



*Clerk to the Council:* Mrs S.M.Walker LLB  
*E-mail:* [greatnotleyclerk@gmail.com](mailto:greatnotleyclerk@gmail.com)

7 Mallard Close  
Great Notley  
CM77 7YD

Dear Councillors,

You are hereby summoned to attend an online meeting of Great Notley Parish Council that will be held on Monday 11<sup>th</sup> May 2020 at 7.30pm for the purpose of transacting the following business.

Yours faithfully

Mrs Suzanne Walker

Clerk to Great Notley Parish Council

Date 4<sup>th</sup> May 2020

**LOGIN DETAILS :**

<https://us02web.zoom.us/j/83079877574?pwd=dWtZZHFwZGl4NEpYamFIYkRuZVVbQT09>

Meeting ID: 830 7987 7574 Password: 800472

Members of the public and press are also cordially invited to attend the meeting. If you wish to attend then please log in using the details above. If any person faces difficulty logging in for the meeting please telephone the Clerk on 01376 331251 for assistance.

**AGENDA FOR PARISH COUNCIL MEETING**

**20/34: Apologies**

**20/35: Declarations of Interest**

Declaration of any 'disclosable pecuniary' interests, other pecuniary interests or non-pecuniary interests relating to items on the agenda in accordance with the code of conduct.

Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

**20/36: To approve rules for online meetings**

**20/37 Public Question Time**

A period of up to 15 minutes will be set aside when members of the public can speak about Parish Council business or other matters of local concern,

**20/38: Minutes of the Meeting of the Council held on 2<sup>nd</sup> March 2020**

Councillors are asked to agree the minutes of the meetings held on 2<sup>nd</sup> March 2020 as a true and accurate account of the proceedings of the meetings (copies attached)

**20/39: Parish Clerk's Report**

To receive the report of the Parish Clerk

**20/40: Consideration of policies**

- 20/40.1 Review of existing policies
- 20/40.2 Consideration of new Investment policy
- 20/40.3 Consideration of new Reserves policy

**20/41: Financial Report**

- 20/41.1 Bank reconciliation
- 20/41.2 Payments for approval
- 20/41.3 Approval of regular list of payments
- 20/41.4 Consideration and approval of internal control procedures
- 20/41.5 Approval of direct debit to pay Information Commissioner's fees and annual review of ongoing Direct Debits.
- 20/41.6 To review options for Parish Council savings account
- 20/41.7 To consider applying for a corporate credit card
- 20/41.8 To consider quotations for the renewal of the Parish Council's insurance policy

**20/42: To consider the annual Street Cleansing agreement from Braintree District Council and approve the acceptance of the documentation****20/43 Planning applications, Tree Preservation Orders and other planning matters****20/43.1 New Applications within the Parish**

<b>Application No.</b>	<b>Application</b>
20/00444/NMA	Horizon 120, Great Notley - Non-Material Amendment to permission 19/01616/FUL granted 06.12.2019 for: Engineering works to re-level the site to provide building plots and the construction of three roads to link into the strategic infrastructure (subject to separate planning application reference 19/01525/FUL). Amendment would allow: - Change of the timeframe for removal of the dry pond to allow it to be removed whilst the large new pond is being provided
20/00445/NMA	Horizon 120, Great Notley - Non-Material Amendment to permission 19/01525/FUL granted 10.02.2020 for: Construction of two access points into the site through a fourth arm from the A131/Cuckoo Way roundabout and a left in/left out junction from the A131. Construction of roads between the two access points within the site and associated drainage, landscape and other engineering works. Amendment would allow: - Change of the timeframe for removal of the dry pond to allow it to be removed whilst the large new pond is being provided
20/00383/VAR	Highfield, 224 London Road, Great Notley - Variation of Condition 2 'Approved Plans' of permission 15/00176/FUL granted 19.06.2015 for: Demolition of former farm shop, piggeries, vacant dwelling and existing recreation room and erection of 6 No. detached houses with associated new access to London Road, private access road, turning head, garages and car parking spaces, foul and surface drainage and landscaping. Variation would allow: - Alterations to site layout, fenestration and garages.
20/00251/FUL	The Paddocks, 222 London Road, Great Notley - Redevelopment of the site involving the erection of 1 x 5 bedroom and 2 x 4 bedroom two-storey detached dwellinghouses
20/00622/HH	66 Ellen Way, Great Notley – conversion and extension of existing single storey garage to form habitable living space
20/00080/TPO	Little Oak, Ennerdale Avenue, Great Notley – Notice to carry out work to tree covered by a Tree Preservation order
20/00268/ADV	Windsor Place, 100 Avenue West, Skyline, Great Notley - Display of 1 non-illuminated fascia sign, 1 internally illuminated fascia sign, 1 non-illuminated door surround sign, 2 non-illuminated letter signs and 1 externally illuminated letter sign

**20/43.2 New Applications outside the Parish**

<b>Application No.</b>	<b>Application</b>
18/01065/OUT	Land south of Gilda Terrace and north of Flitch Way – outline application for residential development (C3) for up to 120 dwellings with all matters reserved except access - RECONSULTATION

**20/43.3 To note results of planning applications**

<b>Application No.</b>	<b>Application</b>	<b>Result</b>
20/00165/VAR	Unit C, Plot 2 Skyline business park, Great Notley – Variation of condition 2 'approved plans' of permission 17/02286/FUL granted 11/5/18 for 'erection of building for employment purposes (B1, B2 and B8) with associated car parking and landscaping. Variation would allow provision of additional floorspace and removal of external staircase.	<b>Permitted</b>
20/00132/ADV	Land West of A131, Great Notley - 9 x internally illuminated fascia signs to exterior of main building, 6 x internally illuminated hanging signs to interior of main building, 2 x internally illuminated totem signs and 14 x non illuminated wayfinder signs	<b>Refused</b>
19/00001/LDO	Horizon 120 Land west of A131, Great Notley - Proposed Local Development Order for the creation of a Business and Innovation Park comprising B1(a) (Office); B1(b) (Research and Development); B1(c) Industrial Process; B2 (General Industrial) and B8 (Storage or Distribution) uses, and within Zone A of the proposed development a C1 (Hotel) (maximum 120 bed spaces); and buildings within the Horizon Hub area where the following uses will be permitted, subject to restrictions on internal floor area: A1 (Shop; maximum 300sq.m); A3 (Restaurant and Café; maximum 100sq.m); D1(a) (Medical or Health Services; maximum 150sq.m.); Early Years Childcare, Day Nursery or Preschool within Use Class D1(b) (maximum 350sq.m); Gymnasium within Use Class D2(e) (maximum 700sq.m.) along with associated structural landscaping and infrastructure	<b>permitted</b>
20/00283/HH	60 Ellen Way, Great Notley – erection of 2 storey front extension	<b>Refused</b>
20/00297/HH	56 Ellen Way, Great Notley – erection of single storey extension and associated works	<b>Granted</b>
20/00353/HH	34 Pintail Crescent, Great Notley – removal of existing conservatory and erection of single storey extension	<b>Granted</b>
20/00351/HH	12 Grasmere Close, Great Notley – single storey rear and side extensions	<b>Granted</b>

**20/44: To Agree date of next meeting and any matters to be raised for next agenda**