

CABINET MEETING

The CABINET will meet at CAUSEWAY HOUSE, BOCKING END, BRAINTREE, ESSEX CM7 9HB on MONDAY 7TH DECEMBER 2009 AT 7.15PM

Membership

Councillor Graham Butland (Chairman) - Leader of the Council
Councillor Nigel Harley – Deputy Leader / Enterprise & Culture
Councillor Joanne Beavis – Customers & Communication
Councillor Michael Lager - Efficiency & Resources
Councillor Lady Newton – Housing & Well-Being
Councillor Wendy Schmitt – Communities
Councillor Roger Walters – Environment & Sustainability

Invitees

Deputy Cabinet Portfolio Members:-

Councillor David Bebb - Customers & Communication
Councillor Liz Edey - Communities
Councillor Nigel McCrea – Enterprise & Culture
Councillor John McKee - Efficiency & Resources
Councillor Robert Mitchell - Environment & Sustainability
Councillor Claire Sandbrook – Efficiency & Resources
Councillor Chris Siddall – Leader's Portfolio
Councillor Gabrielle Spray – Housing & Well-Being
Councillor Tim Wilkinson – Enterprise & Culture

Other invitees:- Group Leaders, Local Committee Chairmen and the Chairman of the Overview and Scrutiny Committee

For enquiries on this agenda please contact:

Eileen Self, 01376 551414

e.mail: eileen.self@braintree.gov.uk

This agenda is available on

www.braintree.gov.uk/Braintree/councildemocracy

PUBLIC INFORMATION

Question Time

Immediately after the Minutes of the previous meeting have been approved there will be a period of up to 30 minutes when members of the public can speak about Council business or other matters of local concern. During this period, Councillors who have declared a personal and prejudicial interest in any item of business on the agenda may also speak as permitted by the Council's Code of Conduct for Members. Whilst members of the public can remain to observe the whole of the public part of the meeting, Councillors with a personal and prejudicial interest must withdraw whilst the item of business in question is being considered. Members of the public wishing to speak should contact the Member Services section on (01376) 551414 or email eileen.self@braintree.gov.uk prior to the meeting. The Council's "Question Time" leaflet explains the procedure and copies of this may be obtained at the Council's offices at Braintree, Witham (library) and Halstead.

Health and Safety

Any persons attending meetings are requested to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of a continuous alarm sounding, you must evacuate the building immediately and follow all instructions provided by the fire evacuation officer who will identify him/herself. You will be assisted to the nearest designated assembly point until it is safe to return to the building

Mobile Phones

Please ensure that your mobile phone is switched to silent or is switched off during the meeting.

Webcast

Please note that this meeting will be webcast.

INFORMATION FOR MEMBERS

Declarations of Interests:-

- To declare the existence and nature of any 'personal' or 'personal and prejudicial' interests relating to items on the agenda having regard to paragraphs 8 to 12 [inclusive] of the Code of Conduct for Members in Part 5 of the Constitution and having taken appropriate advice where necessary before the meeting.
- Any member with a 'personal and prejudicial' interest to indicate whether he/she intends to make representations in accordance with paragraph 12 (2) of the Code of Conduct as part of Question Time. *Note: A member with a personal and prejudicial interest must withdraw from the room or chamber whilst the item of business the subject of such prejudicial interest is being considered*

AGENDA

1. APOLOGIES FOR ABSENCE			
2. DECLARATIONS OF INTEREST			
3. PUBLIC QUESTION TIME			
4. MINUTES OF LAST MEETING			
(i) To approve as a correct record the minutes of the meeting held on 12 th October 2009 (Copy previously circulated).			
5. THE ENVIRONMENT IS CLEAN AND GREEN			
No	Title & Purpose of Report	Executive Summary	Additional Papers
**5a	<p><u>Climate Change Strategy & Action Plan</u></p> <p>Purpose: To consider and adopt the Strategy and Action Plan Presented by: Cllr Mitchell, Deputy Portfolio Holder for Environment & Sustainability Officer Contact: Mark Wilson, Climate Change Manager</p>	Page 1	
6. WE DELIVER EXCELLENT, COST EFFECTIVE AND VALUED SERVICES			
6a	<p><u>Half-Yearly Performance Management Report – Quarter 2 – 2009/10</u></p> <p>Purpose: To receive the report for Quarter 2 – July to September 2009 Presented by: Cllr Lager, Portfolio Holder for Efficiency & Resources Officer Contact: Cherie Root, Customer Services and ICT Manager</p>	Page 4	
6b	<p><u>Mayland House, Witham</u></p> <p>Purpose: To consider proposals and make a recommendation to Council Presented by: Cllr Lager, Portfolio Holder for Efficiency & Resources Officer Contact: Chris Fleetham, Corporate Director</p>	Page 11	
6c	<p><u>Delivering the Medium Term Financial Strategy</u></p> <p>Purpose: To receive an updated Strategy Presented by: Cllr Butland, Leader of the Council and Cllr Lager, Portfolio Holder for</p>	Page 23	<p>Appendices Page 1</p> <p>Appendix L to follow</p>

