

CABINET MEETING

The CABINET will meet at CAUSEWAY HOUSE, BOCKING END, BRAINTREE, ESSEX CM7 9HB on **TUESDAY 1ST SEPTEMBER 2009 AT 7.15PM**

Membership

Councillor Graham Butland (Chairman) - Leader of the Council
Councillor Nigel Harley – Deputy Leader / Enterprise & Culture
Councillor Joanne Beavis – Customers & Communication
Councillor Michael Lager - Efficiency & Resources
Councillor Lady Newton – Housing & Well-Being
Councillor Wendy Schmitt – Communities
Councillor Roger Walters – Environment & Sustainability

Invitees

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers & Communication
Councillor Liz Edey - Communities
Councillor Nigel McCrea – Enterprise & Culture
Councillor John McKee - Efficiency & Resources
Councillor Robert Mitchell - Environment & Sustainability
Councillor Claire Sandbrook – Efficiency & Resources
Councillor Chris Siddall – Leader's Portfolio
Councillor Gabrielle Spray – Housing & Well-Being
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

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This agenda is available on

www.braintree.gov.uk/Braintree/councildemocracy

PUBLIC INFORMATION

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Law & Governance section on (01376) 552525 or email eileen.self@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast

Please note that this meeting will be webcast.

INFORMATION FOR MEMBERS

Declarations of Interests:-

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

AGENDA

1. APOLOGIES FOR ABSENCE			
2. DECLARATIONS OF INTEREST			
3. PUBLIC QUESTION TIME			
4. MINUTES OF LAST MEETING			
(i) To approve as a correct record the minutes of the meeting held on 6 th July 2009 (Copy previously circulated).			
5. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
No	Subject	Executive Summary	Additional Papers
5a	<u>Quarterly Performance Management Report – Quarter 1 – 2009/2010</u> – to receive the report for the April to June 2009 quarter Presented by: Cllr Lager Officer Contact: Cherie Root	Page 1	Appendix Page 1
5b	<u>Budget Consultation Process 2010/11</u> – to accept the proposed process and timetable Presented by: Cllr Lager Officer Contact: Trevor Wilson	Page 4	
6. BUSINESS IS ENCOURAGED AND THE LOCAL ECONOMY PROSPERS			
6a	<u>Town Centres Management</u> – to consider proposals Presented by: Cllr Harley Officer Contact: Russell Everard	Page 12	Page 53
6b	<u>Sub National Review Implementation</u> – to support the proposals Presented by: Cllr Butland Officer Contact: Allan Reid	Page 16	Page 56
7. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS			
7a	<u>CCTV in Halstead</u> – to receive the recommendation from Halstead Local Committee 8 th July 2009.	Extract from Minutes – Page 17 Letters – Page 19	
7b	To receive any recommendations from the Programme Boards – <i>There are none</i>		
8. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED			

8a	<u>Chief Executive report</u> - to receive a verbal report Presented by: Allan Reid	
8b	<u>Braintree District Strategic Assessment & Crime and Disorder Annual Partnership Plan</u> - to note and Recommend the Plan to Council	Page 22
8c	<u>Delegated Decisions</u> – to note two recently made delegated decisions	Page 26
9. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN		
10. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER REPORTS IN PRIVATE SESSION – There are none		

The last page of the agenda is numbered 29.