

# Minutes

## Annual Meeting of the Council

13<sup>th</sup> May 2013



These minutes principally record decisions taken and, where appropriate, the reasons for the decisions. A webcast of the meeting is available at [www.braintree.gov.uk](http://www.braintree.gov.uk).

### Present:

<b>Councillors</b>	<b>Present</b>	<b>Councillors</b>	<b>Present</b>
Councillor J E Abbott	Yes	Councillor J S Allen	Yes
Councillor M J Banthorpe	Yes	Councillor P R Barlow	Yes
Councillor J Baugh	Apologies	Councillor J C Beavis	Yes
Councillor D L Bebb	Yes	Councillor E Bishop	Yes
Councillor R J Bolton	Yes	Councillor L B Bowers-Flint	Yes
Councillor G Butland	Yes	Councillor C A Cadman	Yes
Councillor S Canning	Yes	Councillor T G Cunningham	Yes
Councillor J G J Elliott	Yes	Councillor Dr R L Evans	Yes
Councillor A V E Everard	Yes	Councillor J H G Finbow	Yes
Councillor M J Fincken	Yes	Councillor T J W Foster	Yes
Councillor M E Galione	Yes	Councillor C Gibson	Yes
Councillor M Green	Apologies	Councillor P Horner	Yes
Councillor S A Howell	Yes	Councillor H D Johnson	Yes
Councillor S C Kirby	Yes	Councillor M C M Lager	Yes
Councillor D J Louis	Yes	Councillor C Louis	Yes
Councillor E R Lynch	Apologies	Councillor D Mann	Yes
Councillor J T McKee	Yes	Councillor R G S Mitchell	Yes
Councillor J M Money	Yes	Councillor Lady P Newton	Yes
Councillor J O'Reilly-Cicconi	Yes	Councillor Mrs I C F Parker	Apologies
Councillor J A Pell	Yes	Councillor R P Ramage	Yes
Councillor D M Reid	Yes	Councillor D E A Rice	Yes
Councillor F Ricci	Yes	Councillor W J Rose	Yes
Councillor V Santomauro	Yes	Councillor W D Scattergood	Yes
Councillor W Schmitt	Apologies	Councillor A F Shelton	Apologies
Councillor L Shepherd	Yes	Councillor C Siddall	Yes
Councillor G A Spray	Yes	Councillor J S Sutton	Yes
Councillor J R Swift	Yes	Councillor P Tattersley	Yes
Councillor C M Thompson	Yes	Councillor M Thorogood	Apologies
Councillor L S Walters	Yes	Councillor R G Walters	Yes
Councillor S A Wilson	Yes	Councillor B Wright	Yes

### 1. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman opened the meeting by announcing that former Councillor Moira Cowlin, had sadly died recently. She had served as a Labour Councillor for the Coggeshall Ward from 1995-1999.

The Chairman was pleased to present cheques to her following chosen charities for 2012-13:

- Brainwave, Witham;
- The Salvation Army Christmas Lunch Fund.

2. **LIST OF CHAIRMAN'S ENGAGEMENTS**

**INFORMATION:** A list of engagements carried out by the Chairman during her term of office was circulated and noted.

3. **CHAIRMAN'S ADDRESS TO COUNCIL**

**INFORMATION:** Councillor Bowers-Flint, said she had very much enjoyed the last three years, two as Vice Chairman and the last year as Chairman of the Council. She thanked the Chief Executive, the Civic Team, Council Chauffeur, and all officers and members for their support during her year as Chairman. She also thanked her husband for his support.

4. **PRESENTATION TO THE OUTGOING CHAIRMAN**

**INFORMATION:** The Chief Executive thanked Councillor Bowers-Flint, the outgoing Chairman, and presented her with a signed citation, an album recording the events from her year in Office and a badge denoting her past Chairmanship.

Councillors Butland, Barlow, Abbott and Pell all thanked Councillor Bowers-Flint on behalf of the Conservative, Labour and Green Groups and Halstead Residents Association respectively for all her work as Chairman of the Council.

5. **ELECTION OF CHAIRMAN FOR THE YEAR 2013/14**

**DECISION:** That Councillor Scattergood be elected as Chairman of the Council for the year 2013/14.

6. **APPOINTMENT OF VICE-CHAIRMAN FOR THE YEAR 2013/14**

**DECISION:** That Councillor Wilson be appointed Vice-Chairman of the Council for the year 2013/14.

7. **ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL**

The Chairmen announced that her theme for year would be Rural Life and her chosen charities for 2013/14 as follows:

- Halstead and Colne Valley Scouts;
- Alcohhelp;
- Safer Places.

8. **MINUTES**

**DECISION:** That the minutes of the meeting of the Council held on 22<sup>nd</sup> April 2013 be approved as a correct record and signed by the Chairman.

9. **DECLARATIONS OF INTEREST**

**INFORMATION:** There were no declarations of following interests.

In accordance with the Code of Conduct, all Members remained in the meeting for these items, unless stated otherwise, and took part in the debate and decision thereon.

