

OVERVIEW AND SCRUTINY COMMITTEE AGENDA

THE PUBLIC MAY ATTEND THIS MEETING



Please note this meeting will be audio recorded.

Date: Wednesday, 4th December 2013

Time: 7.15pm

Venue: Council Chamber, Causeway House, Braintree CM7 9HB

Membership:

Councillor P R Barlow	Councillor F Ricci
Councillor C A Cadman	Councillor W J Rose
Councillor Dr R L Evans (Chairman)	Councillor A F Shelton
Councillor P Horner	Councillor J S Sutton
Councillor S A Howell	Councillor J R Swift
Councillor R P Ramage	

Members are requested to attend this meeting, to transact the following business:-

PUBLIC SESSION

1. **Apologies for Absence.**
2. **Member Declarations.**
 - i. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
 - ii. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

3. **Minutes.** To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 7th November 2013 (copy previously circulated).
4. **Question Time.** (See paragraph below).
5. **Scrutiny of the Priorities for 2014-15 and Initial Budget Position.** To receive a presentation from the Leader of the Council and Cabinet Members on the priorities for 2014-15 and to consider the Medium Term Financial Strategy 2014/15 to 2017/18 update report to be considered by Cabinet on 9th December (report attached). (Presentation slides to follow).
6. **Decision Planner.** To consider the Decision Planner for the period 1st December 2013 to 31st March 2014 (previously circulated).
7. **Urgent Business.** To consider any matter which, in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
8. To agree the exclusion of the public and press for the consideration of any items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

At the time of compiling the agenda there were none.

PRIVATE SESSION

9. **Urgent Business.** To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

A PEACE
Member Services Manager

Contact Details

If you require any further information please contact Alastair Peace on 01376 552525 extension 2602 or e-mail alastair.peace@braintree.gov.uk

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak.

Members of the public wishing to speak should contact the Council's Member Services Section on 01376 552525 or email chloe.glock@braintree.gov.uk at least 2 working days prior to the meeting.

Members of the public can remain to observe the whole of the public part of the meeting.

Health and Safety

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is either switched to silent or switched off during the meeting.

Comments

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended Date of
Meeting.....

Comments.....

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Contact Details:

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