

# CABINET MEETING

The CABINET will meet at COUNCIL CHAMBER, CAUSEWAY HOUSE, BOCKING END, BRAINTREE, CM7 9HB, on 28 MARCH 2011 at 19:15

## **Membership**

Councillor G Butland (Chairman) - Leader of the Council  
Councillor Mrs J C Beavis - Customers and Community Support  
Councillor N R H O Harley - Enterprise and Culture  
Councillor M C M Lager - Efficiency & Resources  
Councillor Lady P Newton - Housing and Well-Being  
Councillor Mrs W Schmitt - Clean, Green and Safe  
Councillor R G Walters - Environment & Sustainability

## **Invitees**

Deputy Cabinet Portfolio Members:-

Councillor D L Bebb - Customers and Community Support  
Councillor N G McCrea - Enterprise and Culture  
Councillor J McKee - Efficiency & Resources  
Councillor R G S Mitchell - Environment & Sustainability  
Councillor Mrs C Sandbrook - Efficiency & Resources  
Councillor C Siddall - Leader's Portfolio/Clean, Green and Safe  
Councillor Mrs G A Spray - Housing and Well-Being  
Councillor T S Wilkinson - Enterprise and Culture

Other invitees: - Group Leaders. Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

Eileen Self, 01376 551414

e.mail: [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk)

This agenda is available on

[www.braintree.gov.uk/Braintree/councildemocracy](http://www.braintree.gov.uk/Braintree/councildemocracy)

## **PUBLIC INFORMATION**

### **Question Time**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services Officer on (01376) 552525 or email [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

### **Health and Safety**

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

### **Mobile Phones**

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

### **Webcast**

Please note that this meeting will be webcast.

## **INFORMATION FOR MEMBERS**

### **Declarations of Interests:-**

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

# **AGENDA**

<b>1. APOLOGIES FOR ABSENCE</b>			
<b>2. DECLARATIONS OF INTEREST</b>			
<b>3. PUBLIC QUESTION TIME</b>			
<b>4. MINUTES OF LAST MEETING</b>			
(i) To approve as a correct record the minutes of the meeting held on 14 <sup>th</sup> February 2011 (Copy previously circulated).			
<b>No</b>	<b>Title &amp; Purpose of Report</b>	<b>Executive Summary</b>	<b>Additional Papers</b>
<b>5. OVERALL CORPORATE STRATEGY AND DIRECTION</b>			
5a	<b>Draft Annual Plan Priorities 2011- 2012</b>  <b>Presented by: Cllr Graham Butland</b> <b>Officer Contact: Allan Reid/Cherie Root</b>	Page 1	Pages 1 to 4
<b>6. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES</b>			
6a	<b>Third Quarter Performance Management Report 2010/11</b>  <b>Presented by: Cllr Michael Lager</b> <b>Officer Contact: Cherie Root</b>	Page 3	Pages 5 to 32
<b>7. THE ENVIRONMENT IS CLEAN AND GREEN</b>			
7a	<b>Review of Waste Services</b>  <b>Presented by: Cllr Roger Walters</b> <b>Officer Contact: Paul Partridge</b>	Page 5	
7b	<b>Causeway House solar photovoltaic (pv) panels project</b>  <b>Presented by: Cllr Roger Walters</b> <b>Officer Contact: Mark Wilson</b>	Page 11	
<b>8. HOUSING AND TRANSPORT MEET LOCAL NEEDS</b>			
8a	<b>Strategic Housing Documents: Greater Haven Gateway Housing Strategy 2011 and The Braintree District Local Investment Plan</b>  <b>Presented by: Cllr Lady Newton</b> <b>Officer Contact: Tim Lucas/Alison Weavers</b>	Page 15	Pages 33 to 54  Pages 55 to 92

8b	<b>Revisions to our Housing Allocations Policy</b>  <b>Presented by: Cllr Lady Newton</b> <b>Officer Contact: Tim Lucas</b>	Page 19	
<b>9. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE</b>			
9a	<b>The Cabinet Response to the Public Service Provision for Older People Task and Finish Group Report</b>  <b>Presented by: Cllr Lady Newton</b> <b>Officer Contact: Joanne Albini</b>	Page 26	Pages 93 to 102
9b	<b>Witham Leisure Centre - Land Deal with Academies Enterprise Trust</b>  <b>Presented by: Cllr Lady Newton</b> <b>Officer Contact: Nicola Beach</b>	Page 28	
<b>10. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS</b>			
10a	<b>Update on progress towards an Integrated County Strategy for Greater Essex</b>  <b>Presented by: Cllr Nigel Harley</b> <b>Officer Contact: Zoe Myddelton</b>	Page 31	Pages 103 to 112  Pages 113 to 163
<b>11. CABINET MEMBERS' UPDATES</b> - to receive Cabinet Members' verbal reports on key issues within their portfolio  <b>Councillor Mrs Wendy Schmitt</b> <b>Councillor Nigel Harley</b>			
<b>12. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS</b>			
12a	To receive recommendations from Overview and Scrutiny 26th January 2011 - Scrutiny Review - Silver End Village Hall  <b>Presented by: Cllr Michael Gage</b> <b>Officer Contact: Steve Bore</b>	Page 36	
12b	To receive recommendations from Braintree Local Committee 23rd November 2010 - Acquisition of Land  <b>Presented by: Cllr Simon Walsh</b> <b>Officer Contact: Andrew Epsom</b>	Page 37	

<b>13. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED</b>		
13a	<b><u>Cabinet Member Decisions made under Delegated powers</u></b> – to note recently made delegated decisions  <b>Officer Contact:</b> Sharon Lowe	Page 38
<b>14. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN</b>		
<b>15. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – for reasons set out in Paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972</b>		

*The last page of the public agenda is numbered 39.*

## **AGENDA – PRIVATE SESSION**

<b>No</b>	<b>Title &amp; Purpose of Report</b>	<b>Executive Summary</b>	<b>Additional Papers</b>
<b>16. PEOPLE TAKE PRIDE IN THEIR LOCAL AREAS</b>			
16a	<b>Museum Service Report</b>  <b>Presented by: Cllr Nigel Harley</b> <b>Officer Contact:</b> Nicola Beach	Page P40	Pages P164 to P165
<b>17. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS</b>			
17a	<b>Business Support Services for the District</b>  <b>Presented by: Cllr Nigel Harley</b> <b>Officer Contact:</b> Zoe Myddelton	Page P45	Pages P166 to P170
<b>18. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES</b>			
18a	<b>Proposed Bocking Cemetery Extension</b>  <b>Presented by: Cllr Michael Lager</b> <b>Officer Contact:</b> Andrew Epsom	Page P49	

*The last page of agenda – private session is numbered P51 .*