

Minutes

Overview and Scrutiny Committee 15th July 2015



Councillors	Present	Councillors	Present
Councillor C Bailey	Yes	Councillor Mrs S Paul	Yes
Councillor K Bowers	Yes	Councillor R Ramage	No
Councillor J Goodman	Apologies	Councillor F Ricci	Yes
Councillor P Horner	Yes	Councillor W J Rose	Yes
Councillor D Hufton-Rees	No	Councillor P Schwier	Yes
Councillor D Mann (Vice Chairman)	Apologies	Councillor C Siddall	Yes

1. **DECLARATIONS OF INTEREST**

INFORMATION: There were no interests declared.

In accordance with the Code of Conduct, all councillors remained in the meeting for all items and took part in the debate and decision thereon.

2. **PUBLIC QUESTION TIME**

INFORMATION: There were no questions asked or statements made.

3. **MINUTES**

DECISION: That the minutes of the meeting of the Overview and Scrutiny Committee held on 10th June 2015 be approved as a correct record and signed by the Chairman.

4. **OVERVIEW AND SCRUTINY ANNUAL WORK PROGRAMME FOR 2015-16**

INFORMATION: All Braintree District Councillors were invited to suggest new topics for possible scrutiny review. A call for topics had been made prior to the election and again once the initial Member training programme was completed. This maximised opportunity for Members to draw on the widest range of experience to support this work. The Scrutiny Steering Board (comprising the Chairman of the Overview and Scrutiny Committee and Group Leaders) considered those suggestions at its meeting on 7th July as part of its deliberations on recommendations to the Committee on topics for scrutiny.

The Steering Board recommended to the Overview and Scrutiny Committee that its thematic topics are:

Main Committee Topic:

- Health

Task and Finish Group Topics:

- Apprentices in the Braintree District
- Review of Bus and Community Transport Services in the Braintree District

It was agreed by Members that an amendment should be made to the decision for the Task and Finish Group topic "Apprentices in the Braintree District" so that it reads Apprentices for the Braintree District.

DECISION:

1. That the Committees Main Scrutiny topic is:
 - Health
2. That the Task and Finish Group Topics are:
 - Apprentices for the Braintree District
 - Review of Bus and Community Transport Services in the Braintree District
3. To ask officers to formalise a set of terms of reference in consultation with the Chairman of the committee for each topic in light of the discussions for formal adoption at the next meeting of the committee.
4. To ask officers to invite Members to sit on the Task and Finish Groups.

REASON FOR DECISION: To set the work programme for the coming year.

5. **COMMITTEE ANTICIPATED WORK PLAN FOR 2015/2016**

INFORMATION: Members were requested to note the anticipated work plan for the Overview and Scrutiny Committee for 2015/16. The work plan outlined the keys dates and stages for the Committee's scrutiny activities.

Members were advised that they should indicate to officers areas in which they feel training should be provided, if necessary to support this work programme.

DECISION: That the anticipated work plan for 2015/16 be noted.

REASON FOR DECISION: To inform the Committee of their anticipated work plan for 2015/16.

6. **DECISION PLANNER**

DECISION: That the Decision Planner for the period 1st August 2015 to 30th November 2015 be noted.

The meeting commenced at 7.15pm and closed at 8.09pm.

C Siddall
Chairman