

OVERVIEW AND SCRUTINY COMMITTEE AGENDA

Wednesday, 24 August 2016 at 19:15

**Committee Room 1, Braintree District Council, Causeway House,
Bocking End, Braintree, CM7 9HB**

THIS MEETING IS OPEN TO THE PUBLIC
(Please note this meeting will be audio recorded)
www.braintree.gov.uk

Members of the Overview and Scrutiny Committee are requested to attend this meeting to transact the business set out in the Agenda.

Membership:-

Councillor C Bailey	Councillor G Maclure
Councillor Mrs M Cunningham	Councillor R Ramage
Councillor J Goodman	Councillor F Ricci
Councillor P Horner	Councillor V Santomauro
Councillor D Hufton-Rees	Councillor P Schwier
Councillor D Mann (Vice Chairman)	Councillor C Siddall (Chairman)

Members unable to attend the meeting are requested to forward their apologies for absence to the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk by 3pm on the day of the meeting.

N BEACH
Chief Executive

INFORMATION FOR MEMBERS - DECLARATIONS OF INTERESTS

Declarations of Disclosable Pecuniary Interest, Other Pecuniary Interest or Non-Pecuniary Interest

Any member with a Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest must declare the nature of their interest in accordance with the Code of Conduct. Members must not participate in any discussion of the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest or participate in any vote, or further vote, taken on the matter at the meeting. In addition, the Member must withdraw from the chamber where the meeting considering the business is being held unless the Member has received a dispensation from the Monitoring Officer.

Question Time

The Agenda allows for a period of up to 30 minutes when members of the public can speak. Members of the public wishing to speak are requested to register by contacting the Governance and Members Team on 01376 552525 or email demse@braintree.gov.uk no later than 2 working days prior to the meeting. The Council reserves the right to decline any requests to register to speak if they are received after this time. Members of the public can remain to observe the public session of the meeting.

Please note that there is no provision for public Wi-Fi and there is limited availability of printed agendas.

Health and Safety

Any persons attending meetings in the Council offices are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of an alarm you must evacuate the building immediately and follow all instructions provided by officers. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is switched to silent during the meeting in order to prevent disturbances.

Webcast and Audio Recording

Please note that this meeting will be audio recorded only.

Documents

Agendas, reports and minutes for all the Council's public meetings can be accessed via www.braintree.gov.uk

We welcome comments from members of the public to make our services as efficient and effective as possible. If you have any suggestions regarding the meeting you have attended, you can send these via demse@braintree.gov.uk

1 Apologies for Absence**2 Member Declarations**

1. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
2. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.

3 Public Question Time
(See paragraph above)**4 Minutes of the Previous Meeting**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 13th July 2016 (copy previously circulated).

5 Second Evidence Gathering Session for the Committee's Scrutiny Review into Broadband Provision.

To receive a presentation from Connie Kerbst, Senior Programme Manager - Superfast Essex.

Members are reminded that if they wish to submit questions for this session, please email them to Nathan Rowland at nathan.rowland@braintree.gov.uk by 21st August 2016.

6 Membership of Task and Finish Groups for 2016-17**5 - 7****7 Update on Task and Finish Groups**

To receive a verbal update on the progress of the Task and Finish Groups.

8 Decision Planner

To consider the Decision Planner for the period 1st September 2016 to 31st December 2016 (previously circulated).

9 Urgent Business - Public Session

To consider any matter which, in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

10 Exclusion of the Public and Press

To agree the exclusion of the public and press for the consideration of any items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

At the time of compiling this agenda there were none.

PRIVATE SESSION

11 Urgent Business - Private Session

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.

Membership of Task and Finish Groups for 2016/17		Agenda No: 6
Portfolio:	Health and Communities	
Corporate Outcome:	Encouraging flourishing communities Building a prosperous district – Boost employment skills and support businesses, Promoting and improving our town centre, Securing appropriate infrastructure and housing growth	
Report presented by:	Emma Wisbey, Governance and Member Manager	
Report prepared by:	Chloe Glock, Governance and Members Officer	
Background Papers:		Public Report
Report and Minutes of 8th June 2016 Record of Delegated Decision by Councillor C Siddall		Key Decision: No
Executive Summary:		
<p>At its meeting on 8th June 2016, the Overview and Scrutiny Committee agreed that a Task and Finish Group in to Obesity be established and authority was delegated to the Chairman of the Overview and Scrutiny Committee, in consultation with the Scrutiny Steering Board, to determine the membership of that Group.</p> <p>Following consultation with the Scrutiny Steering Group, on 18th July 2016, Councillor Siddall exercise his delegated authority to agree the membership of the Task and Groups which is set out below:</p> <p>Membership of the Task and Finish Group (in alphabetical order):</p> <p>Councillors: Mrs Julia Allen, Stephen Canning, Andrew Hensman, Mrs Iona Parker, Mrs Jackie Pell, Ron Ramage, Mrs Lyn Walters and Mrs Sue Wilson (8 Members).</p> <p>Notification of the membership was emailed to Committee Members on 26th July 2016, together with those Members who had been selected and the Lead Officer, Lee Crabb, Head of Environment and Leisure.</p> <p>The terms of reference for the Task and Finish Group are set out in Appendix A of this report.</p> <p>Members are invited to note the membership of the Task and Finish Group. Member are reminded that the Chairman for the Task and Finish Group will be determined by the Group themselves.</p>		

Decision

To note that the membership of the Task and Finish Group reviewing Obesity in the Braintree District comprises of the following Members:

Councillors: Mrs Julia Allen, Stephen Canning, Andrew Hensman, Mrs Iona Parker, Mrs Jackie Pell, Ron Ramage, Mrs Lyn Walters and Mrs Sue Wilson. (8 Members)

Purpose of Decision:

To note the Membership of the Task and Finish Groups for 2016/17.

Any Corporate implications in relation to the following should be explained in detail

Financial:	None directly arising from this report. The Chairman of the Task and Finish Groups will receive a Chairman's allowance for the duration of the scrutiny review in accordance with the Members Allowance Scheme.
Legal:	None directly arising from this report.
Safeguarding	None directly arising from this report.
Equalities/Diversity	None directly arising from this report.
Customer Impact:	None directly arising from this report.
Environment and Climate Change:	None directly arising from this report.
Consultation/Community Engagement:	Expressions of interest were invited from all non-Cabinet Members of the Council to participate in the Task and Finish Groups' Scrutiny Reviews. Consultation on the composition of the Task and Finish Groups has been undertaken with the Overview and Scrutiny Steering Board.
Risks:	None directly arising from this report.
Officer Contact:	Chloe Glock
Designation:	Governance and Members Officer
Ext. No.	2615
E-mail:	chloe.glock@braintree.gov.uk

Terms of Reference for Tasks and Finish Group

Task and Finish Group into Obesity in the Braintree District

Terms of reference:

1. To identify and assess obesity and related issues in the District.
2. Understand the social, economic, health and educational impact of obesity on our residents.
3. Outline our partners and our own current interventions to tackle obesity.
4. Identify any gaps in the current interventions and propose where our partners and the district council can fill them.

Time Scale for Review:

This Scrutiny Review must be completed by April 2017 to present its final report to Overview and Scrutiny in June 2017* and to be recommended to Council in June/July 2017* and for Cabinet to respond.

*Meeting dates to be confirmed at the AGM on 24th April 2016.

Lead Officer:

Lee Crabb, Head of Environment and Leisure.