



# CORPORATE SCRUTINY COMMITTEE AGENDA

**Monday 31 July 2023 at 7:15pm**

**Council Chamber, Braintree District Council, Causeway House,  
Bocking End, Braintree, CM7 9HB**

**THIS MEETING IS OPEN TO THE PUBLIC**

Members of the public will be able to view and listen to this meeting via YouTube.  
To access the meeting please use the link below:

<http://www.braintree.gov.uk/youtube>

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**Members of the Corporate Scrutiny Committee are requested to attend this meeting to transact the business set out in the Agenda.**

Councillor J Abbott  
Councillor J Beavis  
Councillor J Bond  
Councillor G Courtauld  
Councillor P Heath (Chairman)  
Councillor D Holland  
Councillor J Martin

Councillor I Parker  
Councillor R Ramage  
Councillor W Taylor  
Councillor E Williams  
Councillor T Williams  
Councillor J Wrench

Members unable to attend the meeting are requested to forward their apologies for absence to the Governance and Members Team on 01376 552525 or email [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk) by 3pm on the day of the meeting.

D GASCOYNE  
Chief Executive

## **INFORMATION FOR MEMBERS – DECLARATIONS OF MEMBERS' INTERESTS**

### **Declaration of Disclosable Pecuniary Interests (DPI), Other Pecuniary Interests (OPI) or Non-Pecuniary Interests (NPI).**

Any Member with a DPI, OPI or NPI must declare the nature of their interest in accordance with the Code of Conduct. Members must not participate in any discussion of the matter in which they have declared a DPI or OPI or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the Chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

### **Public Question Time – Registration and Speaking**

The Agenda allows for a period of up to 30 minutes for Public Question Time. Members of the public may ask questions or make statement to the Committee on matters listed on the agenda for this meeting.

All questions or statements should be concise and should be able to be heard within the 3 minutes allotted to each speaker.

Anyone wishing to ask a question or make a statement is requested to register their interest by completing the Public Question Time registration [online form](#) by **midday on the second working day** before the day of the meeting.

For example, if the meeting is on a Tuesday, the registration deadline is midday on Friday, (where there is a Bank Holiday Monday you will need to register by midday on the previous Thursday). The Council reserves the right to decline any requests to register to speak if they are received after this time.

When registering for Public Question Time please indicate whether you wish to attend the meeting 'in person', or to participate remotely. People who choose to join the meeting remotely will be provided with the relevant link and joining instructions for the meeting.

Please note that completion of the on-line form does not guarantee you a place to speak during Public Question Time. You will receive email notification from the Governance Service confirming whether your request is successful.

The Chairman of the Committee has discretion to extend the time allocated to registered speakers and to amend the order in which they may speak.

In the event that a registered speaker is unable to connect to the meeting, or if there are any technical issues, their question/statement may be read by a Council Officer.

Further information on Public Question Time is available on the [Council's website](#).

### **Health and Safety**

Anyone attending a meeting of the Council is asked to make themselves aware of the nearest available fire exit. In the event of an alarm sounding, you must evacuate the building immediately and follow all instructions provided by staff. You will be directed to the nearest designated assembly point where you should stay until it is safe to return to the building.

**Documents**

Agendas, Reports and Minutes may be accessed via [www.braintree.gov.uk](http://www.braintree.gov.uk)

**Data Processing**

For further information on how the Council processes data, please see the Council's Privacy Policy.

[https://www.braintree.gov.uk/info/200136/access\\_to\\_information/376/privacy\\_policy](https://www.braintree.gov.uk/info/200136/access_to_information/376/privacy_policy)

**Mobile Phones**

Please ensure that your mobile phone is switched to silent during the meeting in order to prevent disturbances.

**Webcast and Audio Recording**

Please note that this meeting will be webcast and audio recorded. You may view webcasts for up to 6 months after the meeting using this link: <http://braintree.public-tv/core/portal/home>

The meeting will also be broadcast via the Council's YouTube Channel.

**Comments and Suggestions**

We welcome comments to make our services as efficient and effective as possible. If you have any suggestions regarding the meeting you have attended you may send these to [governance@braintree.gov.uk](mailto:governance@braintree.gov.uk)

## **PUBLIC SESSION**

### **1 Apologies for Absence**

### **2 Declaration of Interests**

1. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
2. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

#### **3. Monitoring Officer Guidance:**

Any Member of this Committee who is a signatory to the "call in" of the decision of Cabinet listed under Item 5 of the agenda, may not participate as a Members of this Committee. They may however, attend and participate as a "Call in" Member.

### **3 Minutes of the Previous Meeting**

There is no business for this item.

### **4 Public Question Time**

Only Registered Speakers will be invited by the Chairman to speak during public question time.

Please see the Agenda notes for guidance.

**5 Call In - Cabinet Key Decision - Options for the future of the Garden Waste Collection Service**

Report to follow for this item.

The Cabinet and the "Call in" Members listed below required to attend this meeting:

Councillors: M Fincken, J Martin, S Mason, T Diamond, L Jefferis  
J Abbott, A Hooks, C Finch, P Thorogood  
T Walsh, W Taylor, B Wright and M Staines.

At the meeting to consider the "Call in" notices, the Committee shall limit its consideration to the reasons stated in the "Call in" notice.

The meeting shall be conducted in the following way:

The Members requesting the "Call in" shall attend and explain their objections to the decision and the reasons for the "Call in" against the stated criteria as set out in CPR 17.16

The Cabinet shall establish the reasons behind the decision;  
Questions can be asked by:

1. Those Members calling in the decision;
2. The relevant Cabinet Member or relevant Officer; and
3. The Corporate Scrutiny Committee.

All questions will be at the discretion of the Chairman, taking account of relevance to the subject matter.

Both those Members calling in the decision and the Cabinet are permitted to stay at the meeting whilst the Corporate Scrutiny Committee debates and decides what action to take at the discretion of the Chairman. They will not be able to participate in the general debate. The Chairman may allow them to answer questions or points of clarification arising through the debate.