	Efficiency & Resources Officer Contact: Trevor Wilson, Head of Finance		
6d	<u>Strategic Risk Management</u> Purpose: To agree the updated schedules of risks and action plans Presented by: Cllr Lager, Portfolio Holder for Efficiency & Resources Officer Contact: Trevor Wilson, Head of Finance	Page 31	
7. HOUSING AND TRANSPORT MEET LOCAL NEEDS			
7a	<u>Bus & Rail Services Task and Finish Group</u> Purpose: To receive the report and recommendations from the Task and Finish Group Presented by: Cllr Shelton, Chairman of the Bus & Rail Services Task and Finish Group Officer Contact: Steve Bore, Scrutiny Manager		Report previously circulated
8. CABINET MEMBERS' UPDATES – to receive Cabinet Members' verbal reports on key issues within their Portfolio			
9. REFERENCES FROM COUNCIL/COMMITTEES/GROUPS			
9a	Overview and Scrutiny Committee – 1 st October 2009 Minute 35 – Scrutiny Hearing – The problems caused to People with Disabilities as a result of Vehicles parking across and on Pavements	Minute Extract attached Page 39	
9b	Overview and Scrutiny Committee 28 th October 2009 (& Council 26 th October 2009) Minute 40 – Scrutinising LAA Improvement Targets – Local Authorities (Overview and Scrutiny Committees)	Minute Extract attached Page 41	
9c	Licensing Committee – 7 th October 2009 Minute 32 – Gambling Act 2005 – Revised Statement of Licensing Policy To recommend to Council that the revised Policy be published	Report previously circulated. Minute Extract attached Page 42	

9d	Halstead Local Committee – 11 th October 2009 Parish Support Grant recommendation – included in Item 6c	Minute Extract to follow
9e	Local Government Reform Cabinet Sub Group – 25 th November 2009 – Member Development Programme 2010	Report attached Page 43
9f	To receive any recommendations from the Programme Boards – <i>There are none</i>	
10. REPORTS/ DELEGATED DECISIONS/MINUTES TO BE NOTED		
10a	<u>Minutes from Cabinet Sub Groups</u> To receive the minutes of the following - Cabinet Working Group – London 2012 – 10 th September 2009	Copy attached – Page 46
10b	<u>Delegated Decisions</u> – to note two recently made delegated decisions	List and copies attached – Page 50
11. URGENT BUSINESS AUTHORISED BY THE CHAIRMAN		
12. EXCLUSION OF PUBLIC AND PRESS TO CONSIDER A REPORT IN PRIVATE SESSION – for reasons set out in Paragraphs 3 & 4 of Part 1 of Schedule 12(A) of the Local Government Act 1972		

NOTE – Call in Procedure

Key Decisions can be identified by the prefix**. Any five Members of the Council may refer any key decision made on this Agenda to the Overview and Scrutiny Committee for 'call in'. This must be undertaken within six days of publication of the minutes. Any decisions made and not 'called in' by this date and time will become effective.

The last page of the public agenda is numbered 52.

AGENDA – PRIVATE SESSION

13. EVERYONE CAN ENJOY A HEALTHY LIFESTYLE		
No	Subject	Papers
**13a	<p><u>Museum Trust Option Report</u></p> <p><i>Purpose:</i> To consider options on the future of Braintree Museum</p> <p><i>Presented by:</i> Cllr Harley, Portfolio Holder for Enterprise and Culture</p> <p><i>Officer Contact:</i> Russell Everard, Head of Enterprise, Culture & Leisure</p>	Page P53
13b	<p><u>Organisational Development</u></p> <p><i>Purpose:</i> To consider proposals</p> <p><i>Presented by:</i> Allan Reid, Chief Executive</p> <p><i>Officer Contact:</i> Allan Reid, Chief Executive</p>	Report to follow

The last page of agenda – private session is numbered P63.