

Overview & Scrutiny AGENDA



THE PUBLIC MAY ATTEND THIS MEETING

Please note this meeting will be audio recorded.

Date: Wednesday, 9th December 2015

Time: 7.15pm

**Venue: Council Chamber , Braintree District Council, Causeway House,
Bocking End, Braintree, Essex, CM7 9HB**

Membership:

Councillor C Bailey	Councillor Mrs S Paul
Councillor K Bowers	Councillor R Ramage
Councillor J Goodman	Councillor F Ricci
Councillor P Horner	Councillor B Rose
Councillor D Hufton-Rees	Councillor P Schwier
Councillor D Mann (Vice Chairman)	Councillor C Siddall (Chairman)

Members are requested to attend this meeting, to transact the following business:-

PUBLIC SESSION

1 Apologies for Absence

2 Minutes of the Previous Meeting

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 25th November 2015 (copy previously circulated).

3 Member Declarations

1. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
2. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or

vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

4 Public Question Time

(See paragraph below)

5 Scrutiny Review into Health - Second Evidence Gathering Session 4 - 9

6 Verbal Update on the work of the Task and Finish Groups

To receive a verbal update on the work of the Task and Finish Groups.

7 Decision Planner

To consider the Decision Planner for the period 1st January 2016 to 30th April 2016 (Published 3rd December 2015).

8 Urgent Business - Public Session

To consider any matter which, in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

9 Exclusion of the Public and Press

To agree the exclusion of the public and press for the consideration of any items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

At the time of compiling this agenda there were none.

PRIVATE SESSION

10 Urgent Business - Private Session

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

E WISBEY
Governance and Member Manager

Contact Details

If you require any further information please contact the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk

Public Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak.

Members of the public wishing to speak should contact the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk at least 2 working days prior to the meeting.

Members of the public can remain to observe the whole of the public part of the meeting.

Health and Safety

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is either switched to silent or switched off during the meeting.

Comments

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended..... Date of Meeting.....

Comment

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Contact Details:

Scrutiny Review into Health in the Braintree District Second Evidence Gathering Session		Agenda No: 5
Portfolio	Overall Corporate Strategy and Direction Planning and Housing Economic Development Health and Communities	
Corporate Priority:	Supporting vulnerable people in our community, Promoting safe and healthy living, Encouraging flourishing communities Securing appropriate infrastructure and housing growth Providing value for money, Delivering excellent customer service, Improving our services through innovation Partnership - Health Improvements – engage with key partners to support the integration of health and social care and improvements to local health services to deliver better outcomes for residents.	
Report presented by:	Lee Crabb, Head of Environment & Leisure	
Report prepared by:	Lee Crabb, Head of Environment & Leisure	
Background Papers:		Public Report
Report and Minutes of the Overview & Scrutiny Committee of 15 th July 2015 and 23 rd September 2015.		Key Decision: No
Executive Summary:		
<p>This meeting is the second session of work the programme for the Scrutiny Review in to Health in the Braintree District.</p> <p>The theme of this session is to concentrate on the Primary Care facilities in the district, concentrating on the provision of General Practices, the monitoring of the quality of the services provided and an insight in to how a practice works and the pressures faced by the profession.</p> <p>To provide members with a comprehensive overview of how the GP practice systems operates, a number of speakers have been invited to present on the evening. The speakers will broadly cover the following subjects:</p>		
Review of GP provision in the District Who commissions the provision of GP services <ul style="list-style-type: none"> ▪ Who does this ▪ How is it determined 		

What provision is budgeted v what is delivered

- What would be full complement / vacancies
- Comparisons with other areas in the terms of the number of GP's per 1000 population etc.

Transparency of service provision.

- Patient choice and signposting of choice.
- Quality of care provision and how it is monitored and explained

Viewing the GP practice as a business - A GP point of view

- Where does it work well / where not
- What if anything restricts the development of quality provision

What stresses are there on the GP provision

- Aging workforce
- Single handed surgeries
- Increasing populations
- Increasing demand for services?
- Quality of the buildings

Projects to attract more GP's in to the district.

