

# CABINET MEETING

The CABINET will meet at COUNCIL CHAMBER, CAUSEWAY HOUSE, BOCKING END, BRAINTREE, CM7 9HB, BOCKING END, BRAINTREE, ESSEX CM7 9HB on 22 NOVEMBER 2010 at 19:15

## **Membership**

Councillor Mrs J C Beavis - Braintree District Council  
Councillor G Butland - Braintree District Council  
Councillor N R H O Harley - Enterprise and Culture  
Councillor M C M Lager - Braintree District Council  
Councillor Lady P Newton - Braintree District Council  
Councillor Mrs W Schmitt - Braintree District Council  
Councillor R G Walters - Braintree District Council

## **Invitees**

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers and Community Support  
Councillor Nigel McCrea – Enterprise & Culture  
Councillor John McKee - Efficiency & Resources  
Councillor Robert Mitchell - Environment & Sustainability  
Councillor Claire Sandbrook – Efficiency & Resources  
Councillor Chris Siddall – Leader's Portfolio / Clean, Green and Safe  
Councillor Gabrielle Spray – Housing and Well-Being  
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

Eileen Self, 01376 551414

e.mail: [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk)

This agenda is available on

[www.braintree.gov.uk/Braintree/councildemocracy](http://www.braintree.gov.uk/Braintree/councildemocracy)

## **PUBLIC INFORMATION**

### **Question Time**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services Officer on (01376) 552525 or email [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

### **Health and Safety**

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

### **Mobile Phones**

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

### **Webcast**

Please note that this meeting will be webcast.

## **INFORMATION FOR MEMBERS**

### **Declarations of Interests:-**

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

# AGENDA

<b>1. APOLOGIES FOR ABSENCE</b>			
<b>2. DECLARATIONS OF INTEREST</b>			
<b>3. PUBLIC QUESTION TIME</b>			
<b>4. MINUTES OF LAST MEETING</b>			
(i) To approve as a correct record the minutes of the meeting held on 13 <sup>th</sup> September 2010 (Copy previously circulated).			
<b>No</b>	<b>Title &amp; Purpose of Report</b>	<b>Executive Summary</b>	<b>Additional Papers</b>
<b>5. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS</b>			
5a	<b>Local Enterprise Partnerships and the Integrated County Strategy</b>  <b>Presented by:</b> Cllr N Harley <b>Officer Contact:</b> Russell Everard, Head of Enterprise	Page 1	Pages 1 to 4
<b>6. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE</b>			
6a	<b>Draft Culture and Leisure Strategy 2010-2015</b>  <b>Presented by:</b> Cllr N Harley <b>Officer Contact:</b> Charmaine Dean, Head of Communities	Page 4	Pages 5 to 16
6b	<b>Strategic Priorities for the Braintree District Community Safety Partnership</b>  <b>Presented by:</b> Cllr Mrs W Schmitt <b>Officer Contact:</b> Helena Goodwin, Community Services Manager	Page 6	
<b>7. HOUSING AND TRANSPORT MEET LOCAL NEEDS</b>			
7a	<b>Response to Overview and Scrutiny Recommendations Section 106 Agreements: Managing Contributions</b>  <b>Presented by:</b> Cllr N Harley <b>Officer Contact:</b> Tessa Lambert, Development Control Manager	Page 13	
7b	<b>Appointments to South Anglia Housing, Essex Action Group</b>  <b>Presented by:</b> Cllr Lady Newton <b>Officer Contact:</b> Alastair Peace, Member Services Manager	Page 18	

7c	<b>SCOPE, Grangewood Centre, 10-12 High Street, Kelvedon - Release of Covenant</b>  <b>Presented by:</b> Cllr Lady Newton <b>Officer Contact:</b> Andrew Epsom, Head of Asset Management	Page 20	
<b>8. PEOPLE TAKE PRIDE IN THEIR LOCAL AREAS</b>			
8a	<b>Update on Community Halls</b>  <b>Presented by:</b> Cllr Mrs W Schmitt <b>Officer Contact:</b> Charmaine Dean, Head of Communities	Page 24	
<b>9. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES</b>			
9a	<b>Strategic Risk Management</b>  <b>Presented by:</b> Cllr M Lager <b>Officer Contact:</b> Trevor Wilson, Head of Finance	Page 32	Pages 17 to 25
9b	<b>Second Quarter Performance Management Report 2010/11</b>  <b>Presented by:</b> Cllr M Lager <b>Officer Contact:</b> Cherie Root, Head of Business Solutions	Page 35	Pages 26 to 56
<b>10. CABINET MEMBERS'UPDATES</b> - to receive Cabinet Members' verbal reports on key issues within their portfolio			
<b>11. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED</b>			
11a	<b><u>Chief Executive report</u></b> - to receive a verbal report  Presented by: Allan Reid		
11b	<b><u>Minutes from Cabinet Sub Groups</u></b>  To receive the minutes of the Local Government Reform Cabinet Sub Group of 4 <sup>th</sup> November 2010 and to consider the recommendations contained within Minutes 3, 4, and 5	Page 37	
11c	<b>Cabinet Member Decisions made under Delegated powers</b>  Presented by: Not applicable Contact Officer: Sharon Lowe, Assistant Chief Executive	Page 42	
<b>12. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN</b>			

**13. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – for reasons set out in Paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972**

At time of compiling this agenda there were no items for inclusion in this part of the agenda.

*The last page of the public agenda is numbered 43.*