

CABINET MEETING

The CABINET will meet at CAUSEWAY HOUSE, BOCKING END, BRAINTREE, ESSEX CM7 9HB on MONDAY 1ST FEBRUARY 2010 AT 7.15PM

Membership

Councillor Graham Butland (Chairman) - Leader of the Council
Councillor Nigel Harley – Deputy Leader / Enterprise & Culture
Councillor Joanne Beavis – Customers & Communication
Councillor Michael Lager - Efficiency & Resources
Councillor Lady Newton – Housing & Well-Being
Councillor Wendy Schmitt – Communities
Councillor Roger Walters – Environment & Sustainability

Invitees

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers & Communication
Councillor Liz Edey - Communities
Councillor Nigel McCrea – Enterprise & Culture
Councillor John McKee - Efficiency & Resources
Councillor Robert Mitchell - Environment & Sustainability
Councillor Claire Sandbrook – Efficiency & Resources
Councillor Chris Siddall – Leader's Portfolio
Councillor Gabrielle Spray – Housing & Well-Being
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

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This agenda is available on

www.braintree.gov.uk/Braintree/councildemocracy

PUBLIC INFORMATION

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services section on (01376) 551414 or email eileen.self@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham (library) and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast

Please note that this meeting will be webcast.

INFORMATION FOR MEMBERS

Declarations of Interests:-

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

AGENDA

1. APOLOGIES FOR ABSENCE			
2. DECLARATIONS OF INTEREST			
3. PUBLIC QUESTION TIME			
4. MINUTES OF LAST MEETING			
(i) To approve as a correct record the minutes of the meeting held on 7 th December 2009 (Copy previously circulated).			
5. PRESENTATION FROM THE MID ESSEX PRIMARY CARE TRUST. The future of Community Services in Mid and South East Essex – John Niland, Director of Central Essex Community Services.			
6. THE ENVIRONMENT IS CLEAN AND GREEN			
No	Title & Purpose of Report	Executive Summary	Additional Papers
**6a	<u>Housing and Planning Grant</u> Purpose: To consider proposals for expenditure Presented by: Cllr Harley, Portfolio Holder for Enterprise and Culture Officer Contact: Paul Munson, Head of District Development	Page 1	
**6b	<u>Review of Off-Street Car Parking</u> Purpose: To receive the results of consultation and to consider recommendations Presented by: Councillor Walters, Portfolio Holder for Environment and Sustainability Officer Contact: Paul Partridge, Head of Operations	Page 6	
7. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE			
**7a	<u>Witham Leisure Centre</u> Purpose: To initiate the commissioning project Presented by: Cllr Lady Newton, Portfolio Holder for Housing and Well-Being Officer Contact: Russell Everard, Head of Enterprise & Culture	Page 9	

7b	<p><u>Braintree District Local Area Agreement</u></p> <p>Purpose: To receive and note the report Presented by: Cllr Butland, Leader of the Council Officer Contact: Jo Petchey, Partnerships & Performance Manager</p>	Page 12	Appendices Page 1
8. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
8a	<p><u>Accommodation Options Review</u></p> <p>Purpose: To receive the report and make recommendations to Council Presented by: Cllr Butland, Leader of the Council and Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Chris Fleetham, Corporate Director</p> <p><i>Please retain all reports for the Council meeting on 15th February 2010</i></p>	Page 15	Page 34
8b	<p><u>CAA Organisational Assessment (including Audit Management letter)</u></p> <p>Purpose: To receive the Organisational Assessment for Braintree District Council for 2008/09 Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Cherie Root, Customer Services & ICT Manager Trevor Wilson, Head of Finance</p>	Page 25	Page 48
8c	<p><u>Leader's Board – East of England</u></p> <p>Purpose: To receive details of the new Board Presented by: Cllr Butland, Leader of the Council Officer Contact: Allan Reid Chief Executive</p>	Page 27	

8d	<p><u>Council Budget and Council Tax 2010/11</u> <u>(including Medium Term Financial Strategy)</u></p> <p>Purpose: To recommend to Council proposals for the Council's budget, Council Tax, Housing Rents, Fees and Charges, and Capital Programme</p> <p>Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources</p> <p>Officer Contact: Trevor Wilson, Head of Finance</p> <p><i>Please retain all reports for the Council meeting on 15th February 2010</i></p>	Report enclosed separately	
9. CABINET MEMBERS' UPDATES <ul style="list-style-type: none"> – to receive Cabinet Members' verbal reports on key issues within their Portfolio 			
10. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS			
10a	Audit Committee 14 th January 2010 – Item 12 – that Treasury Strategy and associated policies are supported	Minute Extract to follow Report attached – Page 31	
10b	Braintree Local Committee – Local Committee Budget and Priorities for 2010/11 budget (Deferred from Cabinet 7 th December 2009)	Minute Extract from 24 th November 2009 attached Page 35 Report attached – Page 37	
10c	Halstead Local Committee – 20 th January 2010 – Parish Support Grant	Minute Extract to follow	
10d	To receive any recommendations from the Programme Boards – <i>To note there are none</i>		
11. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED			
11a	<p><u>Minutes from Cabinet Sub Groups</u></p> <p>To receive the minutes of the following</p> <ul style="list-style-type: none"> - Joint Consultative Group – 23rd November 2009 - Local Government Reform Cabinet Sub Group – 25th November 2009 	<p>Copy to follow</p> <p>Copy to follow</p>	

11b	<u>Delegated Decision</u> – to note one delegated decisions	List and copy attached – Page 61
12. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN		
13. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER A REPORT IN PRIVATE SESSION – for reasons set out in Paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972		

NOTE – Call in Procedure

Key Decisions can be identified by the prefix**. Any five Members of the Council may refer any key decision made on this Agenda to the Overview and Scrutiny Committee for 'call in'. This must be undertaken within six days of publication of the minutes. Any decisions made and not 'called in' by this date and time will become effective.

The last page of the public agenda is numbered 62.

AGENDA – PRIVATE SESSION

14. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE		
No	Subject	Papers
14a	<p><u>Halstead Community Centre</u></p> <p><i>Purpose:</i> To consider the feasibility study for the possible development of a new community centre in Halstead town centre.</p> <p><i>Presented by:</i> Cllr Schmitt, Portfolio Holder for Communities</p> <p><i>Officer Contact:</i> Charmaine Dean, Head of Communities</p>	Page P63

The last page of agenda – private session is numbered P69.