

# GOVERNANCE COMMITTEE



## AGENDA

THIS MEETING IS OPEN TO THE PUBLIC

**Date:** Wednesday 19<sup>th</sup> September 2012

**Time:** 7.15pm

**Venue:** Council Chamber, Causeway House, Bocking End, Braintree, CM7 9HB

### Membership:

Councillor S Canning	Councillor D M Reid
Councillor M C M Lager (Chairman)	Councillor D E A Rice
Councillor D J Louis	Councillor V Santomauro
Councillor J M Money	Councillor C M Thompson

**Members are requested to attend this meeting, to transact the following business:-**

### PUBLIC SESSION

1. **Apologies for Absence.**
2. **Declarations of Interests.** To declare the existence of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
3. **Minutes.** To approve the minutes of the meeting of the Governance Committee held on 28<sup>th</sup> June 2012. (Copy previously circulated).
4. **Question Time.** (See paragraph below)

### Monitoring

5. **Performance Management Arrangements – Briefing.** To receive a briefing on Performance Management Arrangements. Note: The quarterly performance report is not yet available.
6. **Key Financial Indicators – 31<sup>st</sup> August 2012.** To consider the attached report. (Page 1)

### Audit and Governance

7. **Internal Audit Activity Report for the Period to 24th August 2012.** To consider the attached report. (Page 4)

8. **(a) Statement of Accounts 2011/2012.** To consider the attached report. (Page 9)

**(b) Annual Governance Report 2011/2012.** To consider the attached report.  
(Page 20)

9. **Treasury Management Annual Report 2011/2012 and Mid-Year Report 2012/2013.** To consider the attached report. (Page 36)

### **Risk Management**

10. **Strategic Risk Management.** To consider the attached report. (Page 51)

### **Committee Operation**

11. **Forward Look 2012/13.** To consider the attached report. (Page 66)

12. **Urgent Business.** To consider any matter, which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified), as a matter of urgency.

13. To agree the exclusion of the public and press for the consideration of the following item for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

*At the time of compiling the Agenda, there were no items for inclusion in this part of the Agenda.*

### **PRIVATE SESSION**

14. **Urgent Business.** To consider any matter, which in the opinion of the Chairman should be considered in private by reason of special circumstances (to be specified), as a matter of urgency.

Alastair Peace

Member Services Manager

### **QUESTION TIME**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak. Members of the public wishing to speak should contact the Council's Member Services Section on 01376 552525 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk) prior to the meeting. Members of the public can remain to observe the whole of the public part of the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham (library) and Halstead (library).

If you require any further information relating to this Agenda, or wish to forward your apologies for absence, please contact Alison Webb on (01376) 552525 Ext. 2614 or e-mail [alison.webb@braintree.gov.uk](mailto:alison.webb@braintree.gov.uk)

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