- An overview of the "EPIC" GP recruitment project; what it means for provision, who is managing this and what is it achieving

Quality of service

- CQC inspection
- Customer feedback

For this session the following invitee have kindly agreed to participate in this scrutiny review

- Caroline Russell - Accountable Officer, NHS Mid Essex CCG;
- Dr James Booth – Vice Chairman of the Clinical Commissioning Group Board
- Melanie Crass - Acting Director of Primary Care NHS Mid Essex CCG
- Dr Kamilla Porter – Clinical Lead for the EQUIP and EPIC Project
- Carolyn Larsen - Head of Commissioning, NHS England - Midlands and East (East)

Members are requested to note that at the date of publication these are the confirmed attendees for this meeting, it is hoped that they will be able to attend but this may be subject to late change due to their availability.

Decision

There is no decision before the Committee.

Purpose of Decision:

Not applicable.

Any Corporate implications in relation to the following should be explained in detail

Financial:	None directly arising from this report.
Legal:	None directly arising from this report.
Safeguarding	None directly arising from this report.
Equalities/Diversity	None directly arising from this report.
Customer Impact:	None directly arising from this report.
Environment and Climate Change:	None directly arising from this report.
Consultation/Community Engagement:	None directly arising from this report.
Risks:	None directly arising from this report.
Officer Contact:	Lee Crabb
Designation:	Head of Environment and Leisure
Ext. No.	2227
E-mail:	lee.crabb@braintree.gov.uk

Biographies

Caroline Russell, Accountable Officer, NHS Mid Essex CCG:

Caroline started her career as a trainee accountant in local government and spent 15 years working in London Boroughs and locally at District and County Level. Caroline joined South Essex Health Authority as the Deputy Director of Finance and then moved to Southend PCT as Director of Commissioning. Up to 2009 Caroline worked extensively across Essex PCTs in a number of Board level posts including Finance and Commissioning. In 2009 Caroline moved to work nationally in a Department of Health company (Community Health Partnerships) and then in 2012 was asked to become Director of Finance of the newly formed property company NHS Property Services. In 2014 Caroline joined Mid Essex CCG as the Accountable Officer.

Dr James Booth – Vice Chairman of the Clinical Commissioning Group Board

Dr James Booth qualified in 2002 from University College London and since then has worked nearly his entire career in Chelmsford, first at Broomfield and St. John's hospitals and subsequently as a GP partner at Melbourne House Surgery. He is a member of the Royal College of General Practitioners. He has also worked as the Named GP for Child Safeguarding in Mid-Essex for the last five years, and has more recently been elected as Clinical Vice-Chair of the Clinical Commissioning Group Board.

Melanie Crass, Acting Director of Primary Care NHS Mid Essex CCG

Awaiting details.

Carolyn Larsen, Head of Commissioning, NHS England - Midlands and East (East)

Carolyn's role is the Head of Commissioning for NHS England - (Midlands and East (East)). In her role, Carolyn is responsible for the commissioning, contracting and performance management of primary care services across Suffolk, Great Yarmouth and Waveney, North East and Mid Essex. This includes GP, dental, pharmacy and optometry services within this locality. Carolyn has worked for the NHS throughout her career mainly within Essex, in a variety of senior management roles with responsibility for primary care and mental health commissioning.

Dr Kamilla Porter – Clinical Lead for the EQUIP and EPIC Project

Kamilla has been practising as a GP in Rochford since 2009. In 2012 she joined EQUIP as Sessional GP Lead and became Clinical Lead in April 2015. She qualified from University College London Medical School and also undertook a BSc in the History of Medicine. Taking a year out to study the development of medicine from ancient times to the modern age, including the establishment of the NHS, was a formative time in her training and inspired her to question the status quo of health care. After a variety of hospital posts she completed the Chelsea and Westminster vocational training scheme in 2004.

