

# CABINET MEETING

The CABINET will meet at CAUSEWAY HOUSE, BOCKING END, BRAINTREE, ESSEX CM7 9HB on MONDAY 12<sup>TH</sup> OCTOBER 2009 **AT 6.00PM**

## **Membership**

Councillor Graham Butland (Chairman) - Leader of the Council  
Councillor Nigel Harley – Deputy Leader / Enterprise & Culture  
Councillor Joanne Beavis – Customers & Communication  
Councillor Michael Lager - Efficiency & Resources  
Councillor Lady Newton – Housing & Well-Being  
Councillor Wendy Schmitt – Communities  
Councillor Roger Walters – Environment & Sustainability

## **Invitees**

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers & Communication  
Councillor Liz Edey - Communities  
Councillor Nigel McCrea – Enterprise & Culture  
Councillor John McKee - Efficiency & Resources  
Councillor Robert Mitchell - Environment & Sustainability  
Councillor Claire Sandbrook – Efficiency & Resources  
Councillor Chris Siddall – Leader's Portfolio  
Councillor Gabrielle Spray – Housing & Well-Being  
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

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This agenda is available on

[www.braintree.gov.uk/Braintree/councildemocracy](http://www.braintree.gov.uk/Braintree/councildemocracy)

## **PUBLIC INFORMATION**

### **Question Time**

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Law and Governance section on (01376) 552525 or email [eileen.self@braintree.gov.uk](mailto:eileen.self@braintree.gov.uk) prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

### **Health and Safety**

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

### **Mobile Phones**

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

### **Webcast**

Please note that this meeting will be webcast.

## **INFORMATION FOR MEMBERS**

### **Declarations of Interests:-**

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

# AGENDA

<b>1. APOLOGIES FOR ABSENCE</b>			
<b>2. DECLARATIONS OF INTEREST</b>			
<b>3. PUBLIC QUESTION TIME</b>			
<b>4. MINUTES OF LAST MEETING</b>			
(i) To approve as a correct record the minutes of the meeting held on 1 <sup>st</sup> September 2009 (Copy previously circulated).			
<b>5. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES</b>			
No	Title & Purpose of Report	Executive Summary	Additional Papers
5a	<p><b><u>Medium Term Financial Strategy</u></b></p> <p><b><i>Purpose:</i></b> To consider an updated strategy and endorse the financial planning assumptions</p> <p><b><i>Presented by:</i></b> Cllr Lager, Portfolio Holder for Resources &amp; Efficiency</p> <p><b><i>Officer Contact:</i></b> Trevor Wilson, Head of Finance</p>	Page 1	
<b>6. HOUSING AND TRANSPORT MEET LOCAL NEEDS</b>			
6a	<p><b><u>Housing Strategy 2009-2014</u></b></p> <p><b><i>Purpose:</i></b> To endorse the draft Strategy and to recommend Council approval</p> <p><b><i>Presented by:</i></b> Cllr Lady Newton, Portfolio Holder for Housing and Well-Being</p> <p><b><i>Officer Contact:</i></b> Joanne Albin, Head of Housing</p>	Page 18	
<b>7. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS</b>			
7a	<p><b><u>Housing and Economic Growth in the East of England to 2031</u></b></p> <p><b><i>Purpose:</i></b> To determine the process for responding to the East of England Regional Assembly's (EERA) consultation.</p> <p><b><i>Presented by:</i></b> Cllr Harley, Portfolio Holder for Enterprise &amp; Culture</p> <p><b><i>Officer Contact:</i></b> Paul Munson, Head of District Development</p>	Page 22	

