

OVERVIEW AND SCRUTINY COMMITTEE AGENDA



THE PUBLIC MAY ATTEND THIS MEETING

Please note this meeting will be audio recorded.

Date: Thursday, 7th November 2013

Time: 7.15pm

Venue: Council Chamber, Causeway House, Braintree CM7 9HB

Membership:

Councillor P R Barlow	Councillor F Ricci
Councillor C A Cadman	Councillor W J Rose
Councillor Dr R L Evans (Chairman)	Councillor A F Shelton
Councillor P Horner	Councillor J S Sutton
Councillor S A Howell	Councillor J R Swift
Councillor R P Ramage	

Members are requested to attend this meeting, to transact the following business:-

PUBLIC SESSION

1. **Apologies for Absence.**
2. **Member Declarations.**
 - i. To declare the existence and nature of any interests relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice (where necessary) before the meeting.
 - ii. To declare the existence and nature of any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Committee or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote on any particular matter.
3. **Minutes.** To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 25th September 2013 (copy previously circulated).

4. **Question Time.** (See paragraph below).
5. **Overview and Scrutiny Committee – Scrutiny Review of Moving Young People who are Not in Education, Employment or Training (NEET) into Education, Employment or Training.** To consider the attached report (page 1) and continue the Committee’s review with the following invitees:

Brian Cairns	Director of Community Engagement and Marketing Colchester Institute (The College at Braintree)
Sarah Chamberlain	Assistant Headteacher, Alec Hunter Academy, Braintree
Elaine Elstone	Careers Co-ordinator, Notley High School and Braintree Sixth Form, Braintree
Damien Lee	Vice Principal, Maltings Academy, Witham
Jane Woolley	Heddingham School and Sixth Form, Sible Heddingham, Halstead
Douglas Mongan	IAG Participation Consultant ~ Braintree Employability and Skills Unit Essex County Council
Tim Holland	Senior Business Manager, Barclays Bank
Andy Wright	Corporate Director, Braintree District Council
Peter Smith	Head of Economic Development and Regeneration, Braintree District Council

6. **Urgent Business.** To consider any matter which, in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

A PEACE
Member Services Manager

The last page of this Agenda is numbered 4.

Contact Details

If you require any further information please contact Alastair Peace on 01376 552525 extension 2602 or e-mail alastair.peace@braintree.gov.uk

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak.

Members of the public wishing to speak should contact the Council's Member Services Section on 01376 552525 or email chloe.glock@braintree.gov.uk at least 2 working days prior to the meeting.

Members of the public can remain to observe the whole of the public part of the meeting.

Health and Safety

Any persons attending meetings at Causeway House are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding during the meeting, you must evacuate the building immediately and follow all instructions provided by a Council officer who will identify him/herself should the alarm sound. You will be assisted to the nearest designated assembly point until it is safe to return to the building.

Mobile Phones

Please ensure that your mobile phone is either switched to silent or switched off during the meeting.

Comments

Braintree District Council welcomes comments from members of the public in order to make its services as efficient and effective as possible. We would appreciate any suggestions regarding the usefulness of the paperwork for this meeting, or the conduct of the meeting you have attended.

Please let us have your comments setting out the following information

Meeting Attended Date of Meeting.....

Comments.....

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Contact Details:

Overview and Scrutiny Committee – Scrutiny Review of Moving Young People who are Not in Education, Employment or Training (NEET) into Education, Employment or Training		Agenda No: 5
Corporate Priorities:	Building a prosperous district Boost employment skills and support business People feel good Supporting vulnerable people in our community	
Report presented by:	Councillor Dr Evans, Chairman of Overview and Scrutiny Committee	
Report prepared by:	Alastair Peace, Member Services Manager	
Background Papers: NEET Prevention Strategies of the schools attending.	Public Report	
Options: To agree, or amend the proposed next steps of the scrutiny review.	Key Decision: No	
Executive Summary:		
<p>The Overview and Scrutiny Committee is scrutinising moving young people in the Braintree District who are Not in Education, Employment or Training (NEET) into Education, Employment or Training as its main scrutiny topic for 2013-14.</p> <p>As part of its review, the Committee is discussing NEET issues with a wide range of stakeholders with the aim of completing its scrutiny report early in 2014-15.</p> <p>This meeting continues those discussions in this case with Essex County Council, Colchester Institute (The College at Braintree), schools and employers.</p> <p>An overview of the work completed by the Committee and next steps in its NEETs scrutiny review is attached at Appendix A.</p>		

Decision:	
1.	Members are invited to continue to the Committee's scrutiny review of moving young people who are Not in Education, Employment or Training (NEET) into Education, Employment or Training.
2.	That the progress in the review be noted and the next steps in the review be agreed.
Purpose of Decision: To agree actions in support the Committee's scrutiny review.	

Corporate Implications	
Financial:	None arising from this report.
Legal:	None arising from this report.
Equalities/Diversity	To be considered in the review.
Customer Impact:	To be considered in the review.
Environment and Climate Change:	None arising from this report.
Consultation/Community Engagement:	Young people who are or have experienced being NEET and various stakeholder organisations supporting people who are NEET are being consulted.
Risks:	None arising from this report.
Officer Contact:	Alastair Peace
Designation:	Member Services Manager
Ext. No.	2602
E-mail:	alastair.peace@braintree.gov.uk

Overview and Scrutiny Committee – Scrutiny Review of Moving Young People who are Not in Education, Employment or Training (NEET) into Education, Employment or Training

Progress - Work completed

To date, the following work items have been completed:

- Terms of Reference for the review agreed by the Committee at its meeting on 29th May 2013;
- Scrutiny review scoped by the Committee at its meeting on 10th July;
- NEET issues discussed with Essex County Council and Job Centre Plus at the Committee's meeting on 10th July;
- NEETs issues discussed with the National Apprenticeship Service, young people and youth support workers at the Committee's meeting on 25th September.
- Facebook page and Twitter account established with the aim of engaging with stakeholders, in particular, young people.
- Posters and leaflets publishing the Committee's review including its Facebook page and Twitter account produced and distributed across the district (e.g. in Jobcentres, shops, libraries and hostels);
- Informal meetings held with Committee members and young people in hostels to discuss their experiences and difficulties in seeking education, employment or training;

Next Steps

Future Invitees

- Discussions being held with Essex County Council, Colchester Institute (The College at Braintree), schools and employers on Thursday 7th November;
- Hold informal meetings involving some members and groups supporting young people who are NEET (e.g. Parenting Platform);

- Hold informal meetings involving some members with employers including those who have agreed to meet with the Committee but are unable to attend this evening);
- Hold further discussions with Jobcentre in response to discussions held with young people;
- Invite all stakeholders to the Committee's meeting on 12th March 2013 to discuss an outline of the Committee's report (including its analysis, findings and recommendations).

Final Report

- Committee agrees its final report at its meeting around May 2014 (date to be determined).