

# OVERVIEW AND SCRUTINY COMMITTEE AGENDA

Wednesday, 6<sup>th</sup> February 2019 at 7:15pm

Council Chamber, Braintree District Council, Causeway House,  
Bocking End, Braintree, CM7 9HB

**THIS MEETING IS OPEN TO THE PUBLIC**  
*(Please note this meeting will be audio recorded)*

[www.braintree.gov.uk](http://www.braintree.gov.uk)

---

**Members of the Overview and Scrutiny Committee are requested to attend this meeting to transact the business set out in the Agenda.**

Councillor P Barlow (Chairman)  
Councillor Mrs M Cunningham (Vice-Chairman)  
Councillor Mrs D Garrod  
Councillor J Goodman  
Councillor A Hensman  
Councillor P Horner  
Councillor D Hume  
Councillor G Maclure

Councillor D Mann  
Councillor Mrs I Parker  
Councillor R Ramage  
Councillor B Rose  
Councillor P Schwier  
Councillor C Siddall  
Vacancy

Members unable to attend the meeting are requested to forward their apologies for absence to the Governance and Members Team on 01376 552525 or email [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk) by 3pm on the day of the meeting.

A WRIGHT  
Chief Executive

## **INFORMATION FOR MEMBERS - DECLARATIONS OF INTERESTS**

### **Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non-Pecuniary Interest**

Any member with a Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest must declare the nature of their interest in accordance with the Code of Conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

### **Question Time**

The Agenda allows for a period of up to 30 minutes when members of the public can speak. Members of the public wishing to speak are requested to register by contacting the Governance and Members Team on 01376 552525 or email [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk) by midday on the working day before the day of the Committee meeting. For example, if the Committee Meeting is due to be held on a Tuesday, the registration deadline is midday on Monday, (where there is a bank holiday Monday you will need to register by midday on the previous Friday).

The Council reserves the right to decline any requests to register to speak if they are received after this time. Members of the public can remain to observe the public session of the meeting.

Please note that there is public Wi-Fi in the Council Chamber, users are required to register in order to access this. There is limited availability of printed agendas.

### **Health and Safety**

Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of an alarm you must evacuate the building immediately and follow all instructions provided by officers. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

### **Mobile Phones**

Please ensure that your mobile phone is switched to silent during the meeting in order to prevent disturbances.

### **Webcast and Audio Recording**

Please note that this meeting will be audio recorded only.

### **Documents**

Agendas, reports and minutes for all the Council's public meetings can be accessed via [www.braintree.gov.uk](http://www.braintree.gov.uk)

We welcome comments from members of the public to make our services as efficient and effective as possible. If you have any suggestions regarding the meeting you have attended, you can send these via [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)

**1 Apologies for Absence**

**2 Member Declarations**

1. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
2. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

**3 Public Question Time**  
(See paragraph above)

**4 Minutes of the Previous Meeting**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 5<sup>th</sup> December 2018 (copy previously circulated).

**5 Scrutiny of the Council Budget for 2019-20 Update**

To receive a presentation from the Cabinet on the updated Council Budget for 2019-20.

**Report and presentation slides are to follow.**

**Note:**

- 1) The report for this Item is prepared for the publication of the Agenda for the meeting of the Cabinet on 11<sup>th</sup> February 2019.
- 2) All Members of the Council are invited to attend for this Item as part of the Member Development Programme to enable them to understand the Council's Budget for 2019-20 update.
- 3) Only Members of the Overview and Scrutiny Committee can vote on this Item.

**6 Role of the Highway Authority Draft Scrutiny Report**

Members are requested to bring to this meeting for consideration the draft report on the Overview and Scrutiny Committee's Scrutiny Review into the Role of the Highway Authority (previously circulated).

- 7 Update on Task and Finish Groups**  
To receive a verbal update on the progress of the Task and Finish Groups.
  
- 8 Decision Planner**  
To consider the Decision Planner for the period 1<sup>st</sup> February 2019 to 31<sup>st</sup> May 2019 (copy previously circulated).
  
- 9 Urgent Business - Public Session**  
To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
  
- 10 Exclusion of the Public and Press**  
To agree the exclusion of the public and press for the consideration of any Items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.