

# LICENSING COMMITTEE



## AGENDA

**THIS MEETING IS OPEN TO THE PUBLIC**

**Date:** Wednesday 21<sup>st</sup> May 2008

**Time:** 7.15pm

**Venue:** Committee Room 1, Causeway House, Bocking End, Braintree

### Membership:

Councillor M J Banthorpe [Chairman]	Councillor T McArdle
Councillor J C Collar	Councillor A M Meyer
Councillor J G J Elliott	Councillor Mrs R O'Shea
Councillor J H G Finbow	Councillor Mrs J A Pell
Councillor Mrs S A Howell	Councillor D E A Rice
Councillor P J Hughes	Councillor A F Shelton
Councillor E R Lynch	Councillor F Swallow
Councillor M Lynch	

**Members are requested to attend this meeting, to transact the following business:-**

### PUBLIC SESSION

1. **Apologies for Absence.**
2. **Declarations of Interests.**
  - (a) To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice (where necessary) before the meeting.
  - (b) Any Member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time.

3. **Minutes.** To approve as a correct record the minutes of the meetings of the Licensing Committee held on 9<sup>th</sup> and 21<sup>st</sup> April 2008. (Copies previously circulated)
4. **Question Time.** (See paragraph below)
5. **Guidance on the Licensing of Hackney Carriage and Private Hire Vehicles – Proposed Revision.** To consider the attached report (Page 1)
6. **Review of Vehicle Fares.** To consider a request from Braintree District Taxi Association. (Report attached) (Page 11)
7. **Vehicle Livery.** To consider the attached report. (Page 18)
8. **Hackney Carriage Vehicles – Unmet Demand Survey.** To receive a verbal report on the possibility of a survey being undertaken during 2009.
9. **Appointment of Members to the following Panels:-**
  - (i) **Braintree and District Taxi Association Liaison Panel** - To appoint five Members of the Licensing Committee to the Braintree and District Taxi Association Liaison Panel. *(Previous membership comprised Councillors Banthorpe, Bigden, Mrs Howell M Lynch, Mrs Pell, Rice and Shelton).* (NOTE: Seven Members were appointed in 2007/08).
  - (ii) **Taxi Association Liaison Panel - Wheelchair Accessibility Sub-Group** - To appoint two Members from the Braintree and District Taxi Association Liaison Panel to a Sub-Group to review wheelchair accessibility to vehicles (Minute 32 (b) of the Panel's meeting held on 19<sup>th</sup> March 2007 refers). *(Previous membership comprised Councillors Banthorpe and Mrs Howell)*
  - (iii) **Drivers' Panel** - The Constitution states that membership of the Drivers' Panel must comprise any four Members drawn from the Licensing Committee to include the Chairman and/or the Vice-Chairman of the Committee. The meetings are often called at short notice and it would be helpful if those Members with an interest and who can be called upon at short notice could make themselves known. *(Previous membership comprised Councillors Banthorpe, Bigden, Collar, Hughes, E Lynch, M Lynch, Mrs Pell, Rice and Shelton).*
10. **Urgent Business.** To consider any matter, which in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
11. **To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.**

*At the time of compiling the agenda there were no items for inclusion in this part of the agenda.*

## **PRIVATE SESSION**

12. **Urgent Business.** To consider any matter, which in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

A Webb  
Member Resources Officer

## **QUESTION TIME**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Council's Member Resources Section on 01376 552525 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

If you require any further information relating to this agenda or wish to forward your apologies for absence, please contact Alison Webb on (01376) 552525 Ext. 2614 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk)

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