Kamilla has a broad experience of general practice, having worked as a Flexible Career Scheme doctor, a clinical assistant in rheumatology, a locum and for the out of hours service. She has been an active member of South Essex LMC since 2010 and served as Vice-chair for 3 years and Chair from June 2014-June 2015. She developed her interests in medical writing and education as an undergraduate and spent her two month elective period at the British Medical Journal. She has written for GP magazine and the Medical Protection Society; established a GP peer support group in Southend and also contributes to GP training at her practice.ⁱ

Information on EQUIP and the EQUIP Project (Education & Quality in Primary Care)

EQUIP strategic aims¹

To work closely with the Primary Care Organisations and Strategic Health Authority to support the implementation of their strategic aims. To improve the quality of care to patients through audit, anticipatory care and education.

To provide and support opportunities for professional development for all members of the Primary Health Care Teams and allied professions and the EQUIP team.
To have an administrative structure in place to support the Primary Health Care Teams and CCGs in delivering evidence based practice in line with the Clinical Governance agenda and Health Improvement Programmes.

To work closely with other stakeholders, such as the LMC, in developing and retaining the primary care workforce.

Further information about EQUIP can be found on their website
www.essexequip.nhs.uk/default.asp

EPIC Work Force Development

About EPIC Workforce Development²

Background

The concept of a workforce career development centre was devised by Health Education East of England (HEEoE) and North and South Essex Local Medical Committees (LMCs) as an innovative solution to addressing the ongoing difficulty in recruiting, developing and retaining GPs, Practice Nurses and Primary Care Staff in Essex.

EQUIP (Education and Quality in Primary Care) is an organisation that has been supporting primary health care teams and allied health professionals across Essex for over 20 years with the aim of improving the quality of care to patients through audit, anticipatory care, multi-professional training and education. It has established strong networks with General Practices across Essex and a key strategic aim has

¹ Source: www.essexequip.nhs.uk

² Source: [/www.epic-wd.org.uk/about-us/](http://www.epic-wd.org.uk/about-us/)

been to develop and retain the primary care workforce through working closely with other stakeholders such as the LMC. The EQUIP website has a well-established job vacancy section as well as a GP and Practice Nurse Locum register.

First steps

- January 2015 EQUIP was awarded the contract to deliver a two year pilot project to *“improve recruitment and retention in primary care in Essex through the creation of an Essex Primary Care Workforce Career and Leadership Development Centre”*.
- EQUIP, in consultation with key stakeholder representatives, entitled the project the Essex Primary Care Inter-professional Centre (EPIC) for Workforce Development.
- Mission statement established: *“to support, inspire and expand the primary care workforce in Essex to improve patient care”*.
- Formal Launch of EPIC Workforce Development on 23 September 2015 at Hylands House, Chelmsford.

Aims and Objectives

The functions of EPIC Workforce Development are in keeping with NHS England’s GP workforce 10 point plan, *Building the Workforce – the New Deal for General Practice* which stresses the urgent need to recruit doctors into general practice, retain current GPs and support returners.

The specified aims of this virtual workforce centre include:

- To help future proof General Practice in Essex by providing clinical and non-clinical staff with the necessary workforce skills, values and support tools, such as mentoring to improve the quality and continuity of safe primary care services in Essex
- To promote Essex as the first choice career location for GPs, Nurses and other health professionals planning their future and highlight the many benefits of living and working in the County
- To demonstrate that Essex values its primary care staff and their essential role in securing the sustainability of the NHS and acknowledges the need to nurture and support career development
- To implement recruitment and retention initiatives to support GP Practices

Further information about EPIC Workforce Development can be found on their website www.epic-wd.org.uk/about-us/

ⁱ Source: <http://www.epic-wd.org.uk/meet-the-team/>