

CABINET MEETING

The CABINET will meet at CAUSEWAY HOUSE, BOCKING END, BRAINTREE, ESSEX CM7 9HB on MONDAY 29TH MARCH 2010 AT 7.15PM

Membership

Councillor Graham Butland (Chairman) - Leader of the Council
Councillor Nigel Harley – Deputy Leader / Enterprise & Culture
Councillor Joanne Beavis – Customers & Communication
Councillor Michael Lager - Efficiency & Resources
Councillor Lady Newton – Housing & Well-Being
Councillor Wendy Schmitt – Communities
Councillor Roger Walters – Environment & Sustainability

Invitees

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers & Communication
Councillor Liz Edey - Communities
Councillor Nigel McCrea – Enterprise & Culture
Councillor John McKee - Efficiency & Resources
Councillor Robert Mitchell - Environment & Sustainability
Councillor Claire Sandbrook – Efficiency & Resources
Councillor Chris Siddall – Leader's Portfolio
Councillor Gabrielle Spray – Housing & Well-Being
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

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This agenda is available on

www.braintree.gov.uk/Braintree/councildemocracy

PUBLIC INFORMATION

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services section on (01376) 551414 or email eileen.self@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham (library) and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast

Please note that this meeting will be webcast.

INFORMATION FOR MEMBERS

Declarations of Interests:-

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

AGENDA

1. APOLOGIES FOR ABSENCE			
2. DECLARATIONS OF INTEREST			
3. PUBLIC QUESTION TIME			
4. MINUTES OF LAST MEETING			
(i) To approve as a correct record the minutes of the meeting held on 1 st February 2010 (Copy previously circulated).			
5. OVERALL CORPORATE STRATEGY AND DIRECTION			
No	Title & Purpose of Report	Executive Summary	Additional Papers
5a	<u>Annual Plan 2010/11</u> Purpose: To agree the Annual Plan which supports the delivery of the Corporate Strategy Presented by: Cllr G Butland, Leader of the Council Officer Contact: Allan Reid, Chief Executive	Page 1	Copy to follow
6. THE ENVIRONMENT IS CLEAN AND GREEN			
6a	<u>Clean and Green Initiative</u> Purpose: To decide upon the way forward to improve the overall appearance of the District, and make recommendations to Full Council. Presented by: Cllr Mrs Schmitt, Portfolio Holder for Communities Officer Contact: Peter Crofts, Corporate Director	Page 3	
6b	<u>Carbon Reduction at Braintree District Council and Adapting to Climate Change</u> Purpose: To receive the annual report Presented by: Councillor Walters, Portfolio Holder for Environment and Sustainability Officer Contact: Mark Wilson, Climate Change Manager	Page 11	Appendices Page 1
7. THE ENVIRONMENT IS CLEAN AND GREEN			

7a	<u>Improvements to Witham Town Park</u> Purpose: To decide upon the provision of public conveniences in Witham Town Park. Presented by: Councillor Walters, Portfolio Holder for Environment and Sustainability Officer Contact: Jenny Claydon	Page 13	
8. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE			
8a	<u>Essex Children and Young People's Plan</u> Purpose: To receive and adopt the countywide initiative for children and young people Presented by: Philippa Bull, Head of Locality Commissioning, Essex County Council Officer Contact: Craig Horner, Children and Young People's Service Co-ordinator	Page 17	
8b	<u>Witham Leisure Centre</u> Purpose: To decide upon the Business Case and the facility options for the reprovision of leisure facilities on the Bramston site Presented by: Cllr Lady Newton, Portfolio Holder for Housing and Well-Being Officer Contact: Russell Everard, Head of Enterprise & Culture	Report to follow	
9. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
**9a	<u>Asset Management Plan 2010/11</u> Purpose: To adopt the Asset Management Plan for 2010/11 Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Trevor Wilson, Head of Finance	Page 20	Page 13
**9b	<u>Local Service Provision (Face to Face Services at Libraries)</u> Purpose: To decide on proposals for delivering locally used face to face services Presented by: Cllr Mrs Beavis, Portfolio	Page 22	

	Holder for Customers and Communication Officer Contact: Cherie Root, Customer Services and Communication		
9c	<u>Quarterly Performance Management Report 2009/2010</u> Purpose: To review the quarterly performance of the Council Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Cherie Root, Customer Services & ICT Manager	Page 32	
10. CABINET MEMBERS' UPDATES – to receive Cabinet Members' verbal reports on key issues within their Portfolio			
11. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS			
11a	Overview and Scrutiny Committee – 27 th January 2010 – Public Toilet Provision in the District – to note consultation responses	Minute Extract attached – Page 37 Report attached – Page 38	
11b	To receive any references from the Programme Boards – <ul style="list-style-type: none"> Clean and Green Programme Board – 11th February 2010. To note the resignation of Cllr J Elliott from the Board. Performance, Innovation and Efficiency Programme Board – 18th March 2010. To receive proposals regarding the most efficient method of provision of Council services. 	Copy of Minute attached – Page 43 Minute extract to follow	
12. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED			
12a	<u>Minutes from Cabinet Sub Groups</u> To receive the minutes of the following <ul style="list-style-type: none"> Local Government Reform Cabinet Sub Group – 25th November 2009 	Copy attached – Page 44	

12b	<u>Delegated Decisions</u> – to receive two Delegated Decisions	List and copy attached – Page 47
13. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN		
14. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER A REPORT IN PRIVATE SESSION – for reasons set out in Paragraph 3 of Part 1 of Schedule 12(A) of the Local Government Act 1972		

NOTE – Call in Procedure

Key Decisions can be identified by the prefix**. Any five Members of the Council may refer any key decision made on this Agenda to the Overview and Scrutiny Committee for 'call in'. This must be undertaken within six days of publication of the minutes. Any decisions made and not 'called in' by this date and time will become effective.

The last page of the public agenda is numbered 49.

AGENDA – PRIVATE SESSION

15. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES		
**15a	<u>Disposal of Council-owned land in Braintree</u> Purpose: To consider a proposal. Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Andrew Epsom, Head of Asset Management	Page P50 Extract from minutes of Braintree Local Committee of 23 rd March 2010 to follow.
15b	<u>Proposed Acquisition of Land in Witham</u> Purpose: To receive proposals and make a recommendation to Council Presented by: Cllr Lager, Portfolio Holder for Efficiency and Resources Officer Contact: Andrew Epsom, Head of Asset Management	Page P55 Extract from minutes of Witham Local Committee of 9 th March 2010 attached at Page P57

The last page of agenda – private session is numbered P57.