

Licensing Committee



THE PUBLIC MAY ATTEND THIS MEETING

Please note this meeting will be audio recorded.

Date: Wednesday, 11 May 2016

Time: 19:15

**Venue: Committee Room1, Braintree District Council, Causeway House,
Bocking End, Braintree, Essex, CM7 9HB**

Membership:

Councillor Mrs J Allen
Councillor M Banthorpe (Chairman)
Councillor J Baugh (Vice-Chairman)
Councillor S Canning
Councillor J Elliott
Councillor J Goodman
Councillor A Hensman

Councillor H Johnson
Councillor Mrs J Money
Councillor Mrs J Pell
Councillor R van Dulken
Councillor Mrs L Walters
Councillor Mrs S Wilson

Members are requested to attend this meeting, to transact the following business:-

PUBLIC SESSION

1 Apologies for Absence

2 Member Declarations

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest, or Non-Pecuniary Interest relating to Items on the Agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.

3 Minutes of the Previous Meeting

To approve as a correct record the Minutes of the meeting of the Licensing Committee held on 18th November 2015 (copy previously circulated).

4 Public Question Time

(See paragraph below)

5 Licensing Committee Update

4 - 5

6 Licensing Anticipated Work Programme 2016-17

6 - 8

7 Urgent Business - Public Session

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

8 Exclusion of the Public and Press

To agree the exclusion of the public and press for the consideration of any Items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

At the time of compiling this Agenda there were none.

PRIVATE SESSION

9 Urgent Business - Private Session

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

E WISBEY
Governance and Member Manager

Contact Details

If you require any further information please contact the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk

Public Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak.

Members of the public wishing to speak should contact the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk at least 2 working days prior to the meeting.

Members of the public can remain to observe the whole of the public part of the meeting.

Health and Safety

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is either switched to silent or switched off during the meeting.

Comments

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended..... Date of Meeting.....

Comment

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Contact Details:

Licensing Committee Update		Agenda No: 5
Portfolio Corporate Outcome: Environment and Place Delivering better outcomes for residents and businesses and reducing costs to taxpayers Report presented by: John Meddings, Licensing Officer Report prepared by: John Meddings, Licensing Officer		
Background Papers:		Public Report
None		Key Decision: No
Executive Summary: To update Members on applications determined since the last Committee cycle.		
Recommended Decision: To note the information detailed.		
Purpose of Decision: To update Members.		
Any Corporate implications in relation to the following should be explained in detail.		
Financial:	None arising from this report	
Legal:	None arising from this report	
Safeguarding:	None arising from this report	
Equalities/Diversity:	None arising from this report	
Customer Impact:	None arising from this report	
Environment and Climate Change:	None arising from this report	
Consultation/Community Engagement:	None arising from this report	
Risks:	None arising from this report	
Officer Contact:	John Meddings	
Designation:	Licensing Officer	
Ext. No:	2213	
E-mail:	john.meddings@braintree.gov.uk	

1. Background

- 1.1 Members have requested regular updates on applications determined by the Licensing Sub-Committees and Drivers' Panel. A summary of all applications determined since the last Committee cycle is listed below.

2. Hackney Carriage & Private Hire Drivers' Licences

- 2.1 An application was determined for a Dual Hackney Carriage & Private Hire Driver's Licence. The Drivers' Panel agreed to GRANT the application.

3. Licensing Act 2003

- 3.1 A new premises licence application in the name of Anise Catering Limited was determined for High Barn, The Barfield Centre, Great Bardfield. The licensable activities requested were for the supply of alcohol and live and recorded music.
- 3.2 The application attracted a number of objections from residents and Environmental Health.
- 3.3 The application was GRANTED subject to a number of conditions to promote the licensing objectives.

Licensing Anticipated Work Programme 2016/17		Agenda No: 6
Portfolio	Environment and Place	
Corporate Outcome:	A high performing organisation that delivers excellent and value for money services Delivering better outcomes for residents and businesses and reducing costs to taxpayers	
Report presented by:	John Meddings, Licensing Officer	
Report prepared by:	John Meddings, Licensing Officer	
Background Papers:		Public Report
None		Key Decision: No
Executive Summary:		
<p>Members are requested to note the anticipated work plan for the Licensing Committee for 2016/17. The report also outlines the anticipated projects for the Licensing Team in 2016/17.</p>		
Recommended Decision:		
To note the anticipated work plan for 2016/17.		
Purpose of Decision:		
To inform the Committee of their anticipated work plan for 2016/17.		
Any Corporate implications in relation to the following should be explained in detail		
Financial:	None arising out of this report	
Legal:	None arising out of this report	
Safeguarding:	None arising out of this report	
Equalities/Diversity:	None arising out of this report	
Customer Impact:	None arising out of this report	
Environment and Climate Change:	None arising out of this report	
Consultation/Community Engagement:	None arising out of this report	
Risks:	None arising out of this report	
Officer Contact:	John Meddings	
Designation:	Licensing Officer	
Ext. No:	2213	
E-mail:	John.meddings@braintree.gov.uk	

Future Work Plan

Members are advised that the following work is expected to come to the Committee in 2016/17.

General:

- Sub-Committee/Drivers' Panel updates – Throughout the year

Policy:

- Review of Hackney Carriage Provision in the District – Summer 2016
 - Review survey results
 - Assessment of any unmet demand for Hackney Carriages
- Review of Street Trading Policy – Autumn 2016
 - Applicant criteria
 - Suitable location guidance
 - Clarification regarding public access/private land
 - Renewals
 - Consultation
- Review of Pavement Permit Policy – Autumn 2016
 - Suitable location guidance
 - Acceptable layout/furniture
 - Renewals
 - Consultation
- Review of the Gambling Act Policy – Autumn 2016
 - Statutory Policy Review
 - Area Profile
 - Gambling Risk Assessments
 - Gambling Commission Guidance to licensing authorities 5th edition
- Review of Hackney Carriage and Private Hire Vehicle, Driver and Operator Policies – Winter 2016
 - Vehicle Specifications
 - Driver and Vehicle Conditions
 - Penalty Point Scheme
 - Rehabilitation of Offenders Policy
- Review of Environmental Health Enforcement Policy – Spring 2017
 - Regulators Code
 - Consultation

Member Training:

- Legislation Update – Summer 2016
- Legislation Update – Spring 2017

Licensing Team Projects:

- Review and streamline application process for all aspects of licensing – Throughout the year
- CCTV in Hackney Carriages – Summer 2016
- Immigration Bill – Summer 2016
- Taxi & Private Hire Newsletter – Summer 2016/Spring 2017
- Rank Assessments – Suitability and improvements – Autumn 2016
- Licensing Act Premises Newsletter – Autumn 2016
- Taxi Safe Campaign – Winter 2016
- Safeguarding Awareness Training – Throughout 2016

Compliance/Enforcement

- Scrap Metal Dealers – Compliance inspections – Summer/Autumn 2016
- Limousine/Novelty Vehicles – Summer 2016
- Right to Work Project (Licensing Act 2003/Drivers) – Summer/Autumn 2016
- Licensing Act Premises compliance inspections – Throughout the year
- Late Night Refreshment – Compliance/Unlicensed (Out of Hours) – Autumn 2016