7b	<p><b><u>Growth Area Funding - Governance Arrangements</u></b></p> <p><b><i>Purpose:</i></b> To consider extending the responsibilities of the Local Development Framework Panel to include growth area funding.</p> <p><b><i>Presented by:</i></b> Cllr Harley, Portfolio Holder for Enterprise &amp; Culture</p> <p><b><i>Officer Contact:</i></b> Paul Munson, Head of District Development</p>	Page 24	
<b>8. THE ENVIRONMENT IS CLEAN AND GREEN</b>			
8a	<p><b><u>Review of Off-Street Car Parking</u></b></p> <p><b><i>Purpose:</i></b> To receive proposals for improving the car parking service, setting a new tariff and applying charges where currently none exist.</p> <p><b><i>Presented by:</i></b> Cllr Walters, Portfolio Holder for Environment &amp; Sustainability</p> <p><b><i>Officer Contact:</i></b> Paul Partridge, Head of Operations</p>	Page 30	
<b>9. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE</b>			
**9a	<p><b><u>Future of Bramston Leisure Centre - Replacement Pool</u></b></p> <p><b><i>Purpose:</i></b> To consider the future of Bramston Leisure Centre and agree the preferred option</p> <p><b><i>Presented by:</i></b> Cllr Lady Newton, Portfolio Holder for Housing and Well-Being</p> <p><b><i>Officer Contact:</i></b> Russell Everard, Head of Enterprise, Culture &amp; Leisure</p>	Page 39	
<b>10. CABINET MEMBERS' UPDATES</b> <ul style="list-style-type: none"> <li>– to receive Cabinet Members' verbal reports on key issues within their Portfolio</li> </ul>			

<b>11. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS</b>		
11a	Overview and Scrutiny Committee - 16 <sup>th</sup> September 2009 Minute 27 – Scrutinising the Crime and Disorder Reduction Partnership (Police and Justice Act 2006) Minute 28 - Councillor Call for Action	Minute Extracts attached Page 47
11b	To receive any recommendations from the Programme Boards - There are none.	
<b>12. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED</b>		
12a	<b><u>Chief Executive's Report:</u></b> To receive a verbal report Presented by: Allan Reid	
12b	<b><u>Minutes from Cabinet Sub Groups</u></b> To receive the minutes of the following <ul style="list-style-type: none"> <li>- Joint Consultative Group – 1<sup>st</sup> September 2009</li> <li>- Cabinet Working Group – London 2012 – 10<sup>th</sup> September 2009</li> <li>- Local Government Reform Cabinet Sub Group – 6<sup>th</sup> October 2009</li> </ul>	Copy enclosed  Copy to follow  Copy to follow
12c	<b><u>Delegated Decisions</u></b> – to note recently made delegated decisions - <i>none at present</i>	
<b>13. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN</b>		
<b>14. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – for reasons set out in Paragraphs 3 and 4 of Part 1 of Schedule 12(A) of the Local Government Act 1972</b>		

### **NOTE – Call in Procedure**

Key Decisions can be identified by the prefix\*\*. Any five Members of the Council may refer any key decision made on this Agenda to the Overview and Scrutiny Committee for 'call in'. This must be undertaken within six days of publication of the minutes. Any decisions made and not 'called in' by this date and time will become effective.

*The last page of the public agenda is numbered 49.*

## AGENDA – PRIVATE SESSION

15. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
No	Title & Purpose of Report	Executive Summary	Additional Papers
**15a	<p><b><u>Office Accommodation</u></b></p> <p>- Causeway House - Millennium Towers</p> <p><b>Purpose:</b> To consider reports on accommodation requirements following the cessation of the Greenfields Service Level Agreement</p> <p><b>Presented by:</b> Cllr Lager, Portfolio Holder for Resources &amp; Efficiency</p> <p><b>Officer Contact:</b> Andrew Epsom, Asset Manager</p>	Pages P50 and P55	
16. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS			
**16a	<p><b><u>Town Centre Regeneration Projects</u></b></p> <p><b>Purpose:</b> To consider the current position and the way forward.</p> <p><b>Presented by:</b> Cllr Harley, Portfolio Holder for Enterprise &amp; Culture</p> <p><b>Officer Contact:</b> Andrew Epsom, Asset Manager</p>	Page P63	
16b	<p><b><u>Property at Witham</u></b></p> <p><b>Purpose:</b> To consider a potential investment opportunity.</p> <p><b>Presented by:</b> Cllr Butland, Leader of the Council</p> <p><b>Officer Contact:</b> Allan Reid, Chief Executive</p>	Report to follow	
17. HOUSING AND TRANSPORT MEET LOCAL NEEDS			
17a	<p><b><u>Development Site, Braintree</u></b></p> <p><b>Purpose:</b> To approve the allocation of capital funding.</p> <p><b>Presented by:</b> Cllr Lady Newton, Portfolio Holder for Housing and Well-Being.</p> <p><b>Officer Contact:</b> Tim Lucas, Housing Research and Development Manager</p>	Page P82	

*The last page of agenda – private session is numbered P86.*