

CABINET MEETING

The CABINET will meet at COUNCIL CHAMBER, CAUSEWAY HOUSE, BOCKING END, BRAINTREE, CM7 9HB, BOCKING END, BRAINTREE, ESSEX CM7 9HB on 14 FEBRUARY 2011 at 19:15

Membership

Councillor G Butland (Chairman) - Leader of the Council
Councillor Mrs J C Beavis - Customers and Community Support
Councillor N R H O Harley - Enterprise and Culture
Councillor M C M Lager - Efficiency & Resources
Councillor Lady P Newton - Housing and Well-Being
Councillor Mrs W Schmitt - Clean, Green and Safe
Councillor R G Walters - Environment & Sustainability

Invitees

Deputy Cabinet Portfolio Members:-

Councillor D L Bebb - Customers and Community Support
Councillor N G McCrea - Enterprise and Culture
Councillor J McKee - Efficiency & Resources
Councillor R G S Mitchell - Environment & Sustainability
Councillor Mrs C Sandbrook - Efficiency & Resources
Councillor C Siddall - Leader's Portfolio/Clean, Green and Safe
Councillor Mrs G A Spray - Housing and Well-Being
Councillor T S Wilkinson - Enterprise and Culture

Other invitees: - Group Leaders. Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

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This agenda is available on

www.braintree.gov.uk/Braintree/councildemocracy

PUBLIC INFORMATION

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services Officer on (01376) 552525 or email eileen.self@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast

Please note that this meeting will be webcast.

INFORMATION FOR MEMBERS

Declarations of Interests:-

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

AGENDA

1. APOLOGIES FOR ABSENCE			
2. DECLARATIONS OF INTEREST			
3. PUBLIC QUESTION TIME			
4. MINUTES OF LAST MEETING			
(i) To approve as a correct record the minutes of the meeting held on 7 th December 2010 (Copy previously circulated).			
No	Title & Purpose of Report	Executive Summary	Additional Papers
5. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
5a	Council Budget and Council Tax 2011/12 and MTFS - to approve for 2011/12 Note: Report to follow Presented by: Cllr Michael Lager Officer Contact: Trevor Wilson		
5b	<i>Annual Audit Letter 2009/10</i> Presented by: Cllr Michael Lager Officer Contact: Trevor Wilson	Page 1	Pages -1 to 9
5c	<i>Braintree DC and Colchester BC - Shared Management</i> Presented by: Cllr Graham Butland Officer Contact: Allan Reid	Page 3	Pages 10 to 50
5d	<i>A Joint Parking Partnership For North Essex</i> Presented by: Cllr Roger Walters Officer Contact: Paul Partridge	Page 5	Pages 51 to 58
6. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE			
6a	Public Service Provision for Older People Task and Finish Group Final Report <i>Members are requested to bring to this meeting the Task and Finish Group Report previously circulated.</i> Presented by: Cllr Ron Ramage Officer Contact: Joanne Albini	Page 12	

7. THE ENVIRONMENT IS CLEAN AND GREEN			
7a	Open Spaces Action Plan Presented by: Cllr Nigel Harley Officer Contact: Tessa Lambert	Page 16	Pages 59 to 135
8. HOUSING AND TRANSPORT MEET LOCAL NEEDS			
8a	Affordable Housing Development Presented by: Cllr Lady Newton Officer Contact: Tim Lucas	Page 18	Pages P136 to P139
9. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS			
9a	Local Enterprise Partnerships (LEPs) and Sub Regional Alliances Presented by: Cllr Nigel Harley Officer Contact: Zoe Myddleton	Page 27	
10. CABINET MEMBERS'UPDATES - to receive Cabinet Members' verbal reports on key issues within their portfolio			
11. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS			
11a	To receive recommendations from Audit Committee of 13 th January 2011 - Reports From PKF, External Auditors - Use of Resources 2009/10 and Annual Audit Letter 2009/10 –	Minute Extract attached Page 30	
12. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED			
12a	<u>Chief Executive report</u> - to receive a verbal report Presented by: Allan Reid		
12b	<u>Minutes from Cabinet Sub Groups</u> To receive the minutes of the Local Government Reform Sub Group of 7 th February 2011. <i>Minutes to follow.</i>		
12c	<u>Cabinet Member Decisions made under Delegated powers</u> Presented by: Not applicable Officer Contact: Sharon Lowe	Page 32	

13. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN
14. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – for reasons set out in Paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972

The last page of the public agenda is numbered 33 .

AGENDA – PRIVATE SESSION

No	Subject	Papers
15. CABINET MEMBERS'UPDATES		
Statement by the Cabinet Member for Efficiency & Resources		
16. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED		
16a	<u>Cabinet Member Decisions made under Delegated powers</u> Presented by: Not applicable Officer Contact: Sharon Lowe	Page P34

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