

# **NORTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE FOR OFF-STREET PARKING**

**30 March 2017 at 1.30pm**

**Council Offices, Tendring District Council, Thorpe Road,  
Weeley, Essex, CO16 9AJ**

Executive Members Present:-

Councillor Susan Barker (Uttlesford District Council)  
Councillor Mike Lilley (Colchester Borough Council)  
Councillor Robert Mitchell (Braintree District Council)  
Councillor Danny Purton (Harlow District Council)  
Councillor Gary Waller (Epping Forest District Council)

Also Present: -

Michael Adamson (Parking Partnership)  
Jonathan Baker (Colchester Borough Council)  
Lou Belgrove (Parking Partnership)  
Trevor Degville (Parking Partnership)  
Qasim Durrani (Epping Forest District Council)  
Gordon Glenday (Uttlesford District Council)  
Laura Hardisty (Parking Partnership)  
Joe McGill (Harlow District Council)  
Samir Pandya (Braintree District Council)  
Councillor Howard Ryles (Uttlesford District Council)  
Shane Taylor (Parking Partnership)  
Richard Walker (Parking Partnership)  
Matthew Young (Colchester Borough Council)

## **16. Declaration of Interest**

Councillor Barker, in respect of being a Member of Essex County Council, declared a non-pecuniary interest.

## **17. Minutes**

*RESOLVED* that the minutes of the meeting held 15 December 2016 were confirmed as a correct record.

## **18. NEPP Off-Street financial position at period 11 2016/17 and 2017/18 budget**

Lou Belgrove, Parking Partnership, introduced the report which requests the Joint Committee note the Off-Street financial position at period 11 2016/17 and approve the 2017/18 budget and contributions from Partner Authorities.

Lou Belgrove provided the Committee with a brief overview of the financial position. It is proposed that the contributions from Partner Authorities for 2017/18 remains unchanged from 2016/17 levels. Lou Belgrove also confirmed that there is an Off-Street Rebate reserve where unspent contributions from Partner Authorities can be held and used on any of the projects, such as £1-coin conversion or wave and pay machines. Alternatively, the funding can be handed back to the Partner Authorities if requested.

Matthew Young informed the Committee that this would be the last year of the Off-Street Partnership in its current form as a Sub-Committee of the On-Street Partnership. Officers

will commence work on a new separate agreement shortly, with the aim to have it in place by 30 September to ensure that it can be incorporated into Partner Authorities budget setting processes.

*RESOLVED;*

- a) that the NEPP Off-Street financial position at period 11 2016/17 be noted.
- b) that the Off-Street budget and contributions from Partner Authorities for 2017/18 be approved.

## **19. Credit/Debit card facilities at Pay and Display machines**

Trevor Degville, Parking Partnership, introduced the report, which requests the Joint Committee note the information provided around credit/debit card facilities and pay and display machines.

Trevor Degville stated that the report was in response to a number of queries that had been raised at previous Joint Committee meetings about card payments on pay and display machines. The report provides the necessary information if Partner authorities wish to introduce the machines in Off-Street car parks. Trevor Degville highlighted that the main advantage is the reduction in coins and therefore coin collection charges. The disadvantages include the possible impact on repair time for each of the machines given the complexity of the technology as well as potentially causing confusion for customers who may not know how to use the machines.

The Committee discussed the advantages and disadvantages of the machines, and the requirement of a mobile data signal in order for the machines to accept cashless payments. Due to these issues Committee members were of the opinion that wave and pay machines should only be installed in larger car parks and that not all machines within these car parks should be converted. Members were made aware that this was the approach that Epping Forest District Council has used in implementing wave and pay machines. It was confirmed that in circumstances where a mobile data signal is poor Partner Authorities would be advised not to install wave and pay machines in this location.

*RESOLVED* that the report on Credit/Debit Card facilities at Pay and Display Machines be noted.