interests.

- (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice [where necessary] before the meeting.
- (b) Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *[Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered]*

3. Minutes. To approve as a correct record the minutes of the meeting of the Cabinet held on 31st March 2008. (Copy previously circulated)

4. Question Time. (See paragraph on front sheet).

5. *The Environment is Clean and Green*

**To be taken Report
by**

- (a) Second runway at Stansted airport. To consider a response to consultation on the planning application Cllr Harley Page 1

- (b) Revision to the Council's Contaminated Land Strategy Cllr Walters Page 5

6. *Business is Encouraged and the Local Economy Prospers*

- (a) Proposed Working Arrangements with the Haven Gateway Partnership Cllr Harley Page 7

- (b) ** Allocation of Grant from the Local Authority Business Growth Incentive Scheme (LABGI) Cllr Harley Page 19

7. *We Deliver Excellent, Cost Effective and Valued Services*

- (a) Risk Management – half yearly review Cllr Lager Page 21

- (b) Capital Programme update Cllr Lager Page 26

	To be taken	Report by
(c) Performance		
(i) Best Value Performance Plan	Cllr Lager	Enclosed
(ii) Quarterly Performance for January – March 2008	Cllr Lager	Enclosed
(iii) Financial Outturn 2007/08	Cllr Lager	Page 28
(d) Shaping up for Excellence Strategy (Corporate Improvement Plan 2008/2009)	Cllr Butland	Page 40
(e) Investors In People report	Cllr Butland	Page 49
(f) Public Attitudes to Local Government and Measuring Customer Satisfaction	Cllr Beavis	Page 54

8. References from Council/Committees/Groups

(a) Refuse and Recycling Task & Finish Group <i>(Members are requested to bring the report from the Council meeting 18/02/08)</i>	Cllr E Lynch	
(b) Democratic Renewal Task & Finish Group <i>(Members are requested to bring the report from the Council meeting 14/04/08)</i>	Cllr Gyford	
(c) Witham Local Committee – 1 st May 2008 Rickstones Pavilion/Little Elms Pre-School	Cllr Foster	Page 78
(d) Braintree Swimming Centre Sub Group. To receive and note the minutes of 19 th March and 23 rd April 2008	Cllr Shelton	Pages 79 & 81
(e) Local Government Reform Cabinet Sub Group. To receive and note the minutes of 7 th April 2008.	Cllr Butland	Page 83
(f) London 2012 Cabinet Working Group. To receive and note the minutes of 28 th February	Cllr Wilkinson	To follow
(g) Performance & Efficiency Programme Board. To receive and note the minutes of 12 th May 2008	Cllr Lager	Page 86

9. Delegated Decisions. To note the following recent delegated decisions:-

- (i) The decision by Councillor Harley to approve the Castle Hedingham Village Design Statement – attached at Page 89.
- (ii) The decision by Councillor Mrs Schmitt to agree to the increase in Major Housing Grant awarded above the maximum level of £15,000, to cover unforeseen works – attached at Page 90.
- (iii) The decision by Councillor Butland to sign-off the final version of the Corporate Action Plan 2008/09 – attached at Page 91.
- (iv) The decision by Councillor Harley in response to the Regional Spatial Strategy, with regard to Gypsies and Travellers – attached at Page 92.

10. **Appointment of Representatives to Serve on Outside Organisations.** To appoint representatives to organisations that appointments are required to be made by the Cabinet. (See attached schedule – page 94).
11. **Appointment to Cabinet Groups.**
- (a) **Braintree Swimming Centre Sub-Group.** To appoint five Councillors to the Sub-Group for the 2008/09 Civic Year.
 - (b) **Joint Consultative Group.** To appoint three Councillors to the Joint Consultative Group for the 2008/09 Civic Year.
 - (c) **Local Government Reform Cabinet Sub Group.** To appoint seven Councillors to the Sub Group for the 2008/09 Civic Year.
 - (d) **London 2012 Cabinet Working Group.** To appoint six Councillors to the Working Group for the 2008/09 Civic Year.
 - (e) **Performance and Efficiency Programme Board.** To appoint eight Councillors to the Programme Board for the 2008/09 Civic Year.
12. **Reports from Cabinet Members** on issues/activities that need to be brought to the Cabinet's attention (public session).
13. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
14. To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

Agenda - Private Session

15. **Reports from Cabinet Members** on issues/activities that need to be brought to the Cabinet's attention (private session).
16. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in private session by reason of special circumstances (to be specified) as a matter of urgency.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Eileen Self on (01376) 551414 or e-mail eileen.self@braintree.gov.uk

The last page of the agenda is numbered 94.

Agendas, reports and minutes for all the Council's public meetings can be accessed via the internet at <http://www.braintree.gov.uk/Braintree/councildemocracy>

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended

Date of Meeting

Comments.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Contact Details.....