10. **LEADER OF THE COUNCIL**

**INFORMATION:** It was noted that Councillor Graham Butland is the Leader of the Council, being the leader of the majority group

11. **LEADER'S ANNOUNCEMENT**

**INFORMATION:** The Leader of the Council confirmed the following names and portfolio areas of the Members of the Cabinet:

<b>CABINET MEMBER PORTFOLIOS May 2013</b>		
<b>OVERALL CORPORATE STRATEGY AND DIRECTION</b>		
		<b>Portfolio Areas:</b>
<b>Leader of the Council</b>	<b>Cllr. Graham Butland</b>	Overall vision and strategic direction Strategic Partnerships Corporate Governance External Relations Communication
<b>PROSPERITY AND GROWTH</b>		
		<b>Portfolio Areas:</b>
<b>Cabinet Member and Deputy Leader</b>	<b>Cllr. Chris Siddall</b>	Economic Development Strategy Business Support Promotion of the District Town Centres
<b>PLANNING AND PROPERTY</b>		
		<b>Portfolio Areas:</b>
<b>Cabinet Member</b>	<b>Cllr. Lady Newton</b>	Affordable Housing Housing/ Homelessness Infrastructure Planning and Development Welfare Reform
<i>Deputy Cabinet Member</i>	<i>Cllr. John O'Reilly-Cicconi</i>	<i>Development Management Planning Enforcement Asset Management</i>

<b>PLACE</b>		
		<b>Portfolio Areas:</b>
<b>Cabinet Member</b>	<b>Cllr. Wendy Schmitt</b>	Clean and Green – Cleansing/Parks Landscapes and Countryside Regulatory functions (licensing, environmental, building control) Community Safety Emergency Planning
<i>Deputy Cabinet Member</i>	<i>Cllr. Robert Mitchell</i>	<i>Carbon Management Waste Management/Recycling Highways Parking</i>
<b>PEOPLE AND PARTICIPATION</b>		
		<b>Portfolio Areas:</b>
<b>Cabinet Member</b>	<b>Cllr. Joanne Beavis</b>	Culture External Funding Equality and Diversity Neighbourhood Budgeting Safeguarding – Children and Young People Voluntary sector relationships Local community engagement Member support and development Health and Well-being
<i>Deputy Cabinet Member</i>	<i>Cllr. Peter Tattersley</i>	<i>Community transport Leisure and Sport Community facilities and support</i>
<b>PERFORMANCE AND EFFICIENCY</b>		
		<b>Portfolio Areas:</b>
<b>Cabinet Member</b>	<b>Cllr. David Bebb</b>	Financial/Treasury Management Business Efficiency/Transformation Revenues Customer Service HR and Organisational Development
<i>Deputy Cabinet Member</i>	<i>Cllr. John McKee</i>	<i>Procurement Risk Management Health and Safety Information Technology</i>

The Leader's Scheme of Delegation reported to Council was also noted.

12. **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND PANELS**

**DECISION:** That the schedule set out in Appendices A and B regarding appointments to Committees and appointment of Chairman and Vice-Chairman of the Committees be adopted.

13. **MEMBERSHIP OF THE INDEPENDENT REMUNERATION PANEL**

**DECISION:**

1. That the current membership of the Panel comprising D Dyson, D Johnson and B Wilkins be noted.
2. That the current members of the Panel together with the Head of Governance be authorised to form an interview panel to interview candidates and to delegate to that Panel authority to appoint to the vacant positions.

14. **APPOINTMENT OF GROUPS/BOARDS/PANELS**

**DECISION:** That the following Councillors be appointed to the Groups/Boards/Panels for 2013-14 as listed below:

<b>Name of Organisation/Partnership Board</b>	<b>Appointed Councillor(s)</b>
Braintree District LSP Executive	Cllr Butland Cllr Beavis
Community Safety Partnership	Cllr Schmitt (or Deputy Cabinet Member)
Community/Voluntary Group (Formerly the Third Sector Partnership Board)	Cllr Beavis (or Deputy Cabinet Member)

15. **APPOINTMENT OF REPRESENTATIVES TO SERVE ON EXTERNAL ORGANISATIONS**

**DECISION:** That the current appointments to outside bodies be noted.

16. **ANNUAL TIMETABLE OF MEETINGS 2013/14**

**DECISION:** That the following Council and Annual General Meeting dates, as set out in the Timetable of Meetings 2013/14, be confirmed:

Ordinary Meetings of the Council –

10<sup>th</sup> June 2013 (Monday)  
29<sup>th</sup> July 2013 (Monday)  
14<sup>th</sup> October 2013 (Monday)  
16<sup>th</sup> December 2013 (Monday)

17<sup>th</sup> February 2014 (Monday)  
14<sup>th</sup> April 2014 (Monday).

Annual General Meeting 6<sup>th</sup> May 2014 (Monday).

All meetings to start at 7.15pm.

The meeting commenced at 7.15pm and closed at 8.05pm.

W. SCATTERGOOD  
(Chairman)